

## **Mawsley Parish Council**

### **Minutes of the Parish Council Meeting held on 16<sup>th</sup> January 2017**

**Present:** Cllr T Sanders; Cllr K White; Cllr B Littler; Cllr P Richards, Cllr K Wilson and Cllr R Barnwell; Cllr J Hakewill; Juliet Lewis (Acting Clerk).

**Public present:** 14 members of the public attended the meeting, names were not taken.

- 17.01.01** To receive **Apologies of Absence:** Cllr C Moreton sent apologies ahead of the meeting.
- 17.01.02** To receive **Members' Declarations of Pecuniary Interest:** Cllr R Barnwell and Cllr P Richards declared an interest in the future of allotment provision.
- 17.01.03** To receive **Members' requests for Dispensations:** None
- 17.01.04** **To approve the Minutes of the Meeting Monday 19th December 2016** It was resolved to approve the Minutes of the meeting on the 19<sup>th</sup> December 2016. Proposed Cllr Richards, seconded by Cllr Sanders – all agreed.
- 17.01.05** **To discuss Matters arising from these minutes only:** The following updates were given on outstanding actions. All other actions were complete prior to the meeting:
- 16.11.05 – arrange quarterly meeting with TCAM – re-assigned to acting clerk.
  - 16.11.05 – Arrange purchase and installation of additional CCTV cameras (Cllr Littler) – awaiting further information, update at the next meeting.
  - 16.12.20 – Obtain confirmation from KBC that the outdoor gym is insured by them (Cllr Richards) – letter will be issued by KBC shortly.
  - 16.12.10 – arrange projector for viewing of planning applications (Acting Clerk) – room layout did not support the trial at this meeting, trial postponed until the next meeting.
  - Cllr Barnwell confirmed with the acting clerk that planning applications to be discussed at the meeting will be listed on the agenda and no other applications will be discussed therefore allowing any interested member of the public to attend the meeting.
- 17.01.06** **Police / Neighbourhood warden update:** None present
- 17.01.07** **Public Time (15 min):** The following concerns were raised by members of the public:
- Long Breech / Lensway – there is an issue with parking / lorries driving over the verge / dangerous driving in the area. Would posts on the verges be considered to stop this happening? As this is Taylor Wimpey land the suggestion would need to be put to them. The member of the public who raised the issue will contact Taylor Wimpey directly and keep the acting clerk informed. Acting clerk will provide contact details.
  - (Regarding school activity) – the pupils parliament have produced a number of anti dog fouling posters to put up around the village. As these have been sponsored by Developers Eye a question was raised regarding where they can be put up – i.e. should they be restricted to the David Wilson area? As the Parish Council were not involved in obtaining the sponsorship it was suggested that they contact Developers Eye directly. Appreciation was expressed by the Parish Council for the children's effort.
  - One of the current allotment holders raised the issue of the fact that the delay in re-siting of the allotments is having a significant impact and, although they accept that the process has to happen, they wish to ensure that the process is not drawn out any longer than is necessary. Cllr Littler assured the public that the first meeting of the allotment working party would take place before the end of the month.

- The allotment holders are concerned that they have to leave the current site in 2 months and they have nowhere to store their equipment / sheds etc. Cllr Barnwell offered to store anything they need in a barn on his property and, if necessary, plants could be saved in tubs also on his land.
- A member of the public asked if the original site had been withdrawn. Cllr Barnwell stated that he'd spent in excess of £1000 to get as far as they had with the site and it had been taken out of the cropping plan for this year.
- It was confirmed that other sites were being considered but Cllr Barnwell made it clear that no money would be spent until a decision had been made by the Parish Council to go ahead with a selected site.

#### 17.01.08

**Allotments:** Working Party update – Cllr Littler gave the following update:

- An informal meeting took place to discuss details of setting up a working party to investigate the siting of allotments.
- A briefing document has been put together by the acting clerk and has been circulated to all councillors prior to the meeting. Cllr Littler read out the salient points from the briefing document for the members of the public present. The document will be added to the website for reference to anyone interested, a link will also be posted on Facebook to ensure that as many residents are aware of the process.
- Cllr Littler proposed that this document be accepted as the way forward, this was seconded by Cllr White. All agreed.
- The make up of the working party have been confirmed as:
  - 2 Parish Councillors
  - 1 allotment holder
  - 1 resident
  - Cllr Barnwell to act as a consultant regarding available land in the vicinity.
- The first meeting will be held on Monday 30<sup>th</sup> January 2017 at 7pm in the committee room.

#### 17.01.09

**Borough / County councillor update:** Cllr Hakewill gave the following update:

- Travellers have been moved on from the site at Cransley park and a barrier erected to prevent their return. There is still some clearing that needs to be removed, this will be monitored.
- The scrutiny committee have met and identified an increase in need for both adult social care and children's services. Just a note that pot holes are important but the increase in families / children in need they are not a priority.
- Kettering Borough has seen a reduction in the number of large family homes and an increase in HMO's. KBC budgeting for homelessness has increased by £200,000 due to higher costs of B&B accommodation and an increase in the number of larger families needing re-homing which cannot be accommodated due to a lack of available properties. KBC have a responsibility to re-home all those who qualify for assistance.
- The consultation in additional housing on Cransley Rise land is still ongoing.
- Pub site – the boundary of the site does appear to extend into the playground. MVA have been contacted regarding the boundary but have not yet responded. Cllr Littler will be contact MVA and chase a response. It was stated that KBC were aware of the boundary when they installed the playground and fencing and any need to move it should be at their expense.
- KBC have put on hold their plans to cease providing paper copies of planning applications. This is currently out for consultation and needs a response asap. As stated below Mawsley PC will trial online viewing of planning applications at the next meeting.

#### 17.01.10

**Planning:** (a)The following planning applications were discussed at the meeting:  
**KET/2016/0915:** 34 Main Street, Mawsley: Replacement UPVC windows and composite front door. **No objection**

**KET/2016/0892:** 7 Orton Close, Mawsley: Garage conversion to habitable accommodation and store. **No objection** was agreed by virtue of majority however Cllr Barnwell and Cllr Sanders expressed concern that converting garages into habitable rooms cause long term parking issues.

**(b) The use of a projector to view planning applications** – the trial of the projector to view planning applications was postponed until the next meeting as the room was not set up to enable the projector to be used. Paper copies of the applications were provided by the acting clerk.

**(c) Right to Speak: Neighbour/Consultee - App ref KET/2016/0675** Cllr Littler has volunteered to speak on behalf of Mawsley and Cransley Parish Councils.

**17.01.11 Finance: To approve monthly Receipts & Payments:**

Cheque Number	Payee	Reason	Budget Heading	££
450	TCAM	Inv 1993	Room Hire	£25.50
451	TCAM	Inv 2033	Room Hire	£17.00
452	TopNotch	Inv 24525 - Electrical repair	Centre Maintenance	£1,983.60
453	J Lewis	(Acting) Clerk Salary	Clerk's Salary	£480.00
454	HAGs	Inv 48047 - outdoor gym	Village improvement	£11,400.00
				£13,906.10

**It was Resolved that** the payments be made in accordance with the Local Government Act 1982 and subsequent amendments.

It was noted that the invoice for HAGS has been funded by Grant payments.

**17.01.12**

**TCAM:** Smoke detectors in the main corridor – the area being referred to is the void above the main corridor. Cllr Littler advised that he had spoken to TCAM who have confirmed that the insurance company do not require detectors in this area, Cllr Littler has also spoken to the Fire Service who confirmed they are not required. Cllr Barnwell requested that we have something in writing to confirm the position.

Cllr Wilson commented that they may not have been aware of the possible ignition sources in the void (extractor fans). Cllr Wilson will seek confirmation, Cllr Littler will liaise with Cllr Wilson to provide any information she requires. Acting Clerk to speak to TCAM regarding building plans which show the location of these extractor fans.

Cllr Littler will request that the fire service come out to confirm the situation.

**17.01.13**

**Neighbourhood Plan: Questionnaire results and conclusion** The results of the survey had been circulated to the Parish Council for consideration prior to the meeting in the form of a summary document produced by Cllr White.

Cllr Littler thanked Cllr White for the considerable work he had put into the analysis of the surveys and the document he had produced in conclusion.

Cllr White stated, considering the response from the residents of the village regarding possibility of development within the Parish he was unsure about justification for continuing with the project.

Further advice and consideration is needed, to be added to the next agenda.

Acting clerk to publish the document on the website and add a link to Facebook and forward for publication in the newsletter.

**17.01.14 Parish Councillor Vacancy** – Election notice to go into the next newsletter and on to the website / notice board. Acting clerk to forward to publisher along with an explanation of the process.

**17.01.15 Bus Shelter Project:** Lottery funding request had not been received but has now been re-submitted and has passed the initial criteria. Further update at the next meeting.

**17.01.16 Issues and Interface with KBC and NCC:** Cllr Hakewill confirmed that he has been assured that turnaround times for responses to contact by email or letter are being met. This said, if any further examples can be provided that these targets are not being met they will be followed up further.

**17.01.17 Maintenance Issues:** Cllr Sanders will forward individual maintenance issues to the acting clerk to follow up. Of particular concern was the damage to the fence on the C31 next to the balancing pond. Cllr Barnwell to confirm who owns the fence. The damage to the fence at the junction of the C31 / Loddington Way will be repaired by Cllr Richards.

There is an issue with fly tipping on the C31, as it is on the opposite side of the road from the village it is technically within the responsibility of Daventry not Kettering. Acting clerk to follow up.

Confirmation of the Daventry / Kettering boundary is required.

**17.01.18 IT Policy:** To confirm adoption of the IT & Data Security policy. Cllr Littler proposed the immediate adoption of the IT & Data Security policy, seconded by Cllr Richards – all agreed.

**17.01.19 Outdoor Play equipment ownership** – Dave Lee confirmed that they own the land but not the equipment. It was confirmed that MVA own the equipment but it is maintained, inspected and insured by KBC. There are no plans to change this arrangement.

**17.01.20 Outdoor Gym** – KBC Insure and inspect the equipment but they cannot take ownership of it as it was paid for with grant funding. Cllr Barnwell requested that documented confirmation of this situation is sought. Cllr Richards to action.

**17.01.21 Village Signage:** Letter of consent to be drawn up once the recipient has been identified. Cllr Richards to supply Keir contact.

**17.01.22 Village Youth age group 14 to 17 years:** Cllr Richards has been looking into possibilities to cater for this age group in the village. Several options were put forward including a teen shelter (approximately £10-12k) or a trim trail which is a much cheaper option at £500-600 per piece.

Cllr Barnwell commented that we need to hear directly from the youth of the village, youth officer recruitment was unsuccessful, although this was aimed at creating a youth club for 8-13 year olds. He commented that a youth radio station had proved popular in other areas.

Cllr Richards stated that there are 240+ children of age 14-18 in the village, there is funding available to cater for this age group.

We will look into running a teen workshop, acting clerk to contact Northamptonshire youth group to enquire if this is something they could facilitate.

**17.01.23 Adventure trim trail in the Spinney:** See above.

**17.01.24 Correspondence received by the clerk not covered above:** None.

**Next Meeting – Monday 20th February 2017 at 7.00pm**

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