

Mawsley Villagers Association Ltd

Minutes of the Management Committee Meeting, 8.00pm 20th June at The Centre, Mawsley

Present: Bob Littler (Chair), Chris Winter, Mary-Rose Dolan-Holland, Cheryl Buckle, Aiden Piper, Richard Hoy

1. Apologies

Graham Leah, Stephen Farthing

2. Previous Minutes

These were approved as a true representation of the meeting held on 19th April.

3. Actions Arising

Action Ref.	Subject	Status	Responsibility
	Share certificates	Share certificates need to be issued to all directors	CW
	Mawsley website	Duncan Webster discussing with Robert Castley. <i>This is about to be started as Robert has been working away</i>	GL/Duncan
04/0307	Internet Security for Youth Group -adequate firewalls installed to protect the users	AP liaising with Andy <i>This is being monitored internally; anyone going into inappropriate sites will be excluded immediately. The network still needs to be set up properly</i>	AP
05/0307	Funds for the Youth Group from the Community fund	AP liaising with Elaine Cawthorne <i>Ongoing</i>	AP
08/0307	Helicopter rides on Opening Day	Sywell require £1000 payment, plus make no contribution from flight charges. Negotiate? Also alternatives via pilots in village? <i>At least 2 marshalls are required on the day</i>	RH AP
09/0307	Shooting Event	The shooting event is planned for after the harvest. Richard Barnwell has invited Bob to check out suitability of the barn for a barn dance. <i>Ongoing</i>	BL
01/0307	Bank Account for MVA Ltd.	MVA account to be closed;	Now closed

		monies to be paid into the new MVA Ltd. account	
04/1106	Welcome Packs update	BL/Mary-Rose to follow up and arrange for details of the school/TCAM and contact details to be updated or added. Also Tim B to be advised	Now closed
03/0107	Apply for funding for outside storage	Monies received.	Action closed (TCAM to progress) <i>Carried forward</i>
04/0107	Investigate costs of Youth Shelter	Believe it should come under County Council capital fund. Application to be submitted	AP/VP <i>VP has information</i>
02/0207	Thanks to be given to Howdens Joinery for their recent contribution	AH to check with PR whether has been done.	<i>Now closed</i>
03/0207	Activities for disabled children need to be explored.	VB to progress	<i>Now closed</i>
04/0207	Village notice boards still need to be sorted out.	BL to raise with Wimpey Carried forward	<i>Now closed</i>
MVA 02/0307	Field for the fireworks	Richard Barnwell to be approached about using his field for the fireworks	<i>Now closed</i>
MVA 03/0307	Payment for the fireworks	A cheque will need to be raised in July	<i>CW carried forward</i>
MVA 05/0307	Ring fencing of funds for firework display	Money needs to be ring fenced for the purchase of the fireworks	CB/CW
MVA 06/0307	Meeting minutes	Minutes to be put onto the website. AH to send to Duncan Webster	AH <i>ongoing</i>
MVA 07/0307	Use of the school outside of normal hours	Response from school governors to be chased	BL <i>on going</i>
01/0407	Youth pages within Website	AP discuss with Duncan <i>The children are enthusiastic but they will need support</i>	AP <i>on going</i>
02/0407	Use of school hall for youth basketball	AP discuss with school	AP <i>ongoing – waiting to hear from the school</i>
03/0407	Circulate final version of lease		<i>Now closed</i>
04/0407	Circulate final version of licence	<i>To be sorted out with the Parish Council about the management of the field</i>	CW
05/0407	TCAM financial report to MVA Ltd. monthly basis		CW <i>ongoing</i>
06/0407	Cricket Club to advise their outline plans		Kevin Powell <i>Carried forward</i>

4. Youth Group Report

We are going to approach Elaine Cawthorne for a grant from Community Fund to meet the costs of the hall for this first period.

We feel a little aggrieved at having to pay the full amount for the room hire when we couldn't use the main hall as we would have liked because of the coffin lining.

We now have full insurance which extends to the football for Saturdays

We are happy for the centre to hire out the badminton and table tennis kit and charge for this and think the best way to sort this is for the centre to purchase replacement kit as and when it is needed. I am already aware of a number of adults who would like to do this, so suggest it is advertised.

We will be booking a coach to take us to London for our Houses of Parliament trip, this is expected to cost £300 and we will be charging £10 per youngster to go, which will cover our costs

We will be using the Centre again for a disco on 30th June which we now want to make a regular thing and will use disco's for main source of fund raising

Action Ref.	Subject	Status	Responsibility
01/0607	Charges for the use of sports equipment	TCAM need to sort out the charges for using the sports equipment purchased by the Youth group.	AP
02/0607	Replacement/repair of sports equipment	It was suggested that the replacement or repair of equipment should alternate between TCAM and the Youth group	AP

Cables for the speakers and amps were damaged during the last Youth group event. It was advised that the external fire doors must be kept closed during events where there is music playing so that there are no complaints from the people living near the centre.

It is planned to hold a disco every 6 weeks for the children.

Action Ref.	Subject	Status	Responsibility
03/0607	Halloween activity	Penny is to be asked if the centre can be used for a Halloween event for the children – maybe opening up after they have gone trick or treating	AP to speak to Penny

5. Treasurer's Report

See attached.

6. TCAM Report

There was an attempted break –in through the wooden side door but they didn't manage to get in or take anything.
 Someone tried to walk off with one of the tables from outside but they were stopped.
 Banning orders are being issued due to bad behaviour from people visiting the centre.
 The Centre is about to break even, this is even with the increase in the number of paid staff compared to volunteers.

Action Ref.	Subject	Status	Responsibility
04/0607	Banning Policy	A full banning policy to be put together and displayed in the centre	TCAM directors

TCAM met on 3rd June and discussed the entrance policy for children.
 Until 9.00pm any age are welcome with children under 14 being supervised by their parents/guardians.
 After 9.00pm 14-17 year olds will be allowed to stay under supervision
 This information will be put in the newsletter.

7. Events team Report

Plans for the fun day are making good progress.
 It has been decided that the road will not need to be closed.
 A flyer will be sent out with the Village Connect.
 A lot of local groups are to be involved with a band on the patio, the cubs are running the lucky dip and there is to be a cake stall. The Coffee club and W.I. have not yet come back to Cheryl.
 The tables will need to be collected on the Friday before and it was suggested that Tim Bellamy be approached.

Action Ref.	Subject	Status	Responsibility
05/0607	Cost to hire the Centre	At the moment the cost to hire The Centre has been decided.	CW/Penny
06/0607	Wood Carver	Bob to give Cheryl details of Jerry Wood who is a wood carver who may be available for the fun day	BL/CB
07/0607	Shearsby Jazz Festival	Bob/Chris/Cheryl to visit the Shearsby Jazz festival to see if it could be replicated in the village.	BL/CB/CW to attend

There is no update on the harvest ball
 The wine tasting night is set for November 16th.

Action Ref.	Subject	Status	Responsibility
08/0607	Outstanding bill from Suttons	Cheryl has received a final bill from Suttons that needs to be paid, however it needs to be checked out first.	CW/CB

Bob proposed thanks to Cheryl for all the hard work that she has put in to organise the fun day.

8. Under 5's Group

There was no-one at the meeting from the group.
They are struggling to make end meet and will possibly ask for financial help from the community fund.

9. Items for the newsletter and website

Pat and Pat have written to Bob to say that after 4 years they wish to stop producing the newsletter within the next 12 months, though they will carry on with the advertiser. In the next newsletter they will be asking for a volunteer to take over this important role.

10. AOB

Duncan Webster has asked to become a director of MVA LTD.

Action Ref.	Subject	Status	Responsibility
09/0607	Duncan Webster to become a director of MVA Ltd		CW to send out 288A

Next meeting to be held on Thursday 19th July at 8.00pm, at The Centre, Mawsley

Mawsley Villager's Association Ltd

Profit and Loss Account for the Year to 31 May 2007

Income

Mawsley Advertiser	443.00
Village Connect	130.00
Fun Day	70.00

Gross Income 643.00

Expenses

Mawsley Advertiser	210.88
Events	246.79
Youth Group	102.00
Insurance	450.00
Race Night	29.38
Saturday Football	144.50

Total Expenses 1183.55

Profit / (Loss) -540.55

Balance Sheet as at 31 May 2007

Assets

Cash at Bank and In hand	6974.77
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Total Assets 6974.77

Liabilities and Reserves

Liabilities	0.00
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Reserves

Under 5's Group	190.15
Youth Group	60.52
General Fund	9424.10

Total Liabilities and Reserves 9674.77

Financial Commentary

1. Funds received in the month totalled £643, made up of: £443 from The Advertiser, £130 for Village Connect deliveries and £70 for table hire on Fun Day.
2. Expenditure in the month totalled £1,183.55, made up of £246.50 for the Youth Group and Saturday Football, £210.88 for The Advertiser, £276.17 for Events and Fun Day expenses and £450 premium for annual events insurance.
3. At the end of May funds stand at £9,674.77 although commitments are outstanding for Fireworks and to TCAM.
4. In June to date we have received £1,012 all thanks to Pat & Pat. £200 donation from Wimpey for delivering flyers and the remainder from The Advertiser
5. Expenses in June currently stand at £698.26. With the Youth Group incurring costs of £325 for their use of The Centre and £373.26 in respect of The Advertiser.