

Mawsley Villagers Association Ltd

Minutes of the Management Committee Meeting, 8.00pm 19th July at The Centre, Mawsley

Present: Cheryl Buckle; Mary-Rose Dolan-Holland; Stephen Farthing; Richard Hoy;
Graham Leah; Bob Littler (Chair); Chris Winter

1. Apologies

None

2. Previous Minutes

It was pointed out that the actions for items 01/0607 and 02/0607 should be the responsibility of TCAM, not AP.

Other than that the minutes were approved as a true representation of the meeting held on 20th June.

3. Actions Arising

Action Ref.	Subject	Status	Responsibility
	Share certificates	Share certificates need to be issued to all directors <i>Designed; to be issued.</i>	CW
	Mawsley website	Duncan Webster discussing with Robert Castley. This is about to be started as Robert has been working away	GL/Duncan
04/0307	Internet Security for Youth Group -adequate firewalls installed to protect the users	AP liaising with Andy Souter. The network still needs to be set up properly	AP
05/0307	Funds for the Youth Group from the Community fund	AP liaising with Elaine Cawthorne <i>Ongoing</i>	AP
08/0307	Helicopter rides on Opening Day	Not possible as too big a financial risk	Now closed
09/0307	Shooting Event	The shooting event is planned for after the harvest. Richard Barnwell has invited Bob to check out suitability of the barn for a barn dance. <i>Ongoing</i>	BL
04/0107	Investigate costs of Youth Shelter	Believe it should come under County Council capital fund. Application to be submitted	AP/VP

MVA 03/0307	Payment for the fireworks	<i>Confirmed that payment of £2147 will be required in July</i>	CW
MVA 05/0307	Ring fencing of funds for firework display	Money needs to be ring fenced for the purchase of the fireworks. <i>Confirmed</i>	Now closed
MVA 06/0307	Meeting minutes	Minutes to be put onto the website. AH to send to Duncan Webster	AH <i>ongoing</i>
MVA 07/0307	Use of the school outside of normal hours	Response from school governors to be chased	BL <i>on going</i>
01/0407	Youth pages within Website	AP discuss with Duncan <i>The children are enthusiastic but they will need support</i>	AP <i>on going</i>
02/0407	Use of school hall for youth basketball	AP discuss with school	AP <i>ongoing – waiting to hear from the school</i>
04/0407	Circulate final version of licence	<i>Agreed hold until management of the field is sorted out by the Parish Council with KBC</i>	CW
05/0407	TCAM financial report to MVA Ltd. monthly basis	<i>Now being done</i>	Now closed
06/0407	Cricket Club to advise their outline plans		Kevin Powell <i>Carried forward</i>
01/0607	Charges for the use of sports equipment	TCAM need to sort out the charges for using the sports equipment purchased by the Youth group.	TCAM
02/0607	Replacement/repair of sports equipment	It was suggested that the replacement or repair of equipment should alternate between TCAM and the Youth group	TCAM
03/0607	Halloween activity	Penny is to be asked if the centre can be used for a Halloween event for the children – maybe opening up after they have gone trick or treating. <i>Ongoing</i>	AP to speak to Penny
04/0607	Banning Policy	A full banning policy to be put together and displayed in the centre	TCAM directors
05/0607	Cost to hire the Centre for Fun Day	At the moment the cost to hire The Centre has been decided. <i>Agreed.</i>	Now closed
06/0607	Wood Carver for Fun Day	<i>Confirmed not available.</i>	Now closed
07/0607	08/0607	Cheryl has received a final bill from Suttons that needs to be paid. <i>Agreed to pay</i>	Now closed
09/0607	Duncan Webster to become a director of MVA Ltd		CW to send him 288A

4. Youth Group Report

No report, as Aidan not present.

It was noted that it seems that **all** of the Youth Group responsibilities are falling onto the shoulders of Aidan, who clearly does more than enough already and cannot be expected to do any more. More helpers are urgently required. In view of the importance, to the village as a whole, of providing facilities for young people it was agreed to hold an EGM, devoted to Youth issues, on the afternoon of Sunday 23rd September. To be publicised in early September newsletter. Objective from the EGM is to get both a confirmation of the Youth Group's priority list of projects, and - most importantly - commitment from people to help deliver them.

Action Ref.	Subject	Status	Responsibility
01/0707	EGM focused on facilities for Young People	Announce in September newsletter; discuss with Aidan	BL

Because of recent expenditure the Youth Group have no dedicated funds at present. Clarification of level of subs, if any, collected on Youth Group nights required.

Action Ref.	Subject	Status	Responsibility
02/0707	Clarification re Youth Group Subs		AP

Also TCAM have advised that on some occasions young people have to be asked to leave the main hall on Youth Group nights if Aidan is not able to be present, as they are not supervised. Another reason why more helpers required.

5. Treasurer's Report

See attached.

6. TCAM Report

Poor sales in June, plus a spike in costs, have caused cash flow problems. Overall, profitability is in line with original expectations albeit lower than TCAM would like it to be. If the healthy sales levels of March/April/May can be maintained for the rest of the year, losses will be minimal.

Core problem is that costs are too high; measures to reduce them are being put in place.

At the same time more focus will be put on increasing promotion of The Centre, particularly to increase the number of events held there. A Marketing & Communication Group is now working. Pointed out that people are generally not aware of the low bar prices.

£20,000 has been drawn down from the Community Fund, and a further £5000 requested. This is ring-fenced to pay for staff salaries only. Rules of the Community Fund require that MVA Ltd. matches that £25,000 with a grant of £4410.

Action Ref.	Subject	Status	Responsibility
03/0707	MVA grant to TCAM	£4410 required	CW

7. Events Team Report

Fun Day: really good day; around 1000 adults and children came along. Costs to be finalised but estimated made profit of £1300; in addition c. £1300 was taken over the bar in the afternoon. All were very appreciative of the excellent work by Cheryl.

Consideration to be given to buying a bouncy castle, to hire out and also use on an ad-hoc basis by The Centre. Believed that small small person hire charge (50p) would give payback quite quickly.

Action Ref.	Subject	Status	Responsibility
04/0707	Cost of purchase of bouncy castle		CB

The Northants Touring Arts group can be booked to give children's pantomimes and plays etc.. Agreed book for Spring next year, at cost of c. £180.

Action Ref.	Subject	Status	Responsibility
05/0707	Book Northants Touring Arts group	Victoria Bell to be advised that agreed	CB

Cheryl advised she has resigned as Chair of the Events Team; no replacement in sight. Maybe enough simply to have a small number of large projects, each with its own project manager who can call on a range of people for ideas and advice.

Suggested that a live music event would be a good idea.

8. Under 5's Group

There was no-one at the meeting from the group.

9. Items for the newsletter and website

Another meeting before copy date for newsletter.

10. AOB

Neither Aidan Piper nor any of the U5s Group are directors of MVA Ltd.. Agreed both should be formally invited to all MVA Ltd. meetings.

Action Ref.	Subject	Status	Responsibility
06/0707	Aidan Piper and a rep from the U5s Group to be formally invited to all MVA Ltd. meetings.		AH

11. Next meeting

To be held on **Thursday 16th August** at 8.00pm, at The Centre.