

## Mawsley Villagers Association Ltd

### Minutes of the Management Committee Meeting, 8.00pm 18<sup>th</sup> October at The Centre, Mawsley

Present: Aiden Piper; Richard Hoy; Duncan Webster; Tony Bagshaw; Gary Mileham; Chris Winter; Sarah Hart; Bob Littler (Chair); Amanda Harris

#### 1. Apologies

Jim Playle; Graham Leah; Cheryl Buckle

#### 2. Previous Minutes

The minutes were approved as a true representation of the meeting held on 20<sup>th</sup> September.

#### 3. Actions Arising

Action Ref.	Subject	Status	Responsibility
	Share certificates	Share certificates need to be issued to all directors <i>Designed; to be issued.</i>	CW <i>carried forward</i>
	Mawsley website	Duncan Webster discussing with Robert Castley. This is about to be started as Robert has been working away	GL/Duncan  <i>Carried forward – to be followed up with Robert</i>
04/0307	Internet Security for Youth Group -adequate firewalls installed to protect the users	AP liaising with Andy Souter. The network still needs to be set up properly	AP <i>Carried forward</i>
05/0307	Funds for the Youth Group from the Community fund	AP liaising with Elaine Cawthorne <i>Ongoing</i>	AP <i>Carried forward. There is a form that needs to be filled in.</i>
04/0107	Investigate costs of Youth Shelter	Believe it should come under County Council capital fund. Application to be submitted	VP has the prices and wish list <i>Carried forward</i>
01/0407	Youth pages within Website	AP discuss with Duncan <i>The children are enthusiastic but they will need support</i>	AS/DW to discuss software etc. <i>On hold until dealt with Andy Souter</i>
04/0407	Circulate final version of licence	<i>Agreed hold until management of the field is sorted out by the Parish Council with KBC</i>	CW <i>Carried forward</i>

03/0707	MVA grant to TCAM	£4410 required	CW <i>carried forward</i>
05/0707	Book Northants Touring Arts group	Victoria Bell to be advised that agreed	CB <i>Carried forward – Cheryl to follow up</i>
01/0807	Project for moving the play area	Project needs to be organized to move and increase the play area	Bob <i>Carried forward Other funding is required as we have been refused a grant of £15,700</i>
02/0807	Members needed for MVA Ltd	MVA Ltd currently has 12 directors but only 1 member	GL/CW
02/0907	Cancellation fee for the Harvest Ball	Due to cancellation of the Harvest Ball a fee may be payable. Richard has offered to speak to the venue.	RH <i>The cancellation fee for the ball will be £2135.10 Carried forward</i>
03/0807	Change to Young Person policy	Application needs to be made to the licensing authority to change the Young Person policy	TCAM directors <i>Closed</i>
09/0307	Shooting Event	The shooting event is planned for after the harvest. Richard Barnwell has invited Bob to check out suitability of the barn for a barn dance. <i>Ongoing</i>	SF to talk to the Events team <i>A corporate day at Sywell can give us a discount Closed</i>
06/0407	Cricket Club to advise their outline plans		Kevin Powell <i>Closed</i>
01/0607	Charges for the use of sports equipment	TCAM need to sort out the charges for using the sports equipment purchased by the Youth group.	TCAM <i>Closed</i>
02/0607	Replacement/repair of sports equipment	It was suggested that the replacement or repair of equipment should alternate between TCAM and the Youth group	TCAM <i>Closed</i>
03/0607	Halloween activity	Penny is to be asked if the centre can be used for a Halloween event for the children – maybe opening up after they have gone trick or treating. <i>Ongoing</i>	AP to speak to Penny <i>Closed</i>
04/0607	Banning Policy	A full banning policy to be put together and displayed in the centre	TCAM directors <i>Closed</i>
02/0707	Clarification re Youth Group Subs	This is now being collected by Ian Claydon	AP <i>Closed</i>
04/0707	Cost of purchase of bouncy castle	<i>Penny has now ordered one</i>	CB <i>Closed</i>

#### 4. Youth Group Report

There was a poor turnout for the EGM which was to outline the facilities for the children in the village.

The wish list devised by the kids will be put in the next newsletter for the rest of the village to see.

The children would like to be consulted about the position of the youth shelter. The Youth group on Wednesday is steady but not as busy as we would like. Aiden is being approached about starting something for the 9-14year olds.

Rivalry is building between Mawsley and Kettering, it has been suggested that community officers come to speak to the children.

Action Ref.	Subject	Status	Responsibility
01/1007	Rivalry with Broughton	Arrange for community police officers to come and talk to the children.	Aiden to speak to Tony Hopkins from the local police

#### 5. Treasurer's Report

See attached report.

Due to the cancellation of the harvest ball it was agreed that any event that needs to commit funds must be signed off by a MVA Ltd director. Going forward ticket sales will not be counted until the full money is received. A project plan will need to be set for all major events.

#### 6. TCAM Report

Due to family commitments and leaving the villager, Lizzie Souter has stepped down as the MVA book-keeper. We are pleased to welcome Laura Timms who will be replacing her. Laura will also be working for TCAM.

#### 7. Events Team Report

The fireworks night is fully organised and sales are going well.

A wine tasting night will take place on Friday 16<sup>th</sup> November at The Centre; tickets will be £12.50 each.

Penny is organising a News Year Eve party at The Centre.

Action Ref.	Subject	Status	Responsibility
02/1007	Carol concert at The Centre	It was suggested that a carol concert be held in The Centre at Christmas.	Tony to speak to the vicar
03/1007	Live band at The Centre	It might be possible to encourage live bands to play on Friday/Saturday nights at The Centre. There are several local bands that might be available in January	Tony/Gary

## 8. Under 5's Group

More people are needed to help set up before the Under 5's group on Thursday mornings. It is a struggle some weeks as the Youth Group doesn't always clear everything away.

The group is struggling to raise money for equipment, it was suggested that they approach the Community Fund.

## 9. Items for the newsletter and website

House sales are now on the website at £50 per advert. It was suggested that a flyer is put through the doors of houses for sale so that they know about website sales opportunity. It was suggested that solicitors could have a link.

Action Ref.	Subject	Status	Responsibility
04/1007	Website links with solicitors.	Suggested that a link could be added to solicitors, with a disclaimer that we are not recommending them	Duncan/Gary/Graham
05/1007	Flyer advertising the website to home sellers	A flyer is to be designed and printed to be put through the doors of houses up for sale.	Duncan/Richard

## 10. AOB

The number of people on the village e-mail list is growing, at the moment the software for this is free but once we reach 100 people it will cost \$22 – approx £11 per month

Action Ref.	Subject	Status	Responsibility
06/1007	Data protection act	We need to check out if there are any data protection issues with holding the list of e-mail addresses	Tony

It was suggested that a boule court be set up near the patio at The Centre.

MVA is to set up a Paypal account to make it easier for villagers to pay for events.

Action Ref.	Subject	Status	Responsibility
07/1007	Paypal account	Account to be set up for the village.	Chris/Duncan

## 11. Next Meeting

To be held on **Thursday November 15th** at 8.00pm, at The Centre

# Mawsley Villager's Association Ltd

## Profit and Loss Account for the Year to

	31 August 2007	30 September 2007	September Movement
<b>Income</b>			
Mawsley Advertiser	1255.00	2078.00	823.00
Village Connect	200.00	270.00	70.00
Events	2162.84	2162.84	0.00
Donations	735.00	735.00	0.00
Quiz Night	281.00	396.00	115.00
<b>Gross Income</b>	<b><u>4633.84</u></b>	<b><u>5641.84</u></b>	<b><u>1008.00</u></b>
<b>Expenses</b>			
Mawsley Advertiser	819.78	1050.57	230.79
Fund Raising Activities	18.71	18.71	0.00
Events	3279.19	3839.19	560.00
Youth Group	436.37	436.37	0.00
Insurance	450.00	450.00	0.00
Race Night	29.38	29.38	0.00
Saturday Football	144.50	144.50	0.00
Quiz Night	80.00	100.00	20.00
Village Support	143.75	181.25	37.50
<b>Total Expenses</b>	<b><u>5,401.68</u></b>	<b><u>6,249.97</u></b>	<b><u>848.29</u></b>
<b>Profit / (Loss)</b>	<b><u><u>-767.84</u></u></b>	<b><u><u>-608.13</u></u></b>	<b><u><u>159.71</u></u></b>

## Balance Sheet as at

	31 August 2007	30 September 2007	September Movement
<b>Assets</b>			
Cash at Bank and In hand	9,848.71	10,008.42	159.71
<b>Total Assets</b>	<b><u>9,848.71</u></b>	<b><u>10,008.42</u></b>	<b><u>159.71</u></b>
<b>Liabilities and Reserves</b>			
Liabilities	0.00	0.00	0.00
<b>Reserves</b>			
Under 5's Group	190.15	190.15	0.00
Youth Group	0.00	0.00	0.00
General Fund	9,658.56	9818.27	159.71

<b>Total Liabilities and Reserves</b>	<b><u>9,848.71</u></b>	<b><u>10,008.42</u></b>	<b><u>159.71</u></b>
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## **Financial Commentary**

1. Funds received in the month totalled £1008.00, made up of: £823 from the Mawsley Advertiser, £115 from Quiz Night , and £70 from Village Connect.
2. Expenditure in the month totalled £848.29, made up of £230.79 for the Mawsley Advertiser, £20 for Quiz Night, £37.50 to join Northants ACRE and £560 spent on the purchase of a Bouncy Castle.
3. At the end of September funds stood at £10,008.42
4. In October to date we have received £70 from the Village Connect Deliveries.