

**Mawsley Parish Council**  
**Minutes of the Parish Council Meeting held on 21<sup>st</sup> September 2015**

**Present:** Cllr Littler; Cllr Barnwell; Cllr Cope; Cllr Wilson; Diana MacCarthy (Clerk)

**Members of the public present:**

**15.09.1 Apologies for Absence:**

Cllrs White, Richards and Sanders.

**15.09.2 Declaration of Interests**

None received

**15.09.3 Allotted time for members of the public**

No members of the public present.

**15.09.4 Minutes of the previous meeting**

**It was resolved** to approve the Minutes of the meeting of 17<sup>th</sup> August 2015.

The Clerk read an email received from Cllr Sanders. Within this email Cllr Sanders requested that if a Cllr particularly wishes to have something specific minuted, he is to ask the Clerk during the meeting. It was agreed that the Minutes are not to be changed in between meetings, and any requests for this need to be brought to the next meeting and agreed at full council.

Proposed by Cllr Cope and Seconded by Cllr Wilson

**15.09.5 Accounts and Budgets**

The following invoices were approved for payment

| <b>Paid to</b> | <b>In respect of</b> | <b>Amount</b> |
|----------------|----------------------|---------------|
| Clerk          | Salary               | £348.72       |
| TCAM           | Room hire            | £45.00        |
| Top Notch      | Fire Door Upgrade    | £2277.85      |
| Keith Barrow   | Boiler service       | £228.00       |
| BDO            | External Audit       | £360.00       |

**It was Resolved** that the payments are to be made in accordance with the Local Government Act 1982 and subsequent amendments

**Proposed Cllr Cope Seconded Cllr Wilson**

The Clerk confirmed that the insurance was due for renewal. A quote had been obtained from our current provider but the Clerk is to investigate whether a better price could be obtained elsewhere. **It was resolved** that the Clerk is to proceed with this in time for the renewal. Proposed Cllr Cope Seconded Cllr Wilson.

**15.09.6 Matters Arising from the Minutes**

These are dealt with at the end of the Minutes

#### **15.09.7 Mawsley Interface to Kettering Borough Council**

Consultation on village space will be sent through shortly from Kettering Borough Council (KBC). The local plan for the surrounding area is moving along and again a copy should be received in the next few weeks. Cllr Hakewill felt it was very important that we have a neighbourhood plan in place, and the need for this was then discussed. The working party is to meet to discuss this.

With regards to extending the cycle track, Cllr White had met with an engineer from KBC and a discussion had been held as regards cost and viability. The Council agreed that the cost should be borne by Taylor Wimpey, as they had caused the issues surrounding this.

As requested by Cllr Sanders, the adoption of roads was discussed. Cllr Hakewill confirmed that it had been highlighted in the village newsletter but that he had not received any comments from villagers in relation to this. He confirmed that without concern being raised by villagers, it was hard to get the County Council to prioritise Mawsley over other unadopted roads in the County. The adoption of public open space was still ongoing and no progress had been made.

As regards the resolution of the water drainage issue, it was confirmed that this was progressing well and an agreement should be reached shortly with the landowner.

The traveller's policy is still being reviewed by the Borough Council. Cllr Hakewill confirmed that a S61 notice can be served and travellers would be moved on quickly if they are on public land, as concern was raised as regards the playing fields.

The Borough community fund was under subscribed and Cllr Hakewill suggested we put in an application if we desire. A maximum of £2500.00 is available which usually needs to be match funded. Cllr Hakewill and Cllr Moreton confirmed additional funding was available from them if required. The Clerk is to circulate this information and add to the October Agenda.

Cllr Barnwell referred to a situation in Cambridge where Parish Councils are being asked to pay for their own street lighting. The Borough Council have looked after this but there is now some concern that villages may be asked to look after and maintain these. Cllr Hakewill is looking in to this at the moment, and the question is whether Taylor Wimpey will be able to get the County Council to take these on following adoption.

Cllr Moreton raised the issue of windows, and Cllr Littler confirmed that a draft policy was being prepared by Cllr White in liaison with Peter Chaplin at Kettering Borough Council.

#### **15.09.8 The Centre at Mawsley**

Cllr Cope would like to look at extending the Centre, as there is a serious issue with lack of storage. The money that is spent could lead to a reduction in general costs such as using control valves for heating and led lighting. Cllr Littler said we need TCAM and MVA to be party to the expansion plans, and confirmed he would raise it with the board at the next meeting.

Cllr Cope also said that we need to detail responsibilities and who should bear the cost of repairs. A new door was broken within 7 days to the cost of £700. Cllr Barnwell was horrified and said that the person responsible should be made to pay or be barred from the Centre.

Suggestions were put forward for the group meeting which is to be arranged and these included; the maintenance schedule, ongoing maintenance, general repair such as oiling doors, and the Landlords inspection.

#### **15.09.9 Police Matters.**

Police were not in attendance but it was reported that there had been 1 case of criminal damage, 1 theft handling and 2 violent offences.

#### **15.09.10 Village Issues**

Ash Die back had been reported in the woods and it was agreed that Cllr Richards is to deal and liaise with Kettering Borough Council. Cllr Barnwell confirmed it should also be reported to Natural England.

**Neighbourhood plan** – A working party is to be formed – Cllr White and Cllr Littler are to meet and discuss this. Cllr Barnwell said that there was funding available from Kettering Borough Council in relation to organising this. The Clerk is to arrange the first meeting which is to take place prior to the next full council meeting.

Dog fouling – The Clerk is to obtain data from KBC as regards the number of recorded offences. It was agreed that we should ask the wardens to come at more appropriate hours to find them – evening/mornings. Cllr Barnwell said that dogs can now be DNA tested, all dogs would need to be swabbed and DNA tested and then any mess found can be checked against the database.

Cllr Cope said he would contact Kettering Borough Council, environmental services (Chris Stopford) and ask that they prepare an article for the newsletter and website.

The Clerk will also ask whether the dog wardens can attend the next Parish Council meeting.

Finally the clerk is to ask Mrs Baker to attend or prepare a report as school liaison office for the October meeting.

**15.09.11 Council Issues**

A closed session was held whilst the Councillors approved the amended job description.

The Clerk confirmed following a discussion with Cllr Sanders, that should anyone specifically wish to ensure a particular item is minuted, they are to state this during the meeting, to ensure its accuracy.

**15.09.12 Correspondence and clerks update**

The Clerk is to liaise with the Clerk at Loddington to ensure the same documents are received by both Parishes.

**15.09.13 Planning Matter**

KET/2015/0704 – 16 Badgers Lane - No objection

KET/2015/0709 – 6 Birch Spinney - No objection

**15.08.14 Items for the newsletter**

An article relating to dog fouling is to be sought from Kettering Borough Council.

**The meeting ended at 8.59**

**Signed:** .....

**Date:** .....

|            |       |   |   |
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| 12.10.5.1  | RB    | To investigate wording for declaration on walk way.                                 | Still ongoing   |
| 12.12.13.1 | RB    | People March to be visited for advice on activities for young people within Mawsley | This is to be on an evening and Cllrs Cope and Richards are happy attend and report back.   |
| 14.4.7.1   | Clerk | Open Space Plan   | Cllr Richards to obtain AO copy – Cllr Hakewill is to send Phase 1 adoption plan to Cllr Richards. Clerk to give blank plan to Cllr |

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|           |       |  | Littler – AO size - KBC  |
| 14.4.7.3  | KW    | Article 4 area and glazing issues  | Document prepared and given to Peter Chaplin at Kettering Borough Council.   |
| 14.4.7.4  | Clerk | Licence to Occupy  | Await completion by Kettering Borough Council – Clerk to chase legal services.   |
| 15.6.6.1  | BL    | To review the asset register. Cllr Littler had spoken with NCALC who confirmed that there is nothing to stop us from gifting items to TCAM, they do not need to remain in our ownership if we have purchased them. | Cllr Littler to formulate a register containing all three parties  |
| 15.6.12.1 | PR    | Quotes to be obtained for outdoor fitness equipment. To be added to August Agenda.   | Cllr Richards is going to two companies for quotes   |
| 15.6.12.2 | PR    | Designs to be acquired for village entrance  | Looking at how many signs are required and whether they should be in the Centre of the village or at the entrance. Cllr Richards to review and report back at the October meeting. |
| 15.6.12.3 | BL    | To confirm return of items from Cricket Club   | Informally, we would take over the shed but needs confirmation from the Cricket Club.  |
| 15.7.10.2 | BL    | To report back to full Council as regards a proposed new working party to look at Centre expansion.  | To be covered at next TCAM board meeting   |
| 15.7.6.2  | BL    | To write an article for the newsletter as regards applying for a Community grant, and the Best Village competition.  |  |
| 15.8.6.1  | Clerk | To obtain information as regards the Clerks' pension   | Clerk to obtain information from NCC   |
| 15.8.6.2  | Clerk | To transfer £10,000 from general reserves to centre maintenance for fire doors   | Accountancy software to be amended to reflect the transfer   |
| 15.8.6.3  | Clerk | To request the VAT element back from TCAM  | Received from TCAM - £786.55   |
| 15.8.7.1  | Clerk | To send letter to Mawsley Taverns as regards the state of the pub site   | Sent by Clerk  |
| 15.8.10   | Clerk | To arrange a joint meeting with TCAM and MVA in September  | October meeting to be arranged evening   |
| 15.8.13   | Clerk | To send letter to Crime Commissioner noting our disappointment   | Completed.   |
| 15.9.5.1  | Clerk | To renew insurance   |  |
| 15.9.7.1  | Clerk | To circulate grant information   |  |
| 15.9.10.1 | Clerk | To contact Natural England as regards Ash Die  |  |
| 15.9.10.2 | Clerk | To arrange meeting for neighbourhood plan with Councillors   |  |
| 15.9.10.3 | Clerk | To speak to KBC re dog fouling and ask   |  |

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|           |       | for the dog wardens to attend.  |  |
| 15.9.10.4 | Clerk | To contact Mrs Baker as regards an update on school liaison.  |  |
| 15.9.12   | Clerk | To speak with the Clerk at Loddington as regards information received from Kettering Borough Council. |  |