

Mawsley Parish Council
Minutes of the Parish Council Meeting held on 21 December 2015

Present: Cllr Littler; Cllr Cope; Cllr Sanders; Cllr White; Cllr Richards; Cllr Wilson; Diana MacCarthy (Clerk)
Members of the public present: Chris Leeson (Taylor Wimpey) Borough Councillor Moreton, Trish Cottington, PC's Gareth Broxton and Keith Miller.

15.12.1 Apologies for Absence:

Cllr Barnwell; Cllr Hakewill

15.12.2 Declaration of Interests

None received

15.12.3 Allotted time for members of the public

Nothing raised.

15.12.4 Minutes of the previous meeting

It was resolved to approve the Minutes of the meeting of 16th November 2015.

Proposed by Cllr Cope and Seconded by Cllr Richards – save for the following amendments:

Cllr Sanders requested an allocation of £5100 for the bus shelter within the budget, this was rejected by the rest of the Council as it was felt that the money should not be allocated until adoption of the road was completed.

15.12.5 Annual update from Taylor Wimpey

See report attached and on website.

15.12.6 Accounts and Budgets

The following invoices were approved for payment

| Paid to | In respect of | Amount |
|----------------|----------------------|---------------|
| Clerk | Salary | £348.72 |
| TCAM | Room hire | £22.50 |
| Clerk | Stationery | £16.78 |
| Cllr Richards | Printing | £9.00 |

It was Resolved that the payments are to be made in accordance with the Local Government Act 1982 and subsequent amendments

Proposed Cllr Richards Seconded Cllr White

A meeting was held on 25 November (see notes attached) with regards future funding of TCAM.

It was proposed that £24k be allocated to TCAM for revenue. Proposed Cllr Littler seconded Cllr White all agreed.

It was further proposed that TCAM be allowed to build up reserves of £20k, and that an allocation of £10k be approved for building maintenance

Finally that a sum of £10k be allocated to TCAM for capital expenditure, this is to be drawn down as and when required. All budget expenditure referred to above was agreed by all Councillors.

Cllr Littler then confirmed that the Audit review had been sent to the National Audit Service wherein it was confirmed that they were happy with the operation and funding of TCAM, a copy of the response is to be added to the website.

15.12.6 Matters Arising from the Minutes

See end of Minutes.

15.12.7 Mawsley Interface to Kettering Borough Council

Cllr Hakewill was not in attendance. With regards the pub site, the Clerk had written to Mawsley Taverns but had not received a response to date. The Clerk had spoken with Taylor Wimpey as regards contact details but they were unable to provide anything further.

Cllr Moreton is to provide the Clerk with the contact details for Marie Downs replacement at Kettering Borough Council.

15.12.8 The Centre at Mawsley

Centre Security – There was a break in through the kitchen window at The Centre. It appears that they knew where takings were and where the cameras had been placed. Police have been notified, but the intruders were masked and in and out of the building very quickly. Cllr Littler suggested putting this item on the Agenda for the quarterly meeting with TCAM.

CCTV – One was to be placed in the hall and one in the bar to reduce anti-social behaviour. £589.00 total cost for two cameras. Cllr Littler is to obtain further information as regards the type of camera and any required surroundings.

Centre Maintenance – Cllr Cope proposed that we put TCAM on a sliding scale to ensure that they slowly take over the maintenance. We would give them 100% of the cost for the first year and this is then reduced by 1/3 over the next three years. Cllr Littler said this had been proposed in principle but will be formulated at the next joint meeting.

Underfloor Heating – Cllr Cope said that the heating was not working correctly as there is a fault with the manifold. It would be expensive and time consuming to repair. Cllr Cope suggested that if the extension goes ahead we move the cellar. The heating in the grey room is to be reviewed in the New Year.

Meeting to consider extending the building – There are a number of different options available to them, all at quite a significant cost. Once a decision was agreed then we would need to look at funding. It was agreed in principle not to increase Centre running costs and that external costs should be sought to cover the majority of the costs. The original architects are coming to look at the Centre with a view to possible extensions.

15.12.9 Police Matters.

2 burglary other which was related to damage to a police mast outside of Mawsley.

1 Theft from motor vehicles.

2 Violence offences which followed an argument on facebook – all within November.

Two councillors also reported two break-ins within Mawsley whilst residents were present, and that someone in a ski mask tried to force a door, the later had not been reported to the police yet.

PC Broxton suggested Trish Cottington email Sergeant Scott Little regarding the issue with parking at school. Cllr Cope passed his thanks to the PCSOs that helped with the Christmas Santa ride around the village.

15.12.10 Village Issues

Funding for cycle path extension – The Clerk is to apply for grants in April 2016, when the fund re-opens.

Update from Cllr Sanders – see report attached.

Pond clearance – a meeting was held with MVA as regards the pond being overgrown. A Conservation trust volunteer group are coming out January/February to undertake the work. MVA have paid as a one off contribution. Cllr Sanders is to notify Northamptonshire County Council and Kettering Borough Council as regards when the conservation group are coming.

Cllr Sanders suggested offering sites within Mawsley for sponsorship purposes.

Weight limit signage – The Clerk had spoken with Sarah Barnwell with regards signage to prevent or reduce the number of lorries entering the village. The Clerk is to contact Ms Barnwell and ask that she proceed.

Road Gritting – Chris Leeson from Taylor Wimpey confirmed that this had been put in place should the weather drop. The Clerk is to ask Mr Leeson to fill the bin with salt.

Village signage – Cllr Richards has been investigating the possibility if a new village sign. The costings were as follows: steel £3000.00, cast iron £3000.00, carved wooden £4000.00, sandstone (WTP Drage) £850.00 each plus £10 per letter. The Clerk is to contact the Highways department as regards consent/approval and to send a picture of the stone sign.

Additional tree on The Green – A village group has asked whether a tree can be planted on the green (a copper beach 3-4m high). Sarah Parr at environmental services (KBC) said it was a good idea and seemed to favour it. Cllr Cope was concerned that we check whether there were any pipes etc running underneath the Green. The Council supported the idea for Gardening for all.

Gym equipment – HAGS SMP was the best price at £10,250.00 or £9,500 for supply and installation and with two grass mats for each equipment. Both had six items within the quote. Sutcliffe was £10,000 for two items. Cllr Richards said location was the next issue, along with permission and funding, inspection and maintenance and insurance. KBC inspect insure and maintain other play equipment so we would need to investigate whether they would cover this too. Cllr Richards is to do this and report back. Further the play area is a Queen Elizabeth protected open space and as such KBC are to confirm permission to place the equipment. Cllr Littler suggested awards for all for future funding.

15.12.11 Correspondence and clerks update

See attached. Cllr Littler and White to progress the Neighbourhood plan to questionnaire stage.

The meeting dates were approved for 2016 and these are to be added to the website, which included a change in February to the fourth Monday. These are to be sent to the newsletter.

15.12.12 Planning Matter

None received.

15.12.13 Items for the newsletter

Audit response (BL), proposed new Gym equipment and the 2016

Meeting dates.

The meeting ended at 9.36pm

Signed:

Date:

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|-----------|----|-------------------------------------------|---------------|
| 12.10.5.1 | RB | To investigate wording for declaration on | Still ongoing |
|-----------|----|-------------------------------------------|---------------|

| | | | |
|------------|--------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| | | walk way. | |
| 12.12.13.1 | RB | People March to be visited for advice on activities for young people within Mawsley | A meeting date is being arranged. RB to email Rob Bailey, Cllr Cope and Cllr Richards – ongoing. |
| 14.4.7.1 | Clerk | Open Space Plan | Cllr littler is to colour in the plans to indicate those areas to be adopted/already adopted |
| 14.4.7.4 | Clerk | Licence to Occupy | The Clerk has forwarded the required documentation to KBC to progress the Licence. Cllr Hakewill to confirm payment of legal fees. |
| 15.6.12.1 | PR | Quotes to be obtained for outdoor fitness equipment. To be added to August Agenda. | Cllr Richards to contact KBC as regards maintenance and insurance. |
| 15.6.12.2 | PR | Designs to be acquired for village entrance | Consent is to be approved from Northamptonshire County Council for the placing of the sign. |
| 15.7.10.2 | BL | To report back to full Council as regards a proposed new working party to look at Centre expansion. | This is ongoing and a meeting is to be held between the three groups. |
| 15.9.10.3 | Clerk | To speak to KBC re dog fouling and ask for the dog wardens to attend. | To attend January meeting |
| 15.12.10.1 | Cllr Sanders | To contact KBC/NCC re pond conservation | |
| 15.12.10.2 | Clerk | To contact Sarah Barnwell re signage | |
| 15.12.10.3 | Clerk | To request TW fill the salt bins | |
| 15.12.10.4 | Clerk | To contact NCC re placing the signs | |
| 15.12.11 | Clerk | Add meeting dates to website | |

Mawsley Village Parish Council Update Report

22th December 2015

Presented by Christopher P Leeson

Mawsley Village Update Report

22 December 2015

Drainage

Section 104 Foul and Storm Drainage

The full estate is split into two Section 104 agreements with Anglian Water.

Both agreements (Phases 2 & 4) has been formally entered into with Anglian Water and registered.

The full **foul** drainage system continues to be adopted by the undertaker.

Storm Drainage – Both systems have been fully inspected and have been placed given a certificate of completion. (Inspected & build to adoptable standards).

The **vesting** (adoption) of the system is held pending a legal Deed of Discharge agreement which is required from the land owner of the attenuation basin to the North of the village. Taylor Wimpey has now instructed legal-council to obtain a CPA route for the Deed of Discharge.

Foul Pump Stations

The land on which both Pump Stations sit have been transferred to Anglian Water.

We are pleased to report that both foul water pump stations have now been formally adopted by Anglian Water.

Roads & Footways

Section 38 Roads, Verges and Footways

These are split into seven separate infrastructure phases. Only phases one and two are party to formal legal agreements with Northamptonshire County Council (NCC), however a system of retrospective agreements has been agreed with NCC.

A copy of the phased plan is in Appendix A, attached to this update.

Status Report on a Phase by Phase basis

Phase 1 (Broughton Road) – Adopted – 26/11/12

Phase 1 Broughton Road has now been formally **adopted** by NCC on 26 November 2012.

Phase 2 (Main Street & The Green) works Completed & on Formal maintenance.

Phase 2 has now been placed onto formal maintenance by NCC, adoption cannot occur until the storm water system is adopted by Anglian Water.

Phase 3 (Loddington Way) works Completed.

Works have been completed to the satisfaction of NCC.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

The completion of phase 3 will release the David Wilson Homes phases for subsequent maintenance and adoption; this will also place the second major access into the village onto an adoption agreement.

Phase 4 (School Road) works Completed.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

Phase 5 (Hawthorn Avenue) - works Completed.

Works on this phase of the village have been completed to NCC standards.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

Phase 6 (Cransley Rise & Symonds Way) – works Completed.

Works on this phase of the village have been completed to NCC standards.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

Phase 7 (Hawthorn Avenue, Long Breech & Rose Hill Way) – works Completed

Works on this phase of the village have been completed to NCC standards.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

Residential Street Phasing & Linking Roads. – works Completed

Works on these phases of the village have been completed to NCC standards.

The formal adoption agreement can be progressed once the Storm Water drainage has been adopted.

Highway Maintenance

In October we conducted a village wide night survey and safety walk over. We instructed new bulbs and starters in over 30 lighting columns. We refreshed white lining and yellow lining were needed. We sorted footways that had cracked or been driven on by bin wagons and the like.

Open Spaces

Public Open Spaces, Incidental Areas and Eco Meadow

We are pleased to report that a majority of the Public Open Space areas have been formally adopted and transferred to KBC on 5th November 2013. The attached plan provides the areas of POS that are still in this company's control.

Eco Meadow

KBC formally adopted the eco-meadow on 5th November 2013, along with a formal land transfer. This area is now under the responsibility of KBC for maintenance and upkeep.

General Maintenance

We have continued to fund a landscape contractor on a minimum of two monthly visits to keep the open spaces, verges, service strips and channels maintained. This commitment will now be reduced to just the highways verges and small areas of open space still within the control of this company. (See attached plan).

Pub Site

This was a matter discussed in detail last year. We spent considerable time and investment in tidying the area and handing the area back to Mawsley Taverns who are the legal owner.

School Drop off Congestion and safety Issues

Further to the independent safety audit and speed surveys across the village, a meeting was arranged with the governors and head teacher at Mawsley Community Primary School, on 24 June 2015. Copies of the full minutes are included in this report for the record. Following discussion it was decided that the addition of a specific "pram crossing" was not in keeping with the recommendations of the report. A zebra crossing had also been deemed outside of design criteria.

We donated a sum of money to the school for use on a road safety educational campaign with the children and parents.

A formal press release is being agreed with the school in the New Year.

General Commitments

We continue to employ GWS Developments, a specialist adoption agent to help advance this scheme. Geoff Smith has extensive experience in this area and has been actively involved for the last year in the scheme.

We have instructed MGWSP (NCC) gritting service to continue throughout the winter 2015 / 2016 months to the infrastructure spine roads (bus routes).

We have corresponded with the Indian Restaurant and asked them to stop driving on the verge when undertaking deliveries.

Contact Details

Christopher P Leeson

Project Coordinator Taylor Wimpey East Midlands Ltd

0116 281 6000

Geoff Smith GWS Developments

Site Consultant and agent for TWEM

07909 685 624

Phil Brown - BEng (Hons) CEng MICE MCIHT MCIWEM CWEM

Design Consultant

JPP Consulting Ltd

Cedar Barn, White Lodge,

Walgrave, Northampton,

NN6 9PY

01604 781811

Grant Johnson

Site Forman and Works Manager

Griptrak Midlands Ltd (Griptrak have undertaken works to Ph2, 4, 6, 3 & 7 + Lining Works)

07866 416696

Report from Cllr Sanders

David Wilson Homes Adoption Process 3

Report to Mawsley Parish Council Monday 21 December 2015.

Developer Eyes have continued to make progress on the 21 point POS defect list which is based on the standards requested in liaison with KBC.

Unfortunately as a result of the considerable number of emails exchanged between Duncan Law's office since mid-October, which also involved DE, NCC Highways.TW DWH, the issue is finally back with KBC and escalation to David Cook's office on the following problems:

➤ **Vehicle cross-over at access drive to the garages at 1 to 7 Broughton Road**

This is causing damage to the grassed areas in that location and residents have reported cars travelling along the cycle path to access that part of the village.

Action requested:

Install yellow bollards both sides of the access drive in line with the safety measures [bollards at all other access points on the cycle path for the entire village]

- **Over grown and encroaching hedgerow from the Sub- Station and from No: 12 down to No: 4 Loddington Way which includes restricted vis - splay at No: 6 which is the access to the shared drive to these properties.**

This section is the responsibility of KBC under the adoption transfer agreement ...2013 and also the residents and it appears that the hedgerow has been planted on POS and Open Plan Frontage...has not been maintained and is out of character with the rest of the DWH development.

Action requested:

KBC to establish dialogue and consultation with the residents to identify ownership of the problem and a resolution...immediately, at the time of the adoption process and work within the standards set by them.

