

## Minutes of an MVA Board Meeting: 7<sup>th</sup> February 2016

**Present:** Rob Bailey, Martin Bentley, John Holton, Steve Thorpe, (directors).  
Colin Balfour, Paul Richards, Tom Sanders, (members)  
Hugh Mulligan, (TCAM)

**Apologies:** Bob Littler, Stephen Farthing, Simon Wisdom, Jo Faulkner

Item	Business	Action
<b>1</b>	<p><b><u>Minutes of Last Meeting/Matters Arising:</u></b>  <u>Youth Club:</u> RB, in consultation with Vicky Waine and Nick Haley, to draft an advert for the next meeting.  <u>Defibrillator Update:</u> The case for the equipment has been ordered and delivery is now awaited. PR alerted the meeting to a video giving guidance on use.  <u>Pond Maintenance:</u> TS reported that income could be generated for pond maintenance and other initiatives through sponsorship. 6 discreet signs at the pond and 6 at the memorial could potentially realise £12k p.a. The meeting felt that this merits further consideration as long as the signs are tasteful. <i>(TS supplementary document on request.)</i>  <u>Mat Roller for SMBC:</u> RB reported that a letter of thanks had been received from the Short Mat Bowls Club for the £500 received towards a mat roller.</p>	<p>RB</p> <p>HM</p> <p>TS</p>
<b>2</b>	<p><b><u>Information from Treasurer:</u></b>  <u>Accounts:</u> Current balance is £22,273.89  <u>MVA Accounts/Lindens:</u> SW to ascertain whether or not MP are a viable alternative to Lindens.</p>	<p>SW</p>
<b>3</b>	<p><b><u>Newsletter and website:</u></b>  <u>Update:</u> Final newsletter has now been issued. If no new editor comes forward some advertisers will have to be refunded. PR circulated a copy of the Broughton newsletter – an A5 double sided fold-open which doesn't carry advertising. TS described the possibility of outsourcing newsletter production to private enterprise with MVA retaining advertising revenue. After some discussion, it was agreed to await any response to the final appeal for a new editor. <i>(TS supplementary document on request.)</i>  <u>Website:</u> RB is in the process of rewriting some of the content in the Welcome Pack in readiness for sending it to Duncan Webster for incorporation into the MVA website.</p>	<p>RB</p>
<b>4</b>	<p><b><u>Bonfire Night:</u></b>            Martin Bentley is standing down after a number of years as Mawsley's Bonfire Night Co-ordinator. He provided information regarding the expected commitment:</p> <ul style="list-style-type: none"> <li>Fireworks what to order in conjunction with Charlie Brown</li> <li>Paper requesting authorisation of spend</li> <li>Risk assessment</li> <li>Organising Stewards</li> <li>Turf cutting and replacement</li> <li>Bonfire wood arranging and taking delivery</li> <li>Taking delivery of fireworks and checking contents against order</li> <li>Laying carpet protection</li> <li>On the day</li> <li>Clearing up on Sunday</li> <li>Post event activity eg cash counting/ accounts .</li> </ul> <p>He estimates that this commitment could take up to 36 hours and that the requirement of a replacement will become pressing by the spring. The meeting agreed that every attempt should be made to preserve this event as it has been so successful over the years. MB would be willing to hand</p>	

	over the templates to any replacement. Advertising to be via The Centre FB and the MVA website.	RB
<b>5</b>	<p><b><u>MPC Liaison:</u></b>  <u>Development of The Centre:</u> RB reported back on the meeting with GSS, who designed the original build: The rough cost of extending is c£1500 per sq metre. Therefore, our notional first round of funding would generate only 50 sq.m. GSS to draw up drafts based on a phased extension programme i.e. wrap around extension on NW corner; first floor development in void over changing rooms; storage space other side of fireplace wall in Centre bar. These to be shared at open meeting on 17<sup>th</sup> February.  <u>Feedback on CCTV at the Centre:</u> Two new cameras – one in the Centre and one in the bar – awaiting ratification by MPC. The removal of the cages still in hand.  <u>Posts around Grasscrete:</u> Vic Cope has confirmed with Richard Barnwell that posts are available. It was agreed that new ones should be purchased if these prove unsuitable. TS confirmed that 6 helpers would be sufficient to complete the work or The Conservation Trust would do it for £350. TS to complete inquiry in order to expedite the work.</p>	TS
<b>6</b>	<p><b><u>A.O.B:</u></b>  <u>Katy Watson/Dance Factory:</u>  Katy is concerned about the recent increase in room hire charges as this will mean she might have to move her group elsewhere – leaving a major gap in lettings revenue. RB to circulate a summary of Katy’s concerns with a view to resolution.  <u>Sponsorship of Events:</u>  TS aired a suggestion that Centre events could raise revenue from exhibitors, traders and businesses. <i>(TS supplementary document on request.)</i></p>	TS

Date Of Next Meeting: **Sunday 13<sup>th</sup> March 2016 at 5.00pm**