

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 17<sup>th</sup> October 2016

**Present:** Cllr R Barnwell; Cllr V Cope; Cllr T Sanders; Cllr K White; Cllr B Littler; Cllr K Wilson, Cllr P Richards and Cllr J Hakewill; Juliet Lewis (Acting Clerk); Jane Calcott (Neighbourhood Liason Officer)

**Public present:** Trisha Cottington; Judy Baker; John Osoria; Mr & Mrs McMullen

16.10.01 Apologies for Absence: N/A - all councilors present.

16.10.02 Declaration of Interests: Cllr Barnwell declared an interest in the footpath extension as he has been offered the land personally.

It was confirmed by Cllr Littler that Diana MacCarthy had resigned as Parish Clerk immediately after the last meeting and had completed her notice period and therefore Mrs Juliet Lewis would be taking minutes for this meeting.

16.10.03 Allotted time for members of the public: The following points were raised by members of the public:

- What is happening about the allotments?
  - A request has been put in for access to new allotment land, submitted by King West approximately 6 weeks ago Cllr Hakewill to follow up.
  - Given the that the notice to clear by the 1<sup>st</sup> April, can a place be set aside to move sheds etc? Cllr Barnwell stated that allotment holders are welcome to access the land and leave sheds etc there but be cautious that there is still a risk that change of use and / or access will not be granted
  - Cllr Richards commented that trees/hedges on allotments need to be moved, ideally November to January so time in of the essence.

16.10.04 Minutes of Meeting 19<sup>th</sup> September 2016: It was resolved to approve the Minutes of the meeting of 19<sup>th</sup> September 2016. Proposed Cllr Cope, Seconded Cllr Sanders, All agreed.

16.10.05 Parish Clerk: Mrs Juliet Lewis was appointed as acting clerk until a new clerk can be Appointed. A rate of £12 ph was agreed. Juliet confirmed that she was quite happy for her address to be used on any documentation required.

Cllr Barnwell will meet with Diana to take over the accounts and collect any equipment or paperwork that she still has. Cllr Littler already has the archive box.

There was some discussion regarding the hours required by the clerk, Cllr White and Cllr Littler to investigate further. It was agreed at this point that any further discussion regarding the previous clerk would be held in a closed session following the meeting.

16.10.06 Accounts, Budgets and Regulatory:

Paid to	In respect of	Amount net	Plus VAT	Cheque Number	Budget heading
Clerk	Final salary	£266.75		429	Clerk
<b>Clerk</b>	<b>Gratuity – Not paid</b>	<b>£1249.54</b>		<b>430</b>	<b>Clerk Pension</b>
TopNotch	TCAM electrical work Invoice 24163	£1184.00	£236.80	431	Centre maintenance
TopNotch	TCAM – micro Centre Invoice 24165	£268.00	£53.60	432	Centre maintenance

TCAM	Room hire Invoice 1771	£21.25	£4.50	433	Room hire
------	------------------------	--------	-------	-----	-----------

It was **Resolved** that the payments be made in accordance with the Local Government Act 1982 and subsequent amendments with the exception of cheque number 430 for which further clarification is being sought.

Agenda item 'To review income and expenditure to date and to agree any immediate budget requirements': has been moved to the next agenda as current information was not available at the meeting.

PC for the Clerk: It was **resolved** to purchase a laptop for sole use of the Parish Clerk for both security and ease of handover if a change of clerk occurs. Cllr White to organise the purchase in conjunction with the acting clerk.

Annual insurance renewal: This issue is was resolved prior to the meeting.

16.10.07 Matters Arising from the Minutes: None

16.10.08 Mawsley interface to Kettering Borough Council & Northants County Council:

Cllr Hakewill provided an update following the walkabout which was met with some disappointment from the councilors that nothing has been done, Cllr Hakewill assured the Parish Council that he is following up.

Warren End – footpath /cycle route – short term solution discussed, Brendan Coleman to send a letter to the Parish Council – this has been resolved.

New area for allotments – see above.

Spinney Pathway – Footpath eroded throughout the spinney – plans in place for winter 2016/2017

Licence to Occupy the Green – Cllr Littler to investigate where we are with this process.

Funding for footpath extension – Ian Smith offered to assist with the surface material, Cllr Hakewill to provide options for funding.

It was acknowledged that some clearing had taken place but the Parish Council would like a schedule.

Concern was expressed by all coucillors that communication with Kettering Borough Council has been extremely poor recently. Cllr Sanders has emailed numerous times and had to response. Cllr Sanders to provide examples to Cllr Hakewill to follow up.

16.10.09 The Centre at Mawsley:

The Centre maintenance to include landlord inspection and electrical report – the cost of all C3's has been quoted as £1653. Cllr Barnwell proposed that the expenditure be approved, Cllr Cope seconded and all agreed.

LED lighting – £10,600 – Salex provide interest free loans for energy saving. It is estimated that the use of LED lighting will produce a saving of £1833 per annum. A loan of £9200 would be available.

Some concern was expressed regarding the recovery of the savings from TCAM, it would need to be contracted that the savings would be paid back to the Parish Council for a minimum of 5 years in order to cover the outlay.

CCTV: maintenance contract; additional cameras – Beete alarms have contacted regarding two additional cameras in the main hall and lounge – Cllr Littler to follow up.

The Centre proposed extension – there seems to be no support in the community for this – only 3 people attended the last meeting. Cllr Littler to take forward, the following suggestions / comments were made:

- Draft questionnaire for the village – what do they use the centre for / what would they like to see?
- Maybe we would benefit from the use of a communication consultant?
- Cllr Cope suggested that rather than going out with a 'blank sheet of paper' it may be more constructive to go to the public with options
- Cllr Barnwell commented that the centre needs to be working efficiently first before we consider swimming pools etc
- How we use the centre we have at the moment is a separate issue.

Painting of TCAM exterior – 2 quotes have been received that vary significantly in both cost and content. Cllr Cope warned that we need to make a decision soon as the contractors are already getting booked up for spring. Cllr Cope to report back new / amended quotes for decision at the next meeting.

Other TCAM issues – Cllr Cope has expressed concern that the fire certificate appears to be out of date by six months which means the centre is not properly insured. Cllr Barnwell questioned who is the current centre manager and who should have responsibility for checking these things, it should not be up to Cllr Cope to bring these issues to their attention. Cllr Littler agreed to follow up and feedback at the next meeting.

16.10.10

Police Matters:

Village Crime Figures: No update available but there has been a spate of burglaries in the early afternoon, brick through the patio door being used as entry. It is felt that these cases have raised the fear of crime disproportionately as Mawsley is still a very safe place to live.

Neighbourhood Watch Warden: The following points were made in relation to neighbourhood watch in the village:

- There are 20 schemes running in the village but we need to be more active
- There are areas still not covered, this needs to be addressed
- People need to be more aware of what is suspicious and when to call the police
- How do we address the lack of support / awareness?
  - Open meeting?
  - Newsletter?
  - Leaflet?
  - Facebook?
  - Crime prevention meeting at the centre
- No overall co-ordinator in Mawsley
- Although a map detailing areas covered is available it was felt that publishing it may highlight easier targets to the less desirable element.
- If anyone wishes to join NW they should contact Jane Calcott, due to data protection she is able to publish contact details of the co-ordinators.

- People feel a lack of police support – Jane stated this was being addressed
- Neighbourhood watch members get a substantial discount with Smartwater – this should be advertised more widely as it may attract more members.

Cllr Hakewill stated that they have a more significant problem in Boughton and they are holding a public meeting to address the issues, they have delivered a 'safer Boughton' leaflet to every house in the village. Cllr Hakewell has offered to hold a similar meeting in Mawsley if required. Cllr White will attend the Boughton for reference.

16.10.11 Village issues:

Landscaping and maintenance issues: Nothing to report currently.

Bus shelters – 3 bus shelter sites have been selected by Northamptonshire Borough Council. These will remain confidential until the contracts have been signed.

Issues:

- Funding applications are progressing but we may need to consider other options for finance.
- Not all councilors are in support of Bus Shelters, however the Parish Council have voted in favour of this project at a previous meeting.

Further report at the next meeting.

Pub site – The weeds are overgrown, they are causing problems to scooter drivers / pushchair users. Owners to be contacted.

Village youth – Reference 14 -17 yr olds. The Parish Council need to focus on this group, to be added to the agenda on a regular basis.

Village Signs – Letter of consent has been produced by the previous clerk but it is unsure if it had been signed and forwarded. Acting clerk to follow up.

Allotments – see public time above.

Outdoor gym update – Installation will begin in late November, will be insured and maintained by Kettering Borough Council.

Neighbourhood Plan responses – 112 responses have been received and are being recorded. Results and executive summary will be available at the next meeting.

Additional post box at Barnwell Court – Royal mail are considering the installation of a new mail box by the end of January 2017.

16.10.12 Correspondence and Clerk's Update:

None received.

16.10.13 Planning Matters:

KET/2016/0589: 2 Scholars Row - replacement UPVC door and windows – No Objection

KET/2016/0616: 5 Main Street - replacement UPVC windows to rear and side (Note this is in the Article 4 area) – No Objection

`KET/2016/0471: 32 The Green – two storey rear extension – No Objection

**Date of Next Meeting:** Monday 21<sup>st</sup> November 2016

**Please note last month's Minutes are available to view at [www.mawsleyvillage.co.uk](http://www.mawsleyvillage.co.uk)**