

**Mawsley Parish Council**  
**Minutes of the Parish Council Meeting held on 19 August 2013**

**Present:** Cllr Barnwell; Cllr Farthing; Cllr McIvor; Cllr Littler; Cllt Meredith; Cllr Allbury; Diana MacCarthy (Clerk)

**Members of the public present:** Vic Cope, Tom Sanders, Judy Baker, Trish Cottingham,

**13.8.1 Apologies for Absence:** Cllr Baker

**13.8.2 Declaration of Interests**

Cllr. Littler declared his position as a Director of Mawsley Villagers Association Ltd. (MVA), and The Sports Council. Cllr Allbury declared an interest in Mawsley Community Choir.

**13.8.3 Allotted time for members of the public**

Mr Cope raised the issue of CCTV which he felt important due to the level of anti-social behaviour within the village and particularly around the Centre. He had investigated several firms and felt that as the discussion regarding security had been on-going for almost a year it was time to put additional security in place. Cllr Littler said he had now made some progress but he apologised that he had given it his full attention and the matter had become more urgent in recent times. Cllr Littler confirmed he would write a number of tender documents dealing with different areas of the village. ACTION 13.8.3.1 Cllr Littler to investigate funding from KBC for skate park security and progress with tender for other areas.

Mr Cope then handed over an OM update for the bike shed.

Finally Mr Cope asked about the sound equipment for the Centre. Cllr Barnwell confirmed that this was a TCAM issue unless TCAM required funding. He thanked Mr Cope for his continued support.

Mr Sanders asked for a replacement tree for Broughton Road, as one had died (Mountain Ash £25), Cllr Barnwell offered to supply one free of charge later in the year.

**13.8.4 Minutes of the previous meeting**

Cllr. Littler proposed the minutes of the meeting held 17 June 2013, and Cllr. McIvor seconded these.

Minutes of the extraordinary meeting dated 31 July 2013 were approved wherein Richard Meredith, Tracy Baker and Frances Allbury were co-opted on to the Council. All Councillors were happy that the Minutes accurately reflected the meeting. Cllr Barnwell welcomed the new Councillors to the table.

**13.8.5 Accounts and Budgets**

All payments shown below were approved and paid. The payment to Keith Barrow £108.00 which was a duplicate was not made.

The report of the internal auditor was read and discussed. Cllr Baker is to oversee finance and check monthly on payments, receipts and updating the spread sheet. It was also agreed that payroll would now be undertaken by a third party (to be arranged by the Clerk)

A VAT reclaim is to be carried out immediately. ACTION 13.8.5.1 Clerk to undertake VAT reclaim.

There is to be an additional payment to Keith Barrow for failed water heating at the Centre which was undertaken recently. This was allowed due to the £500 float which the Centre has for emergency maintenance.

BMX payment of £7000 is to be added to the spreadsheet. Further it was agreed that the Data Protection payment to the Information Commissioners is to be made when the request is received.

Finally it was agreed that Cllrs Littler, Baker, Meredith and McIvor would be signatories on the bank account, and Cllrs Littler and Meredith would be authorised for online banking. All paperwork to be signed and taken to Natwest with relevant documentation.

| Payable to        | Amount  | Cheque Number |
|-------------------|---------|---------------|
| Top Notch         | £72.00  | 367           |
| Doorway Services  | £114.00 | 368           |
| TCAM              | £107.50 | 370           |
| V Cope            | £57.40  | 371           |
| Info Commissioner | £35.00  | 372           |

### 13.8.6 Matters arising from the previous meeting – see Minutes

|            |    |   |   |
|------------|----|---|---|
| 12.10.5.1  | RB | Declaration on walk way is being drafted                            | Cllr Barnwell to update   |
| 12.11.9.2  | BL | Research CCTV costings.   | Cllr Littler to prepare a tender document.  |
| 12.11.13.1 | BL | To speak to Tim Bellamy regarding advice on Parish Plans            | Cllr Barnwell has requested a definitive answer from the rural forum.   |
| 12.12.13.1 | RB | Obtain information from People March as regards youth organisations | Cllrs Barnwell and Farthing to visit Cambridge to discuss youth organisations within Mawsley and report back to the meeting |
| 13.1.7.2   | RB | Issues as regards electrical defects                                | Matter still ongoing  |

### 13.8.7 Mawsley Interface to Kettering Borough Council

ACTION 13.8.7.1 Clerk to ask Peter Chaplin at KBC to forward a copy of plan showing open spaces they seek to adopt. Cllr Barnwell confirmed he would also chase Cllr Hakewill on his return from annual leave to progress matters. ACTION 13.8.7.2

### 13.8.8 Taylor Wimpey

Cllr Allbury raised concerns as regards road signage and will bring a report to the next meeting once surfacing works have completed. ACTION 13.8.8.1 Cllr Allbury to prepare report.

### 13.8.9 Mawsley Community Fund

Cllr Allbury left the room whilst the application was discussed. Mawsley Community Choir had put in an application for copies of music totalling £385.00. £288.75 was the sum requested as 75% of the total cost. Cllr Littler offered his support and proposed acceptance, this was seconded by Cllr Farthing. All Councillors were in favour of acceptance.

### 13.8.10 The Centre at Mawsley

Cllr Barnwell gave an overview to the new Councillors regarding outstanding health & safety issues at the Centre. He proposed a sub group be formed to discuss these matters prior to the next meeting. Cllr Littler added that the issues are divided in two types, latent defects which was those issues which have been there since construction and is for the original builders to rectify, and the health and safety issues raised by Mr Quinn which are issues which have arose more recently. Cllr Barnwell added that if we can have a definitive list of required actions we can then approach relevant bodies to fund part of the cost of repairs.

Cllr Meredith offered to be part of the sub group along with Cllr Littler, and Cllr Allbury, which will then report back to the monthly meetings. The group will also review the lease from MPC to TCAM which expires on the 14 December 2013. Cllr Littler discussed the option of additional funding which TCAM could apply for but only on the proviso of a 15 year lease as opposed to the current 7 year lease.

Mr Cope explained the issue with the gates was with the push bar of the fire exit, in the interim they are leaving the gate unbolted whenever there is a function. Another solution is being sought. ACTION 13.8.10.1 Clerk to put in request in writing to TCAM that door remain unbolted when functions take place.

Mr Cope then gave an update of the situation as regards the outside lights, it was felt that a PIR light was required by the gates, so that the light would be set off should someone try to climb over. Mr Cope suggested the costing would be approximately £350.00. Cllr Barnwell proposed the installation, this was seconded by Cllr Meredith, all Councillors agreed. ACTION 13.8.10.2 Clerk to speak to TCAM regarding the costing.

A book is to be kept detailing maintenance at the Centre and showing date of approval and cost ACTION Clerk to prepare and maintain book 13.8.10.3

#### **13.8.11 Police Matters**

No report received, but update on figures from June was provided.

#### **13.8.12 Villager issues**

Island on Rosehill Way – an email had been received from a member of the public and was read out in the meeting, regarding the installation of an island on Rosehill Way. The issues concerned the elderly and infirm having to park to the rear of the property and walk round, and the difficulty this would cause those with young children. It was discussed that this was not a Parish Council matter as we have no jurisdiction over Highways issues (this is dealt with by the County Council). During discussions a member of the public confirmed that the intended Island was no longer proceeding. ACTION13.8.12.1 Clerk to obtain confirmation from Chris Leeson at Taylor Wimpey and reply to email received.

#### **13.8.13 Health & Safety.**

No new issues raised, but it was agreed ongoing issues would be discussed by the new sub-group

#### **13.8.14 Correspondence and Clerks update**

A brief discussion took place as to whether an increase in allotment rent should be due. ACTION 13.8.14.1 Clerk to bring allotment list to the next meeting.

The Clerk referred to a new edition of the Charles Arnott Baker Council Administration book, it was agreed this would be a worthwhile purchase and the Clerk is to proceed with buying the latest edition.

NALC (Association of Local Councils) had agreed a 1% pay rise, this was agreed by all Councillors.

#### **13.8.15 Planning**

India to Mawsley had put an application in for a licence to serve alcohol on its premises. All Councillors were in agreement and the application approved.

#### **13.8.16 Items for newsletter/website.**

Cllr Littler is to speak to Amanda McDade at Kettering Borough Council as regards additional bins within the village. Bins to be placed within each play area with an additional bin for the skate ramp had already been approved but further bins were shown on a plan provide by Mr Cope. Cllr Littler is to review this and continue discussions. Mr Cope added that his understanding was that further bins can be provided at any time.

Cllr Barnwell is to add an article as regards youth organisations within Mawsley.

The new Councillors are to be introduced.

#### **13.8.17 Any Other Business**

.Cllr Allbury suggested the ‘welcome to the Cope’ sign should be removed and the plan should be updated – ACTION 13.8.17.1 Cllr Allbury is to speak to Taylor Wimpey

Cllr Allbury asked who had access to the Noticeboards. It was agreed that only the Clerk should have keys and that only items with Council approval should be displayed upon the Noticeboards. ACTION 13.8.17.2 Clerk to put note on Noticeboards.

**ACTION POINTS**

|           |               |   |
|-----------|---------------|---|
| 13.8.3.1  | Cllr Littler  | To investigate funding from KBC as regards Skate Ramp security  |
| 13.8.5.1  | Clerk         | Complete VAT reclaim  |
| 13.8.7.1  | Clerk         | To obtain updated POS plan from Peter Chaplin   |
| 13.8.7.2  | Cllr Barnwell | To speak to Cllr Hakewill for general update  |
| 13.8.8.1  | Cllr Allbury  | To prepare report on street signage   |
| 13.8.10.1 | Clerk         | To prepare note to TCAM regarding the unbolting of doors during functions                             |
| 13.8.10.2 | Clerk         | To speak to TCAM regarding PIR costing  |
| 13.8.10.3 | Clerk         | To prepare book of maintenance at the Centre  |
| 13.8.12.1 | Clerk         | To reply to email as regards Rosehill Way and speak to Chris Leeson                                   |
| 13.8.14.1 | Clerk         | To bring updated information as regards Allotments to next meeting                                    |
| 13.8.17.1 | Cllr Allbury  | To speak to Taylor Wimpey regarding the removal of 'The Copse' sign and an updated plan.              |
| 13.8.17.2 | Clerk         | To add note to Noticeboards that any adverts placed should be done only upon approval of the Council. |

**The meeting ended at 21:07**

**Signed:** .....

**Date:** .....