

**Mawsley Parish Council**  
**Minutes of the Parish Council Meeting held on 20 April 2015**

**Present:** Cllr Littler; Cllr Sanders; Cllr Cope; Cllr Richards; Cllr White; Cllr Baker; Diana MacCarthy (Clerk)

**Members of the public present:**

**15.04.1 Apologies for Absence:**

Cllr Barnwell.

**15.04.2 Declaration of Interests**

None received

**15.04.3 Allotted time for members of the public**

No members of the public present.

**15.04.4 Minutes of the previous meeting**

**It was resolved** to approve the Minutes of the meeting of 16 February 2015

Proposed by Cllr Richards and Seconded by Cllr White.

**15.04.5 Accounts and Budgets**

The following invoices were approved for payment.

<b>Paid to</b>	<b>In respect of</b>	<b>Amount</b>
Clerk	Salary	£348.72
TCAM	Room Hire	£45.00
HMRC	Tax and NI	£253.80
NCALC	Audit and Membership	£801.42
Meadows	Annual Payroll fee	£187.20
Cllr Littler	Best Village Entry	£35.00

All cheques were approved for payment. The Clerk had not been paid in August and September due to cancellation of standing order and this payment was approved.

The payment as approved 15.3.10 for £119.48 was also agreed for payment.

Cllrs Cope and Richards are to review regulatory documents with the Clerk for the May meeting.

The bank statements for the year end have not been received to date and the approval of the BDO statement is to be postponed to the May meeting.

#### 15.04.6 Matters arising from the previous meeting

12.10.5.1	RB	To investigate wording for declaration on walk way	Ongoing
12.12.13.1	RB	People March to be visited and advice given for activities for young people within Mawsley.	A meeting is to be arranged with Cllr Barnwell, Cllr Cope and Cllr Richards. They are to visit March to discuss with an established group. Cllr Richards is to investigate outdoor keep fit equipment.
14.4.7.1	KW	Open space plan	Still awaited from Peter Chaplin at KBC. Cllr White is to take this discussion to his meeting with Julia Baish.
14.4.7.3	JH	Article 4 area and glazing issues	Cllr White is still dealing and will speak to Cllr Hakewill.
14.4.7.4	BL	Licence to occupy	This was discussed and subject to receipt of plans and figures will be completed.

Cllr Littler forwarded a proposal for the reserve fund for the Centre to be set at a maximum of £50,000.00. After discussion it was proposed to increase this to £75,000.00. This is to be accumulated over the coming years, and is not a figure to be reached in the next financial year.

The Clerk provided examples of the new accounts software, which had been purchased for the next financial year.

The Clerk is to arrange a date with TCAM directors and the manager to review documentation and ensure they are in line with Lease requirements.

A query had been raised as to a charge that was being levied by Kettering Borough Council to determine if existing timber windows can be replaced with UPVC. A free constraints check can be undertaken by Kettering Borough Council, which will confirm whether Planning Permission is required. Even if you are outside the Article 4 area, you may still have permitted development rights (this can be ascertained via your deeds or by contacting Kettering Borough Council).

Clerk is to do a letter to David Cook re adoption and what is the status as regards the DWH land, is the commuted sum still an issue – send to Cllr Sanders to approve and send to NCC as well.

A proposal had been prepared to obtain new signs for the village to show location of key areas. The total cost is £124 plus VAT.

A proposal was also added as regards a stone carved entrance sign for the village, and this is to be reviewed as regards the cost. Cllr Richards and Cllr Cope are to look in to the cost and bring the information back to the Council.

#### 15.04.7 Mawsley Interface with Kettering Borough Council

Cllr Sanders had reported the overflowing bin by the pond to Kettering Borough Council and it had now been sorted. Paul Sawford is to be contacted as regards this. Further a weight restriction sign had been added to the front of the village to try to prevent HGV vehicles entering the village, near the Loddington end. The Clerk is to request another at the other entrance through Chris Bond.

Further issues were covered above.

#### 15.04.8 The Adoption Process

The clerk confirmed that TW had informed the Parish Council that a Road Safety Audit was due to take place on the roads surrounding the school. The Council is to be informed of the date in due course. Further points were covered above.

**15.04.9 Community Fund**

No applications received.

**15.04.10 The Centre at Mawsley**

A request was received from TCAM for Capex expenditure for;

Bottle chillers x 2 to the cost of £840 excl VAT – all agreed

New carpet within the Centre throughout to the value of £3700 incl of VAT – all agreed.

The above was proposed by Cllr Baker and seconded Cllr Cope.

Cllr Cope said the repairs to the bike shed should be completed by this Thursday. The total cost is £119.48.

Centre doors – A certified fire inspector spent five hours reviewing the doors within the Centre. Out of the 44 doors within the Centre, 15 need attention or replacement. A full fire risk assessment is to be sent to us shortly. Cllr Cope asked whether he could ask people to come in and quote in time for the next meeting. All councillors agreed and this is to be added to the May Agenda.

Cllr Cope was also looking in to the fans and the LED lighting. Cllr Littler felt this was for TCAM to decide and would be discussed at the next joint meeting.

**15.04.11 Police matters**

1 x criminal damage and 1 violent offence for March 2015.

**15.04.12 Villager Issues**

Facebook Policy – Cllr White confirmed he could obtain a free presentation at a future date. Cllr Littler asked that face-book and digital by default are covered under this presentation. This is to be arranged for the June meeting.

As Cllr Baker was stepping down from the Council, it was agreed she would continue as school liaison for the Parish Council. Cllr Baker was thanked for her contribution and hard work.

Neighbourhood plan – The consultation finished on 30<sup>th</sup> March and the designation has now been approved, and the notice will shortly be on the Borough Council website. The next stage is to formulate some local engagement. Cllr White is to meet with Julia Baish at the Borough Council (18<sup>th</sup> May) to look at the next steps. A steering committee is then required to be bought together and a questionnaire is to be prepared.

A proposal was put forward for £50 to be allocated for the replenishment of

**15.04.13 Correspondence and clerks update**

We have one vacancy and an uncontested election. The Clerk had received notification of one person who was interested in being co-opted and will open up the invitation via the noticeboards and website. An article will also be placed in the newsletter. This will then go on to the June Agenda, and also Mawsley Village facebook page and Mawsley for all.

The Clerk is to draft an equal opportunities policy for approval at the May meeting.

**15.04.14 Planning**

KET/2015/0280 – All agreed

KET/2015/0200 – All agreed

KET/2015/0151 – All agreed, provided they are of the same style as existing doors and windows.

The above was proposed by Cllr Cope and seconded by Cllr Richards

