

Mawsley Parish Council
Minutes of the Parish Council Meeting held on 16 November 2015

Present: Cllr Barnwell; Cllr Cope; Cllr Sanders; Cllr White; Cllr Richards; Cllr Wilson; Diana MacCarthy (Clerk)
Members of the public present: PCSO Scott Little, Judy Baker, Tracy Baker, Trish Cottington.

15.11.1 Apologies for Absence:

Cllr Littler.

15.11.2 Declaration of Interests

None received

15.11.3 Allotted time for members of the public

Tracy Baker spoke with regards the Junior Parish Council at Mawsley School. They have met for the first time this year. Ms Appleton and Ms Underwood are running this on behalf of the school. The main focus of late has been Team Tom, and the school had now risen over £9,200.00. The Clerk is to write and congratulate the school. The other main focus is speed awareness and the Junior Parliament has designed some posters. Cllr Barnwell suggested one of the Councillors visit the school and meet with them. Trish Cottington suggested a Councillor visit to give an overview of what the Council does to assist with British Values.

Cllr Sanders thanked Cllr Cope for this part in the memorial service, all Councillors agreed with this. Cllr Barnwell said we should appoint a person from the Council to lay a wreath, for future services.

15.11.4 Minutes of the previous meeting

It was resolved to approve the Minutes of the meeting of 19th October 2015.

Proposed by Cllr Cope and Seconded by Cllr Richards – save for the following amendments:

15.10.3 - the grant of £542.00 is to come from the Community Fund, and this was not made clear.

15.10.8 – Audit response document can go on to the website immediately.

15.11.5 Accounts and Budgets

The following invoices were approved for payment

Paid to	In respect of	Amount
Clerk	Salary	£348.72
TCAM	Room hire	£22.50
HMRC	Tax and NI	£254.00

It was Resolved that the payments are to be made in accordance with the Local Government Act 1982 and subsequent amendments

Proposed Cllr Cope Seconded Cllr Wilson

A discussion was held as to whether to keep reference to the Act under which our power to make payments. It was agreed by all that this should remain.

15.11.6 **Matters Arising from the Minutes**

These are dealt with at the end of the Minutes

Internal cameras – It was agreed that these would be funded from the TCAM capex budget heading. Cllr Cope requested a breakdown of the costs and this is to be distributed prior to approval at the December meeting. All councillors agreed.

15.11.7 **Mawsley Interface to Kettering Borough Council**

Cllr Hakewill gave an overview of the County Council budget. He offered to allow the Junior Parish Council to visit the Borough Council office if they wished. He is providing funding for the Mawsley Touch Rugby group. He is also happy to be involved with the community speedwatch scheme. Parking is to be de-criminalised, the Borough Council is looking at not enforcing parking restrictions within the area. Cllr Hakewill said he may be able to put money in to the school to help towards the posters, but Ms Cottingham said she also received money from Taylor Wimpey to the sum of £500, for road safety projects.

Cllr Richards asked whether there was an update on the pub site but Cllr Hakewill confirmed no.

Guide to replacement windows – Cllr White had a meeting with Peter Chaplin at Kettering Borough Council. He stated that he did not want anything prescriptive and declined Cllr Whites offer. He then offered to ring and speak with Cllr White on the 2nd November, but to this date this has not happened. Cllr White suggested putting something in to the newsletter, stating clearly that this is not a Borough Council or Parish Council approved document, but to help provide some assistance.

Update on pub site and condition of land – Cllr Sanders requested that the Clerk chase Mawsley Taverns for a response re the pub site.

15.11.8 **The Centre at Mawsley**

Expansion of the Centre – A joint meeting is to be held on 25th November – it was agreed that this would be re-arranged to fit in with Hugh Mulligan as it was felt important that he should be there.

15.11.9 **Police Matters.**

PCSO Little spoke about the speed watch scheme and will return to a future meeting to discuss this further.

There had been 1shop lifting offence, 1 offence of a dog biting a postman and 1 domestic offence, in the last month. Cllr Richards enquired about leaflets to place on a car when it has been parked inappropriately, which the police can do, these would be advisory notices. PCSO Little is happy to look in to this. Further he is looking in to the mobile police unit coming to the village, and he will inform the Clerk with regards this. His contact number is 101 x344761.

15.11.10 **Village Issues**

Neighbourhood plan update - We could get a grant for up to £8000.00, Cllr White had spoken to Locality who work with DCLC (they are consultants for neighbourhood planning). The number required to agree the plan in the village is 50% of the voters on the electoral register. Cllr White had also looked at putting the village questionnaire on survey monkey and this is ready to go, should it be agreed. Cllr White said any grant has to be spent within 6 months from the date of receipt and so we should not apply for the grant until we know exactly what we are doing. Following a conversation with people within the planning department it was felt that maybe the neighbourhood plan is unnecessary as you can only plan to develop within your parish boundary, and there is no real spare land for development available. The Clerk is to ask the chief planning officer at Kettering Borough Council whether it is sensible for us to pursue this.

It was proposed that the meeting be extended. Proposed Cllr Barnwell Seconded Cllr Cope

Funding for Cycle path – The design has been received and the clerk is to contact Pia Bellamy at Kettering Borough Council to discuss funding. Cllr Barnwell felt that TW should pay towards the cost of the wall removal.

Poppy fund – It was proposed that we should pay £18.50 a year on an annual basis towards a memorial wreath for Remembrance Sunday. **Proposed Cllr Cope Seconded Cllr Barnwell.**

All Councillors were in agreement and the Clerk is to send a direct debit letter.

Issue with trucks in the village – Cllr Sanders was concerned that ‘sat nav’ systems are sending trucks into the village as there is no weight restriction notice at the entrance to the village. He requested that a sign be placed at the Broughton entrance – The Clerk is to contact Highways Department at Northamptonshire County Council as regards this.

Parking on vision splay by Indian Restaurant – A villager has complained to the Council as regards a truck parking on the verge and ruining the grass. It was confirmed that due to the ownership of the land that this is a Taylor Wimpey issue. The Clerk is to speak to TW and ask that they write to the restaurant as regards this.

Adoption Process report from Cllr Sander- The snagging list for David Wilson Homes open space is being dealt with. There is an issue at the top of Loddington Way, with 150m of path from the sub-station to 4 Loddington way. The hedge is very overgrown, TW have said that the area is adopted by KBC. The hedge is also encroaching upon the footpath and Cllr Sanders has reported this to the County Council. There was also an issue with driving around the cycle path, the path is not yet adopted but we will request bollards for when it is.

15.11.11 Correspondence and clerks update

The Clerk read an email which had been received in response to the Gates to car park – this is to be added to the next Agenda.

15.11.12 Planning Matter

KET/2015/0883 – 6 Birch Spinney - No comment

KET/2015/0862 – 30 Old Gorse Way - No comment

15.11.13 Items for the newsletter

To be discussed at the December meeting.

The meeting ended at 9.37pm

Signed:

Date:

12.10.5.1	RB	To investigate wording for declaration on walk way.	Still ongoing
12.12.13.1	RB	People March to be visited for advice on activities for young people within Mawsley	A meeting date is being arranged. RB to email Rob Bailey, Cllr Cope and Cllr Richards
14.4.7.1	Clerk	Open Space Plan	Cllr littler is to colour in the plans to indicate those areas to be adopted/already adopted
14.4.7.3	KW	Article 4 area and glazing issues	See Minutes.
14.4.7.4	Clerk	Licence to Occupy	Claire Taylor is dealing on behalf of Kettering Borough Council and the Clerk is to discuss the completion with her. Cllr Cope is to prepare the documents.
15.6.6.1	BL	To review the asset register.	Clerk is to obtain a copy of the MVA register

			ensure the Centre Manager has a copy of ours
15.6.12.1	PR	Quotes to be obtained for outdoor fitness equipment. To be added to August Agenda.	Price varies depending on the type of equipment. HAGS Jerry Jarman has a very good offer at present, and this is who Cllr Richards would recommend. Four quotes have been received and will be reviewed. This is to be added to the December Agenda.
15.6.12.2	PR	Designs to be acquired for village entrance	David Wilson has offered to help and Cllr Richards will bring ideas to the next meeting.
15.6.12.3	BL	To confirm return of items from Cricket Club	Informally, we would take over the shed but needs confirmation from the Cricket Club.
15.7.10.2	BL	To report back to full Council as regards a proposed new working party to look at Centre expansion.	This is ongoing and a meeting is to be held between the three groups.
15.8.6.1	Clerk	To obtain information as regards the Clerks' pension	Clerk to obtain information from NCC.
15.8.6.2	Clerk	To transfer £10,000 from general reserves to centre maintenance for fire doors	Accountancy software to be amended to reflect the transfer at the year end.
15.9.7.1	Clerk	To circulate grant information	KBC Grant fund – to go in the January newsletter
15.9.10.1	PR	To contact Natural England as regards Ash Die	Kettering Borough Council are coming out to look at this and report back.
15.9.10.3	Clerk	To speak to KBC re dog fouling and ask for the dog wardens to attend.	To attend January meeting
15.9.10.4	Clerk	To contact Mrs Baker as regards an update on school liaison.	See Minutes

Proposed 2015/2016 budget.

Budget heading	2015/2016	Actual To Date	2016/2017	Comments
Salary	5500	3631	5750.00	It was agreed that expenses incurred by the clerk for stationery would be reimbursed.
Training	200	0	200	
Clerk Pension	1007.42	1109.18	1229.18	Ring fenced
Cllrs expenses	100	0	100	
Room Hire	350.00	175.00	350.00	No notification of increase received
Audit fees	800.00	550.00	600.00	NCALC have notified of a slight increase
Insurance	400.00	365.61	400.00	
Membership	650.00	750.00	800.00	This comprises ACRE/NCALC (£612)/SLCC (£103)/CPRE (£36) We have used both NCALC and SLCC this year.
Professional fees	£500.00	£156.00	£500.00	May be of use for Neighbourhood plan if we decide to proceed unless this is a separate heading.
Data Protection	35.00	35.00	40.00	Has not increased for several years
Accountancy software	£600.00	£456.00	£500.00	Includes maintenance and updates as well as year-end close down.
Centre maintenance	£10,000.00	£12,109.00	£15,000.00	To be agreed
Village maintenance	£5,000.00	£200.00	£3,500.00	To
Village improvement	£500.00	£194.00	£1000.00	Entrance sign/village signs project
Allotments	£550.00	£550.00	£550.00	No notification of increase
Bus shelter	£1550.00	£1550.00	£1550.00	Ring fenced
TCAM Funding	£24,000	£24,000	TBA	
TCAM Capex	£10,000.00	£3783.00	£5,000.00	
Memorial garden	New heading		£150.00	For annual wreath and to keep garden tidy
Grants	New heading		£3000.00	Based on limited requests
Neighbourhood plan	New heading		TBC	For initial requirements

All of the above was discussed and approved in principle. The Clerk is to look at current balances to ascertain

precept funding required to be able to fulfil the proposed budget. This is to be approved at the December meeting once TCAM requirements are known.