

Mawsley Parish Council
Minutes of the Parish Council Meeting held on 18th May 2015

Present: Cllr Littler; Cllr Sanders; Cllr Cope; Cllr White; Diana MacCarthy (Clerk)

Members of the public present: Trish Cottingham

15.05.1 Apologies for Absence:

Cllr Richards

15.05.2 Declaration of Interests

None received

15.05.3 Allotted time for members of the public

No members of the public present.

15.05.4 Minutes of the previous meeting

It was resolved to approve the Minutes of the meeting of 20th April 2015, subject to 15.4.6 being amended to read;

‘A query had been raised as to a charge that was being levied by Kettering Borough Council to determine if existing timber windows can be replaced with UPVC. A free constraints check can be undertaken by Kettering Borough Council, which will confirm whether Planning Permission is required. Even if you are outside the Article 4 area, you may still have permitted development rights (this can be ascertained via your deeds or by contacting Kettering Borough Council).

A discussion was held as to amending Minutes between meetings, it was confirmed that Minutes are in draft form until the next meeting, wherein they can be approved.

Proposed by Cllr Sanders and Seconded by Cllr. Cope

15.05.5 Accounts and Budgets

The following invoices were approved for payment.

Paid to	In respect of	Amount
Clerk	Salary	£348.72
Northants Groundworks	Signage	£80.00
Ise Fire Products	Risk Assessment	£594.00
ADT	Maintenance	£248.40
Keith Barrow	Boiler service	£228.00
TCAM	Room Hire	£22.50
Ken Signs	Village signs	£148.80

All cheques were approved for payment.

Cllrs Cope and Richards are to review regulatory documents with the Clerk prior to the June meeting as Cllr Richards had been unable to attend.

The Clerk read through section 2 of the BDO documentation, the annual governance statement and the figures for section 1 and upon approval asked the Chair to sign the documentation. This was approved by all councillors.

15.05.6 Matters arising from the previous meeting

12.10.5.1	RB	To investigate wording for declaration on walk way	Ongoing
12.12.13.1	RB	People March to be visited and advice given for activities for young people within Mawsley.	A meeting is to be arranged with Cllr Barnwell, Cllr Cope and Cllr Richards. They are to visit March to discuss with an established group. Cllr Richards is to investigate outdoor keep fit equipment.
14.4.7.1	KW	Open space plan	Cllr White dealing..
14.4.7.3	JH	Article 4 area and glazing issues	Cllr White is still dealing and is trying to arrange a meeting with planning.
14.4.7.4	BC	Licence to occupy	This was discussed and is now with the Borough Council.

As regards the open space plan Cllr White has met with Kettering Borough Council. There have been two phases of adoption from Taylor Wimpey. Phase 1 is completed. As for Phase 2 there is no actual legal documentation which we have seen and the confirmation is verbal. The top of Birch Spinney is now also in Kettering Borough Council ownership and a request had been placed to link the footpath, which Kettering Borough Council is to consider. None of the David Wilson land is adopted and there is no intention to adopt as there is no commuted sum at the moment.

The Clerk is to establish whether we can obtain a copy of the s38 plan to show highways area to be adopted, which would include verges and islands.

Cllr White is to email plans to all Councillors for information.

The Clerk confirmed that a meeting was arranged for 27th May between MVA and TCAM to ensure all documents were in place. The first meeting is to ascertain what documents would be required and then a follow up meeting will take place to pursue them. Cllr Cope is to send an outline of what will be required but this may be added to at the meeting.

Tina Britt will do a ½ hour presentation at the June meeting as regards new websites and facebook. This will be at the top of the Agenda for June.

Cllr Cope obtained a quote for a stone sign for the entrance. Two plaques in Portland limestone would cost £1100.00,with brickwork around the edge this increases to £4000.00. This is to be investigated further.

15.05.7 Mawsley Interface with Kettering Borough Council

Nothing additional to those matters raised above.

15.05.8 The Adoption Process

This has been covered above. Cllr White is to prepare a letter to Kettering Borough Council (Rob Harbour cc Cliff Moreton/Jim Hakewill/Peter Chaplin and Chris Leeson) as regards adoption. This will be sent to the Clerk for signature and sending.

15.05.9 Community Fund

No applications received.

15.05.10 The Centre at Mawsley

Meeting with TCAM regarding documentation

The meeting was discussed under matters arising.

Fire doors

A complete fire risk assessment was undertaken by a competent person and a price has been obtained for the repairs. The price given was £3760.00 plus VAT. Two further quotes will be obtained and brought to a later meeting.

Cllr Cope confirmed that the fire doors have been incorrectly installed by Kier. It was felt that we should write to them and ask them to rectify the issue. Cllr Littler agreed, but Cllr Barnwell was concerned as to what liabilities we may have if anything was to happen whilst we are trying to pursue. Cllr Barnwell proposed we pay for the works and that these are taken as a matter of urgency. Cllr Littler agreed with Cllr Barnwell.

Cllr Barnwell proposed that we proceed with the work prior to the June meeting, provided the cost is below £4000.00. This will be in liaison with Cllr Littler and the Clerk. Cllr White seconded the proposal.

Capital requests for signage

The request was approved but it was agreed that the money should come from the community fund and not a capital expenditure. They will need to obtain the percentage contribution. Proposed by Cllr Barnwell and seconded by Cllr Cope.

Cllr Barnwell added that he was disappointed to be in the Centre on Saturday morning to find no staff on the premises, but members of the public in the building. This had occurred a few weeks ago when he visited to find the yard gate open. Cllr Littler felt that this was an issue for the Parish Council as we are the Landlords of the Centre. Cllr Littler is to bring this up at the next joint meeting.

15.05.11 Police matters

2 criminal damages on School Road as two cars were scratched. It is thought it was a personal issue.

15.05.12 Villager Issues

Skateboard Ramps – The Clerk had received a call from the chap that had installed the skate ramp stating that repairs were required. This is to be referred to the Borough Council. The Clerk is to ask David to write to them and copy the Parish Council in.

Community Bus service – Cllr Cope spoke about the expansion of Wellybus to include Broughton, Kettering and Mawsley to run twice a week to places like supermarkets etc. This is free of charge if people use their bus pass. It can also be hired out for other events, such as trips to the garden centre and seaside. The funding is from Kettering Borough Council and Northants County Council. Cllr Littler was happy to endorse it but Cllr Barnwell was concerned as to parking and suggested we speak to TCAM first. It would cost £20 a year per person to use it but this would be reduced to £10 for the first six months. This will be raised at the joint meeting with TCAM.

Tree Warden – Several trees are damaged and have died off within the village. The landscaping people do not undertake tree maintenance and this therefore needs to be reviewed. Cllr Sanders said he would help to compile a list of damaged trees and report them, but Cllr Barnwell was concerned that by noting the tree we are running the risk of adding liability. Cllr Littler suggested we just ask that any person who notices a damaged tree report this to the appropriate person, and not the Parish Council.

Road safety audit – The Highways report was sent to Taylor Wimpey and rejects everything the school has asked for as there is no requirement for a crossing or signs. The Chair of the Governors has written back to Taylor Wimpey and there will be a meeting now on the 24th June between both parties.

15.05.13 Correspondence and clerks update

No additional correspondence.

Co-option

The Clerk had received one request for co-option. Cllr White is to advertise this on face-book.

15.05.14 Planning

KET/2015/0341 – 54 Hawthorn Avenue – no objection but the windows appear to be opaque and not matching existing windows.

KET/2015/0308 – 7 Hares Run – No objection.

Neighbourhood plan – Only potential development at the moment is for 60 houses (20 of which would be affordable housing). We need to apply for the Neighbourhood Plan grant from the Council. We need to prepare a project plan but Cllr White felt we were not progressed enough yet to do this. The next stage for us is community engagement via a questionnaire. This would be both electronic and hard copy format. Cllr White provided a copy of the questionnaire for review.

Cllr Barnwell suggested having Neighbourhood plans as a separate budget heading.

15.05.15 Items for the newsletter and website

Article on open space to written by Cllr White

The meeting ended at 22.30

Signed:

Date: