

**Mawsley Parish Council**  
**Minutes of the Parish Council Meeting held on 22 February 2016**

**Present:** Cllr Littler; Cllr Barnwell; Cllr Cope; Cllr Sanders; Cllr White; Cllr Richards; Cllr Wilson; Diana MacCarthy (Clerk)

**Members of the public present:** Judy Baker; Reg Baker; Trish Cottington,

**16.02.1 Apologies for Absence:**

PCSO Jason Parish.

**16.02.2 Declaration of Interests**

None received

**16.02.3 Allotted time for members of the public**

None

**16.02.4 Minutes of the previous meeting**

**It was resolved** to approve the Minutes of the meeting of 18 January 2016, save for top of page four should read 12-4 and not 2-8. Further Cllr Hakewill was in attendance for some part of the meeting.

Under 16.01.10 Cllr Sanders requested that we apply to TW to transfer the land for the bus shelter.

Proposed Cllr Cope Seconded Cllr Barnwell

**16.02.5 Accounts and Budgets**

The following invoices were approved for payment

<b>Paid to</b>	<b>In respect of</b>	<b>Amount</b>	<b>VAT</b>	<b>Cheque Number</b>
Clerk	Salary	£348.32	£0.000	570
Doorway services	6 month maintenance	£95.00	£19.00	567
Keith Barrow	Ignition electrode	£88.40	£17.68	568
TCAM	Inv 712	£12.50	£2.50	569
TCAM	Inv 968	£25.00	£5.00	569
TCAM	Inv 1071	£53.13	£10.62	569
Cllr Cope	Lawn Mower repairs	£57.38	£0.00	571

**Proposed Cllr Cope Seconded Cllr Richards**

It was agreed to put the final budget statement on the website. Proposed by Cllr Littler and seconded Cllr Cope all in favour

It was proposed that we would have a Finance Working Party to review the financial procedures of the Council– Proposed Cllr Barnwell seconded Cope

The draft terms of reference are to be added to the next Agenda for approval. Cllrs Barnwell, Littler and Wilson all agreed to be members of the working party.

The Clerk received a letter from TCAM requesting the £24,000 funding, which had previously been approved. It was agreed that this would be paid on 1 April in the new financial year.

A review of all of the regulatory documents is to be held and a copy of the documents are to be sent to all Councillors to read prior to the next meeting. This includes; Code of Conduct, Standing Orders, Asset Register Financial Regulations and Risk review

The Sinking/Maintenance fund is to have a separate account as is the Clerks pension gratuity. The clerk is to arrange to open a these accounts. The sinking fund is purely for centre maintenance and not for general use. Proposed Cllr Barnwell seconded Cllr Littler.

The Clerk is to enquire with the Centre Manager as to the value of the centre for the asset register

#### **16.02.6 Matters Arising from the Minutes**

See end of Minutes.

#### **16.02.7 Mawsley Interface to Kettering Borough Council**

Cllr Hakewill was not in attendance.

**Compulsory dog chipping** – see Cllr Sanders notes at end of Minutes.

**Dog Bins** - A map was provided showing the suggested location of the dog bins. Labels will also be provided to state that dog mess can be placed in to ordinary litter bins

**Street lighting** – Cllr Hakewill is to clarify the Councils' intentions as regards adopting the street lighting.

**Advertising at village pond** –Cllr Sanders proposed putting 6 signs on the pond and 6 on the memorial garden to be no bigger than 400mm in size which would help to generate funding. The payment will be made for 12 months hire. Cllr Richards asked how this would be limited, so as not to exceed 12. MVA have agreed to market and sell the space.

Cllr Richards asked whether we actually wanted advertising on the pond and memorial, Cllr Littler and Barnwell did not agree it was wanted. Cllr White clarified it was commercial advertising signs. Cllr Barnwell had no issue with the pond being sponsored but not general advertising.

It was confirmed no Councillors were in favour, and the proposal was rejected.

It was therefore confirmed that the Licence to occupy will now be just for the green with no reference to advertising.

Cllr Sanders asked whether it was ok for the sponsorship sign to be placed on the pond. Cllr Richards asked about whether this would be covered by local village group advertising.

Cllr Barnwell confirmed permission from District Council for temporary banners would be required.

Cllr Sanders felt we were missing out on revenue by not proceeding.

It was agreed that as a Council they would be against general advertising but in principle in favour of signs for sponsorship

#### **16.02.8 The Centre at Mawsley**

**Extension of the centre** – Cllr Littler had met with GSS (original architects) as regards whether the building can be extended. They confirmed it could be extended in any direction due to build materials, but that the façade of building on to roundabout is an integral part of the design, and that planning would be unlikely to agree to any amendments to this. Finally, they confirmed that it would cost approximately £1500 per square metre for build cost

**Working group meeting** – Cllr Cope bought various options of drawings to the meeting, Cllr Cope queried the estimated cost and is going to get quotes. Cllr Littler said if we are looking at external grant sources we need to demonstrate requirement and involvement. A list of potential requirements is to be pooled together with a rough cost. Input from the village will then be sought. It was felt that it may be that people do not want to extend at all.

**TCAM joint meeting** – The Clerk is to suggest dates and get items for the agenda for the quarterly joint meeting between MPC, TCAM and MVA.

**CCTV** – Cllr Littler confirmed we are not ordering from ADT until the grill and night time issue is resolved.

**TCAM meeting** - Cllr Richards was in attendance. Post in parking area are to be replaced, Cllr Barnwell has offered some spare posts as they are no longer suitable for farm use. It was felt the cost of the posts was not the issue but more the labour. Cllr Sanders said they are looking for volunteers to help.

No progress has been made on re-instating the Youth Club.

#### 16.02.9 **Police Matters.**

1 Burglary other, one theft/handling and one theft of motor vehicle.

#### 16.02.10 **Village Issues**

Cllr Sanders gave a report on the adoption process (please see report at end of Minutes). Cllr Littler spoke as regards the hedges on Loddington Way, he confirmed that they were planted by residents on their land and they have always had responsibility for them, they have not just accepted responsibility for them. House numbers 12-4 were affected by this. There was some disagreement between Cllr Littler and Sanders over the maintenance of the hedges. Cllr Littler requested his interest be noted.

**Pathway at end of wooded area** – Cllrs Littler and White had met with Kettering Borough Council. It was proposed that we proceed with Kettering Borough Council who provided a quote for £15000 (approx.) to remove the fence and extend the pathway down to The Spinney. However it was felt by the majority of the Councillors that funding should be sought from outside bodies ie TW/KBC (small funds grant), MVA/MPC, this could then be completed by the autumn. It was confirmed that going forward repairs, maintenance and insurance are to be carried out by KBC and that KBC will manage the project.

Cllr Cope had spoken to Philip Hollobone (MP) as regards this and put in writing what he felt with regards the uncompleted footpath. He felt strongly that we should not be held liable to pay for this and that KBC and TW should bear the cost.

Cllr White felt that it would benefit the village and that we should not have to wait years for it to be repaired.

Cllr Barnwell said that the Borough Council never adopted the master plan and that TW built over the original footpath. Cllr Sanders re-iterated Cllr Cope and said that we should not pay for this as it was not our error.

Proposal to proceed by Cllr Littler, seconded Cllr White

Counter proposal to rely on TW/KBC to complete the funding Proposal Cllr Cope, seconded Cllr Sanders. The majority were in favour and this proposal is to stand.

Cllr White is to contact KBC and TW to look at funding options and report back

The meeting was then extended; Proposed Cllr Littler seconded Cllr White

**Village signage** – The proposal was with the Regulations Department at Kiers for costing and approval. Cllr Barnwell said it would be nice to have it in ironstone so it had relevance. Cllr Barnwell said he had a date stone stating 1775 which was in ironstone and it was still readable.

**Village Gym** – The Proposal is to proceed with quote A (HAGS), to which Dave Lane liaison at KBC, gave verbal approval. He further confirmed that there would be no problem with regards maintenance and inspection and insurance. It will be commensurate with the QEII playing fields. As regards funding, £2500 is available from the council community funds, there is also Grant scape and Mick George funds available. Dave Lane is willing to provide letters to funders as regards KBC authority to proceed. Cllr Richards was thanked for all his work. Cllr Richards is to ask Mick George as regards funding. Cllr Richards is to investigate funding.

**Litter pick** – Cllr Sanders had a meeting with Amanda McDade (KBC) who supported the litter pick, with a suggested date of 19<sup>th</sup> March.

**Defibrillator** – We now have one in a box in the office at the Centre. MVA want to install it so it is accessible 24 hours a day 7 days a week and it will be sited to the side of the community centre.

**16.02.11 Correspondence and clerks update**

The Clerk had received correspondence from both Daventry District and Kettering Borough Council as regards lack of notification for installation of solar panels. The Clerk is to respond to Kettering Borough Council as regards their previous promise to keep us informed of planning applications within the Daventry District area which may affect or be noticeable from Mawsley.

The Centre manager had sent a letter to the Clerk which was read out in its entirety. Within the letter the Manager confirmed that all relevant documents were in place and policies and procedures were accessible and workable. He disagreed entirely with comments made by a Councillor and minuted at the previous meeting. Cllr Cope refuted the comments due to incidences which he was aware of, and stated that the system on this occasion did not work.

**16.02.12 Planning Matter**

KET/2016/0052 –76 Hawthorn Avenue, Mawsley – no objection

KET/2016/0062 – 2 Cukow Close – Planning are to check that the residents own the land on which they are moving the wall otherwise no objection.

North Northamptonshire Joint core strategy did not identify Mawsley as a village of designated expansion

**16.02.13 Communication**

Communication – it was agreed that the only method is now through the Minutes. Cllr Sanders suggested Facebook or our own web page.

It was agreed that the APM and AGM are to be held on the 16<sup>th</sup> May.

School liaison is to be added to the March Agenda

**The meeting ended at 9.25pm**

**Signed:** .....

**Date:** .....

12.10.5.1	RB	To investigate wording for declaration on walk way.	The request had been sent, there is to be no official right of way registered on the definitive map.
12.12.13.1	RB	People March to be visited for advice on activities for young people within Mawsley	A meeting is to be held on 4 March 2016
14.4.7.4	Clerk	Licence to Occupy	The Clerk has forwarded the required documentation to KBC to progress the Licence. Cllr Hakewill to confirm payment of legal fees.
15.6.12.1	PR	Outdoor fitness equipment	Ongoing
15.6.12.2	PR	Designs to be acquired for village entrance	Consent is to be approved from Northamptonshire County Council for the placing of the sign. Clerk to send pictures to NCC.

16.02.05.1	Clerk	To put budget on the website	
16.02.05.2	Clerk	To enquire as to opening two accounts for sinking fund and pension	
16.02.05.3	Councillors	To review regulatory documentation for approval at March meeting	
16.02.05.4	Clerk	To speak to centre manager as regards Centre value for asset register	
16.02.08.1	Clerk	To arrange joint meeting between TCAM/MVA/MPC	
16.02.10.1	Cllr White	To speak with KBC as regards footpath funding	
16.02.10.2	Cllr Richards	To investigate funding for the play area.	

### **Reports from Cllr Sanders**

#### Compulsory Dog Chipping and DNA Profiling in order to help reduce the incidence of dog foul within the Borough of Kettering.

Report to Mawsley Parish Council for information and public awareness by Tom Sanders.

Dated: 17 February 2016

The Microchipping of Dogs (England) Regulations 2014 will be enforced by local authorities, police constables, community support officers and any other person which the Secretary of State may authorise to act as an enforcer of the regulations, from April 2016.

When a pet is microchipped the unique Microchip Number and contact details along with important information on the pet – need to be held in a secure location / and be accessible 24/7 365 by any Authorised Agent finding the pet.

This regulation is aimed at the problem and control of Dangerous Dogs and also the issues relating to Government figures that reveal that more than 100,000 dogs are dumped or lost each year, at a cost of £57m to the taxpayer and welfare charities.

#### Dog Fouling and DNA Profiling.

When the Dog Chipping regulations were announced, I contacted KBC Generic Dog Wardens and suggested that DNA profiling could be implemented at the same time as chipping in order to further control the dog fouling problems.

DNA profiling is a technique which allows authorities to link a dog foul with a specific dog and owner, by cross referencing the genetic coding. This scientific technique then allows enforcement officers to identify potential offenders.

The initial response from KBC was that the idea was not considered viable based on cost and data administration resources.

As a result of a recent press report which highlighted a pilot scheme to test the DNA of dog fouls has already begun in the London Borough of Barking and Dagenham, I again contacted the Generic Dog Wardens and also copied Cllr Jim Hakewill.

This in turn resulted in a referral by Jim to the Research and Development Committee Meeting at KBC on Tuesday the 16<sup>th</sup> of February and both Jim and I attended.

#### **The following is a summary of the committee's discussions:**

Initial DNA profiling of a dog would cost approximately £25. DNA testing of dogfoul would cost approximately £30. A further DNA match, costs a further £70, the total cost being £125.

Should the pilot be successful, Barking and Dagenham Council plan to introduce a public space protection order (PSPO) to make DNA testing mandatory. Council tenants will also be forced to have their pets undergo the tests under the terms of their tenancy agreement.

### **CONSULTATION AND CUSTOMER IMPACT**

In order to determine the public support for such a scheme, a wider consultation process would be required, possibly through an agreed PSPO process. To date the authority has received only one comment from the public in favour of a similar scheme.

In order to determine the public support for such a scheme, a wider consultation process would be required,

The impact of such an initiative is likely to be controversial and initiate some negative response. Firstly the feeling of being scrutinized covertly by the authority, will send a message of suspicion and potentially jeopardise the good working relationships that Kettering Borough Council is continuing to develop with the dog owners / dog walking community. Secondly, the cost of such a scheme for the public (registration costs) and the local authority (testing and verification costs) could add additional burdens to already stretched budgets.

Evidence as to the effectiveness of these initiatives, on public land, has yet to be published and before any decisions is made, a review of the pilot currently being undertaken at Barking and Dagenham should ideally be considered.

### **USE OF RESOURCES**

Additional budgets would be required to facilitate the set up and running of the DNA profiling scheme in order to cover items including sampling equipment, media arrangements, DNA testing, and officer training.

At present, insufficient data exists to determine whether a DNA profiling scheme such as this, would reduce dog fouling incidents on public land, and how this would then translate in direct savings. For example through dog foul reduction and reduced enforcement costs.

### **RECOMMENDATION by the R D Committee.**

That the report on dog foul DNA profiling is noted and will be reviewed on the experience and effectiveness of the London Borough of Barking and Dagenham Council.

### **KBC Report to MPC Meeting Monday 22<sup>nd</sup> February 2016**

#### **Adoption Process.**

##### Taylor Wimpey

Nothing to add to the January report reference the Compulsory Purchase Order and Deed of Discharge for storm water drainage system.

*[Chris Leeson unavailable, due to vacation]*

##### TW and the Bus Shelter Land opposite the Medical Centre.

Application for pre-adoption transfer of the land to TW/NCC by MPC in process.

##### David Wilson Homes and KBC Open Space and Landscaping.

Developers Eyes have confirmed that the remedial work for the footpaths within the public open space areas of DWH, identified previously will commence the first week in March.

Once these works have been completed and the POS areas have been transferred to KBC, DE will await to meet NCC Highways, once the spine road has been adopted.

A new street lamp has been installed at No: 67 Old Gorse Way

Request has been made to DE to investigate illegal vehicle access onto cycle way off Old Gorse Way which is only intended for grass cutting machines.

##### Hedgerow encroachment at No: 12 to No: 4 Loddington Way.

The following items were reviewed at the meeting and site visit, on Thursday the 18<sup>th</sup> of February with Peter Chaplin....KBC Planning and Development Services Officer and Joanne Perry, Executive Liaison Officer:

The residents from 12 to 6 have accepted responsibility for their respective areas and are dealing with its maintenance.

The site visit also viewed the vis-splay at the vehicle access drive and the section of the hedge which is at the boundary of No: 4 together with subsidence of the cycle path opposite and the overgrown vegetation to the left of the substation.

The vis splay. KBC's recommendations on this situation is that the planting of conifers close to the tarmac path is not ideal and that the owners of N: 4 are now ultimately responsible for its maintenance and keeping the vis-splay clear on their boundary line and provided that drivers and pedestrians exercise reasonable care when approaching this section there should not be any problem.

KBC also consider that it would be inappropriate to be directly involved at this stage and a voluntary solution is preferred along the lines now achieved by the residents of No 12 to No 6.

It was further recommended that consultation might be helpful with Parish Council and may assist with a solution and all the aspects of this matter are placed on MPC files, for future reference.

The overgrown Brambles to the left side of the substation is on land belonging to Weston Power and they have accepted a KBC request to cut back the Brambles in question.

Subsidence of the tarmac opposite the vehicle access drive has been highlighted to the Grounds Maintenance Manager and will be placed on KBC's programme of works.

Allocation of Litter and Dog Fouling Bins. Ref MPC Action item 16.01.10.

KBC Assistance with community litter pick "Clean for the Queen"

Report to MPC 22 February 2016

A meeting was arranged with Amanda McDade...KBC Environmental Care Services, on Tuesday the 16<sup>th</sup> February with Vic Cope and myself in attendance. This was to review the allocation of bins originally planned [see location map] and the following is a summary of the outcome:

- As agreed the original locations set were suitable, with the below exceptions/amendments:
- The bin at opposite Warren End Loddington Way entrance to Mawsley will not be installed as planned but KBC will monitor to determine if required.
- The bin outside the Medical Centre will be located towards the bus stop area, as the pathways are narrow we will locate as close as possible... TBC
- The litter bin on Rosehill way will be installed and KBC will monitor as additional provisions in this area may be required. [Roman Settle]
- Once the fence ["Berlin Wall"] is removed and the cycle path is complete a dog bin at the end of Birch spinney will be installed.
- KBC will be looking to install these bins as soon as a delivery is received and within an estimated 6-8 week wait.
- Stickers will be added to all public bins in situ this week informing that dog fouling can be disposed of in this receptacle.
- Community Litter Pick and "Clean for the Queen Campaign"
- Amanda has also offered to co-ordinate assistance to any planned Litter Pick by MPC.
- Support will include:
  - The usual supply of litter picking equipment and collection of bags
  - A walk around of the area prior to the scheduled litter pick to devise an action plan on a full spring clean including:
    - Sweeping, Graffiti removal, Street washing, walkways /alleyways, Pruning