

**Mawsley Parish Council**  
**Minutes of the Parish Council Meeting held on 20 January 2013**

**Present:** Cllr. Barnwell; Cllr Littler; Cllr Allbury; Cllr Baker; Cllr Cope; Cllr Sanders; Diana MacCarthy (Clerk)

**Members of the public present: Pat Rowley; Mick Podd**

**14.01.1 Apologies for Absence:** None received.

Cllr Barnwell noted that he had received notice of a resignation from Cllr Meredith. Clerk to notify KBC of requirement for new election. Cllr Barnwell confirmed that two new Councillors had been co-opted following a co-option meeting and The Acceptance of Office form was duly completed and signed. The new Councillors (Cllr Cope and Cllr Sanders) then joined the meeting.

**14.01.2 Declaration of Interests**

No Declaration of interests were noted

**14.01.3 Allotted time for members of the public**

Mick Podd asked for progress on the siting of new benches which he had requested previously. Cllr Barnwell said he had reviewed this and would like to meet with Mr Podd to discuss this further due to the implications for local residents who would be affected if they were to be sited at the top of Rosehill Way. Mr Podd then referred to his lack of response from Cllr Hakewill which Cllr Barnwell said he would speak directly to him about.

**14.01.4 Minutes of the previous meeting**

Cllr. Barnwell proposed the minutes of the meeting held 16 December 2013, and Cllr.Littler seconded these.

**14.01.5 Accounts and Budgets**

For the Council to set the precept for the next financial year, the budget of money spent to date and anticipated to the end of the financial was reviewed.

Precept budget as at December 2013

Payments

Budget Heading	Actual expenditure to date	Approved Budget 2013/2014	Actual expected expenditure 2013/2014	Balance unspent 2013/2014	2014/2015 budget
Clerk	4340.00	5188	5188	0	6567
Room Hire	370.00	500	490	10	500
Audit fees	469.00	500	469	31	500
Insurance	806.46	2600	806	1794	1000
Training	209.00	150	209	(59)	200
Allotments	550.00	550	550	0	550
Membership	514.46	500	514	(14)	600
Professional advice	280.00	500	280	220	500
Data Protection	35.00	35	35	0	35
The Centre Maintenance	9423.29	14000	9423	4577	10000
Village Maintenance	0	0	0	0	5000
TCAM Funding	24000.00	24000	24000	0	24000

S137 payments for village projects	0	0	0	0	11520
Bus Shelter Allocation	0	1550	0	1550	1550
Councillor Expenses	0	0	0	0	100
<b>TOTAL</b>	<b>40997.21</b>	<b>50073</b>	<b>41964</b>	<b>6347</b>	<b>62622</b> of which £60,000 will be raised by precept

## 2. Allocation to sinking fund:

Balance unspent as above:	6347
Monies carried forward from bank	36386
Less difference excess of expenditure over precept 2014-15	(2622)
Less monies set aside previously for bus stop	(1550)
<b>TOTAL</b>	<b>38561</b>

As regards Councillor Expenses, whilst this had not previously been budgeted for, it was felt worthwhile in case of change of Chair or Councillors in the next financial year. Further it was agreed by all, that village and centre maintenance expenses should be separated this year. The expected funds available at the end of the financial year are £39,188.97 (taking in to account, funds available now, unrepresented cheques and expected expenditure). This meant that to enable us to build our sinking fund (which would be an emergency fund for any urgent repairs/maintenance) we would need to precept for £60,000 again. This would enable us to place approximately £38,500 in our sinking fund and meet expenditure of £62,622.08. On the basis of the above budget, a **Resolution** to set the precept at £60,000 for the next financial year was tabled. This was proposed by Cllr Barnwell and Seconded by Cllr Baker, all Councillors agreed.

This is despite the Parish Council losing its grant from Kettering Borough Council of £4520.00 which it had received in previous years.

Finally whilst discussing the training budget it was proposed by Cllr Baker to send the new Councillors (Cllr Sanders and Cllr Baker) on to the 'Off to a Flying Start' Training Course. Cllr Barnwell confirmed that he would also like to attend. **Resolution** to book the three Councillors on to the training course was approved by all.

The Clerk updated the Council as regards the new bank accounts and signatories. Cllr Baker apologised for not having attended the bank to date to complete paperwork but assured the Council that this would be done shortly. Further the provision of gratuity payment to the Clerk as way of a pension was again discussed (this had been approved at a previous meeting) and the funds are to be transferred to the new account once this has been opened.

The payments as per the Agenda to;

Clerk	424.20	DD	Salary
Top Notch	448.80	Chq 392	Maintenance works

All payments were approved by full council and invoices reviewed.

It was agreed that the Financial Regulations, Risk Assessment and Standing Orders would be reviewed at our February meeting.

It was confirmed by the Clerk that we still hold £1550 in respect of funding for the new bus stop, and that this needs to be ring fenced in our accounts.

Finally it was agreed that a meeting is to be held with David Allbury who has agreed to update the presentation of the Council Accounts. Cllrs Barnwell and Baker requested that they also attend, along with the Clerk, in their capacity as Chair and Finance Councillor. **Action** Clerk to arrange meeting.

### 13.12.6 Matters arising from the previous meeting – see Minutes

12.10.5.1	RB	To investigate wording for declaration on walk way	Await response from County Council
12.11.9.2	RM	Research CCTV costings.	Cllr Meredith to review quotes and surmise for next meeting.
12.11.13.1	RB	To speak to KBC regarding advice on Parish Plans	It was agreed that the first step would be to be prepare a questionnaire for the village.
12.12.13.1	RB	People March to be visited and advice given for activities for young people within Mawsley.	Cllrs Baker and Barnwell to attend

It was agreed that Cllr Barnwell, Cllr Littler and the Clerk would form a group to look at preparing a Neighbourhood Plan.

### 14.01.7 Mawsley Interface to Kettering Borough Council

Clerk confirmed she had received new plans showing allocated Open Space within Mawsley. There were some areas of concern with regards to this and it was decided that the Clerk should review these plans against those put forward by Taylor Wimpey at the previous meeting. Further it was agreed by all that we should invite Borough Councillor to our next Parish meeting. **Action** Clerk to send request to Cllr Hakewill.

### 14.01.8 Taylor Wimpey

Cllr Barnwell confirmed that he is trying to negotiate £5k from Kier, TW and KBC for village centre defects. Cllr Barnwell will continue to pursue this issue as he felt it of utmost importance that the centre is safe for people to use within the village.

### 14.01.9 Mawsley Community Fund

No applications received.

### 14.01.10 The Centre at Mawsley

Cllr Barnwell, Cllr Littler and ex Cllr Meredith along with Rob Bailey and Simon Wisdom from the Board of Directors at The Centre undertook an inspection of The Centre. A document of this inspection is to be produced and a further discussion is to be held with TCAM. The current Lease, which has now expired, was also reviewed, and schedules are to be made of who owns which parts of the building. An informal

agreement held that TCAM will deal with internal issues, and the Parish Council as Landlords, will deal with external – this is contrary to the wording of the expired lease so is being reviewed.

Cllr Littler provided an update from the last TCAM board meeting, where he sits as a Parish Council representative. Recruitment of the new manager is progressing, round one interviews have taken place. CCTV installation is also moving forward, and Cllr Littler is to provide paperwork for February. **Action** Clerk to add CCTV to Februarys Agenda

Cllr Cope said that the bar gates are damaged, (which Cllr Barnwell had also noted) and confirmed that Top Notch were to come for a site visit this week.

#### **14.01.11 Police Matters**

1 x Burglary dwelling, 1 x theft from motor vehicle and 2 x violence offences.

It was again noted that violence offences is a very generic term and that it also covers domestic abuse, which whilst is a very serious offence, is not a threat to the public, which its listing under violent offences can be perceived.

#### **14.01.12 Villager issues**

Provision of a bench, Cllr Barnwell had viewed the position but felt it was difficult as it is surrounded by houses. Cllr Barnwell suggested sending a letter to developer to see if it was possible to place bench there. Clerk to speak to TW.

Pat Rowley then spoke with regard to the pub site proposals she had received as Editor of the newsletter. She is to circulate some information to the Clerk as regards this which is to be circulated to Councillors prior to the next meeting. **Action** Clerk to add item to the Agenda for February and send a copy of the news-letter, with reference to the pub site, to Adrian Allen, at Diamond Estates.

#### **14.01.13 Health & Safety issues**

Cllr Cope suggested obtaining quotes for a ladder (which is too close to the wall) and for a dip in the path to the front of Centre, all Councillors were happy for Cllr Cope to undertake this task and report back. **Action** Cllr Cope to report back at next meeting and Clerk to add this to the Agenda for February. Cllr Littler confirmed that TCAM had an agreement with a salting company, should we experience bad weather.

#### **14.01.14 Correspondence and Clerks update**

Diary of actions was discussed by all as an aide memoir for duties and requirements of the Council. Further the Clerk suggested that all Councillors sign an attendance register and monthly Declaration of Interest form to ensure that it is clearly noted who is in attendance when issues are discussed. Cllr Littler felt this was a waste of time and a duplication as this information was also in the Minutes. Cllr Allbury seconded Cllr Littler.

Clerk is to start putting Minutes and Agenda on new Notice Board in Centre.

#### **14.01.15 Planning**

Discussion were held as regards the neighbourhood plan, at which point Cllr Barnwell felt he should declare an interest, as he is a landowner surrounding Mawsley. It was felt however, that all residents of Mawsley have an interest in this. **Action** Clerk to confirm with Sue Lyons at Kettering Borough Council.

KET/2013/0783 7 Pastures End – no objections to extension, all Councillors were agreed.

KET/2013/0694 Farm change of use – It was felt that the change from Agricultural to Equestrian was not an issue but that there should be a landscape screen to protect the visual amenity. All Councillors agreed.

#### **14.01.16 Items for newsletter/website.**

The new Councillor vacancy is to be added. This will be discussed again at the next meeting due to the publishing date.

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**14.01.17 Any Other Business**

Notice of school art competition is to be placed on noticeboard, once received.

CLlr Cope discussed a war memorial, this is to be put on the February Agenda. **Action** Clerk to add to Agenda.

**The meeting ended at 21.53**

**Signed:** .....

**Date:** .....

DRAFT