

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 20<sup>th</sup> February 2017

**Present:** Cllr T Sanders; Cllr K White; Cllr B Littler; Cllr P Richards, Cllr K Wilson and Cllr R Barnwell; Cllr J Hakewill; Juliet Lewis (Acting Clerk).

**Public present:** 40+ members of the public attended the meeting, names were not taken.

**17.02.01** To receive **Apologies of Absence:** Cllr C Moreton sent apologies ahead of the meeting.

**17.02.02** To receive **Members' Declarations of Pecuniary Interest:** Cllr R Barnwell and Cllr P Richards declared an interest in the future of allotment provision.

**17.02.03** To receive **Members' requests for Dispensations:** None

**17.02.04** **To approve the Minutes of the Meeting Monday 16<sup>th</sup> January 2017** It was resolved to approve the Minutes of the meeting on the 16<sup>th</sup> January 2017. Proposed Cllr White, seconded by Cllr Richards – all agreed.

**17.02.05** **To discuss Matters arising from these minutes only:** The following updates were given on outstanding actions:

Min Ref	Detail	Update
16.11.05	Arrange a quarterly meeting with TCAM	Ongoing - emails sent to arrange date
16.11.20	Confirm letter of consent has not been received and if necessary create a new one to be signed at the next meeting.	Letter to be drawn up prior to the next meeting
16.12.20	Obtain confirmation from KBC that the outdoor gym is insured by them	Progressing - awaiting written confirmation
17.01.13	Forward a quick summary of the benefits of pressing ahead with the Neighbourhood Development Plan	Outstanding - to be complete before next meeting
17.01.22	Contact Northamptonshire Youth Services regarding the cost of holding a workshop	Progressing, message left / email sent

All other actions were complete prior to the meeting.

**17.02.06** **Police / Neighbourhood warden update:** PC Kevin Miller and his colleague attended the meeting and confirmed that the crime stats for January were zero. A member of the public commented that some anti-social behavior had been witnessed around the pond area and a bike shed had been smashed. PC Miller confirmed that no reports had been received and encouraged anyone who witnesses a crime to report it to the police so it can be dealt with appropriately.

**17.02.07** **Public Time (15 min)** There were approximately 40+ members of the public in attendance, as most of the public were in the meeting to discuss the allotment issue the acting Clerk gave a brief update before public time as follows:

- The working party had met twice between the two monthly meetings
- 8 potential sites had been identified but 4 had been ruled out by the land owner.

- Vacant plots had been identified at allotment sites in Pychley and Kettering but comment had been made that these sites were too far and would not allow the allotment association to continue as a group.
- We would like to move to a public consultation on progress so far, subject to approval by the full council at this meeting.

The public responded with the following questions / comments:

- What form will the public consultation take?
- Why is Pychley too far?
- Can we see a map of the proposed sites now?
- Can you confirm that no decision will be made before the consultation
- We need to know the detail
- Mr Tucker, a member of the working party, commented that he feels not enough weight is being given to the wider community instead the onus is on the provision of the allotments
- Why didn't we do this first?
- Can't you do a letter drop to all residents to gauge opinion

The following comments were made in response to the questions / comments:

- The format of the public consultation will be decided by the working party at the next meeting
- The comment regarding pychley being too far is subjective and will be considered in the wider context of allotment provision as will all other elements of all options.
- As the proposed sites need further investigation and confirmation of availability it would serve no purpose to publish it now.
- No decision will be made prior to public consultation
- The Parish Council have accepted that this subjected has previously not been handled in the correct manner and have now put a process in place to avoid a repeat of this situation.
- Public consultation should negate the need for a 'letter drop' or survey however we will add this subject to the next agenda.

Mr Cope (previous Parish Councillor) commented that the acting clerk had not informed the contractor ref action 16.11.05. Acting clerk to follow up, actions spreadsheet confirms that the contractor was contacted by telephone in December with a view to arrange a date in the new year. Acting clerk to arrange a start date.

One member of the public raised the issue of signage on the junctions around the village, in particular where vehicles are turning right out of the doctors surgery. Discussion followed regarding the worn away road markings and who is responsible. If signage / road markings are on private land, such as the surgery, then they should be approached directly. Others will be the highways where the roads have been adopted or Taylor Wimpey / David Wilson Homes. Acting clerk will arrange a village 'walkabout' with Chris Leeson in the first instance. Cllr Hakewill warned that it is extremely difficult to get additional signage put up.

The public session was closed at this point and many of the public left the room.

**17.02.08 Allotments: Working Party update:** Please refer to previous agenda item for details of the working party update. This item was briefly returned to vote on holding a public consultation. The vote was split and therefore the Chairman used his casting vote to resolve to hold a public consultation, details to be agreed by the working party.

**17.02.09 Borough / County councillor update:** Cllr Hakewill gave the following update:

**Pub site:** The new owner has confirmed the boundary of the site and had to saw through the hedge to do so. It has been confirmed that some of the play area is part of the pub site owners land. The MVA own the fence but KBC installed the

playground and own it. Cllr Hakewill will seek confirmation from KBC that they will re-site the playground and the fence at no cost to us. Cllr Hakewill also stated that the developers may be interested in meeting with the Parish Council with regard to what they are planning to do with the site. Cllr Litter commented that this is entirely the fault of KBC and it is up to KBC and the developer / owner to sort it out.

**Berlin Wall footpath:** Capital programme to put footpath down to the wooded area, KBC are still investigating but the Parish Council should not be required to fund it.

**David Wilson Homes:** KBC are in conversation with DWH to establish the cost of annual maintenance.

**Northampton County Council budget:** The budget has been approved but the meeting had to be stopped due to public participation. In real terms there will be a 5% increase in the NCC element of council tax. However the indication is that the borough council element will not increase.

**Neighbourhood Plan:** Cllr Hakewill commented that the planning department appear to be demonstrating lethargy where the production of neighbourhood plans are concerned. Cllr Hakewill feels even in Mawsley would benefit from the production and adoption of a neighbourhood plan.

17.02.10

**Planning: (a) To discuss the following planning applications:**

**KET/2016/0629** (Single storey rear extension): 9 Main Street, Mawsley: Amended patio doors and windows. **No comment.**

**KET/2016/0913:** 5 Main Street, Mawsley: Replace 5 no. windows on front elevation. **No Objection**

**KET/2017/0067:** 1 Warren End, Mawsley: Single storey rear/side extension. **No Objection.**

**(b) Town & Parish Council Consultations – discussion of circulated document**  
Cllr White to complete the questionnaire on behalf of Mawsley Parish Council.

**(c) Town & Parish Council Planning Training – Confirmation of attendance** Cllr Wilson will attend on behalf of Mawsley PC.

17.02.11

**Finance: (a) To approve monthly Receipts & Payments:**

Cheque Number	Payee	Reason	Budget Heading	££
455	HAGs	Inv 48047 - outdoor gym (replacement cheque)	Village improvement	£11,400.00
456	J Lewis	(Acting) Clerk Salary	Clerk's Salary	£480.00
457	TCAM	INV 1929	Room Hire	£25.50
458	TCAM	INV 2081	Room Hire	£17.00
459	TCAM	INV 2087	Room Hire	£38.25
460	Mrs K Steel	INV dated 20/02/17	Legal services	£250.00
430	D MacCarthy	Personnel expenditure	Clerk's Salary	£1,249.54
				£13,460.29

**It was Resolved that** the payments be made in accordance with the Local Government Act 1982 and subsequent amendments.

**(b) Cheque signatories.** A cheque was returned last month due to an error with the signatories. This has now been resolved and Cllr White, Cllr Richards and Cllr Littler are currently cheque signatories.

**17.02.12 TCAM: (a) Replacement of heat detectors in bar area by smoke detectors:** The following information was circulated prior to the meeting:

Although maintenance of the fire safety equipment is a TCAM responsibility, the detectors are a part of the fabric of the building and thus MPC's responsibility.

The Fire Service has recently recommended that the two heat detectors in the lounge should be replaced by smoke detectors. Heat detectors were originally fitted when smoking in bars was permissible; however smoke detectors would give a much earlier warning.

Ise Fire, the maintenance contractors, has just advised that all of the current 15 heat / smoke detectors should be replaced soon. They have a design life of 10 years, and have been in place for 10 years.

Advice re fire protection in the void above the ceiling suggests that although not a legal requirement it would be prudent to install smoke detectors there.

Ise Fire has indicated the cost of replacing all the current detectors, including hire of a cheery picker, for the main hall would be c. £1050. It would be slightly more expensive, but spread over 2 years, if they are replaced four at a time during each of the next four 6-monthly inspections (c. £1150).

We have not yet requested a quote for installation of smoke detectors in the ceiling void.

Options: - install only the smoke detectors in the ceiling void. - install the smoke detectors in the ceiling void; and replace all detectors (including changing those in the lounge to smoke detectors) all in one go. - install the smoke detectors in the ceiling void immediately; and then replace all detectors (including changing those in the lounge to smoke detectors) over two years.

The Council were invited to consider how it wished to proceed. Cllr Barnwell proposed that the Parish Council install the smoke detectors in the ceiling void; and replace all detectors (including changing those in the lounge to smoke detectors) all in one go. This was seconded by Cllr Richards and all agreed.

Cllr Littler and Cllr Wilson will present costs to the next meeting.

**(b) CCTV cameras:** Cllr Littler provided the following information regarding the cost of the new CCTV cameras previously discussed:

Additional CCTV cameras for The Centre  
ADT will Supply, Install and Commission the following:-

- X1 Internal camera to be fitted at the bottom of the corridor
- X1 Internal camera to be fitted in the main bar area
- X1 Internal camera to be fitted in the secondary bar area
- X1 Internal camera to be fitted in the bar to cover the tills etc.
- X1 power supply to be fitted adjacent the main CCTV equipment (to power cameras)
- Cat5 cable
- Power cable
- ADT labour
- Test and Commission

All the above for £790

Additional maintenance cover £40 per annum

Cllr Richards proposed that we accept the quote and proceed with the purchase, seconded by Cllr Barnwell – all agreed.

Cllr Littler to instruct ADT to commence the installation.

**17.02.13 Neighbourhood Plan:** to review public comments on Facebook and website. Cllr White confirmed that he was getting full support from KBC although without any constructive guidance. The summary document was added to the website and a link posted on both Facebook pages but there had been no comments from the public. He confirmed that he had spoken to several consultants but they did not seem to understand the unique position Mawsley was in and any further discussion with them would involve financial outlay.

A member of the public stated that they didn't realise they should comment and the decision was made to try and promote the reading and discussion of the document further – action acting Clerk.

**17.02.14 Outdoor Gym : Payment of invoice** – As previous this cheque was returned due to an issue with the signatories which has now been resolved. New cheque issued at this meeting.

**Confirmation of insurance, inspection and maintenance by KBC** – Awaiting written confirmation, action Cllr Richards.

**Additional £255 funding shortfall from KBC** – The additional payment has now been received.

**17.02.15 Village signage permission.** Letter will be signed by Cllr Barnwell at the next meeting.

**17.02.16 Village Litter pick.** Cllr Richards has volunteered to organise the litter pick this year, date / details to be advised at the next meeting – noted that school Easter holidays are early this year.

**17.02.17 Bus Shelter Project:** Cllr Sanders confirmed that unfortunately the application for funding from The Lottery Fund had been unsuccessful with the following comments:

“Competition for Reaching Communities funding is intense. This year we are investing £200m to support our aim of improving communities and the lives of people most in need. As demand for our funding is always far higher than the funding available, we have to choose between many good projects. Each month we receive applications requesting over £80m. Funding is discretionary and we will only invite the projects we judge to be the strongest to complete a Stage two application. Your project was not as strong as others we considered at this time. Due to the high level of competition for our funding, if you send us an application for the same project again, our experience suggests it is unlikely to be successful.”

Other means of funding will be investigated and an up to date quote sought for further discussion at the next meeting. Cllr Richards advised of a funding event taking place in March and suggested that Cllr Sanders may like to attend. Other suggestions included local supermarkets e.g Tesco / Waitrose / Co-op and Mick George via Grantscape. Cllr White suggested that other local Parish Councils whose residents use the medical centre may be an option for funding.

Cllr Littler thanks Cllr Sanders and Vic Cope for all the work they have done so far and it was agreed to add it to the next agenda for further discussion.

**17.02.18 Adoption of DWH landscaping and POS maintenance** See 17.02.09

**17.02.19 Maintenance Issues** - all maintenance issues are being actioned by the acting clerk.

- 17.02.20** **Woodland Maintenance** Cllr Hakewill to investigate. Contact Brendon Coleman regarding slate chippings to reinstate the path.
- 17.02.21** **Definition of boundary lines on C31 [KBC/DDC] re Fly-Tipping issues:** Map to be circulated by the acting Clerk.
- 17.02.22** **Damaged fence to the right of C31/Broughton Road entrance:** As the fence is owned by a private individual the Parish Council cannot intervene to effect repair. Acting Clerk to send a letter requesting that the owner address the issue.
- 17.02.23** **Village Youth Leisure Transport:** The following proposal was put to the Parish Council:

Following on from reduction of time table schedules from one to two hourly which was announced by Stagecoach in April 2016 and the recent withdrawal of additional services in January, our Bus User Group has made an approach to Rosemarie for assistance and in particular the effects this has caused to our village youth and students.

In response to this request, we are working on a survey of village youth between the ages of 13 to 19 years old to identify the specific needs for leisure activities with parental support, together with an assessment on the effects of the reduction of services to our Bus User Group and the Medical Centre.

Overview of Village Youth Leisure Activities Potential.

Mawsley to Odeon Kettering is £3.25 each way

Mawsley to New York Thunderbowl, Kettering is £3.35 each way

Mawsley to Laser Zap, Kettering is £3.15 each way

Mawsley to Horse Market Kettering is £3.15 each way

Mawsley to train station Kettering is £3.15 each way

Mawsley to Wicksteed Park Kettering is £3.35 each way

Mawsley to KLV is £3.15 each way

Mawsley to Kettering swimming pool £3.15 each way.

Subject to the take up of this service, with parental and community support, it might be possible to reduce these costs and also offer something once a week during the summer school holidays....such as:

Skegness for the day 8am leave and home for 8pm would be £302.00 including driver. 16 passengers would cost them £18.90 each for travel only.

London for the day, same times 8-8pm would be the same cost £302.00

Hamerton Zoo 9.30-4.30pm is £136.50 including driver. 16 passengers would cost them £8.54 each for travel only.

Drayton Manor 09.30 – 5.30pm is £199 including driver. 16 passengers would cost £12.44 each for travel only.

Cllr Sanders requested that the Parish Council consider sponsoring the scheme at the cost of £90 per evening.

There was concern expressed that the proposal was not specific enough and it was requested that a full proposal be put to the Parish Council at the next agenda. This should include the length of the trial period, how spaces will be allocated, times / dates places and total cost to the council of the trial.

It should be noted however that there was a great deal of support for the project expressed by the councillors.

- 17.02.24 Older Youth Adventure Trail and Teen meeting point** – No further information available, to be put on the next agenda.
- 17.02.25 Additional Postbox** - It is apparent that the proposed additional postbox will not be installed as the level of postage is not sufficient to justify it.
- 17.02.26 Progress with creating footpath extension at the head of Birch Spinney** See 17.02.09
- 17.02.27 Road markings and potential accident risk** This has been covered above, a walkabout will be arranged to identify specific issues.
- 17.02.28 Temporary village road layout signs.** The temporary road signs on Loddington Road and near the pond need to be replaced. It has been proposed that these are replaced with permanent signs – acting Clerk to provide potential costs for review at the next meeting.
- 17.02.29 Street lighting complaint.** To be covered during the walkabout.
- 17.02.30 Correspondence received by the clerk not covered above** None
- 17.02.31 Clerk vacancy** – Interviews to be confirmed.

**Next Meeting – Monday 20th March 2017 at 7.00pm**