

Mawsley Parish Council

Minutes of the Parish Council Meeting held on 4th April 2005

Present: Cllr R. Littler (Chair); Cllr F. Quinn; Cllr R. Holland; Cllr C. Moreton; R. Meredith (Clerk); P. Firth (Police Community Support Officer).

04.05.1 Apologies for Absence

Cllr R. Barnwell, holiday; Cllr G. Somerville, illness; Cllr C. Winter, Mawsley Villagers Association business; G. Correa (KBC), holiday.

04.05.2 Allotted time for members of the public

No requests received.

04.05.3 Declaration of Interests

Cllr. Littler declared his position as an Honorary Officer of the Mawsley Villagers Association (MVA).

04.05.4 Police Matters

Peter Firth, Police Community Support Officer for the area was welcomed to the meeting and an update was given by him on recent changes to policing within the Parish. It was noted that there was no longer a Community Beat Officer for the Parish and that initial policing would be through PCSO's. An overview of the role and responsibilities of PCSO's was given and crime statistics for the Kettering area as a whole, and the Parish specifically were reviewed.

Specific issues discussed were:

Disaffected youth's – it was indicated that once the Community Centre was available for use problems of groups roaming the Parish would be dissipated. It was noted that the provision of a shelter adjacent to the Centre may also be of benefit.

Speeding Drivers – if persistent offenders were identified then the PCSO has powers to issue statutory warning notices.

Parking – whilst the PCSO has no specific powers in this area, they are happy to discuss issues with individuals.

Neighbourhood Watch – important to keep this active and enthusiastic. The clerk was requested to advise Peter Firth of contact details for the Neighbourhood Watch Co-ordinator for Mawsley. **Action 04.05.04.1**

04.05.5 Minutes of Meeting

The minutes of the meeting of the Parish Council held on the 7th March 2005 were accepted as a true record and were signed as such. It was noted that a date contained within the minutes of the February Parish Council Meeting (item 02.05.06) was incorrect and should be 10th January 2005. The correction was **agreed**.

04.05.6 Matters Arising from the Minutes

Action	Actionee	Subject	Status
02.04.17.1	Clerk	To establish with KBC what action can be taken with regard to the advertising signage in Mawsley	Response received indicating that no action can be taken whilst land remains in the ownership of the developers. Action Closed.

Action	Actionee	Subject	Status
04.04.6.1	Chair	To arrange visit for Cllrs. to the Police Operations Centre	A visit to be arranged to the Emergency Services Control Room to be arranged. Noted that the Ambulance and Fire Services had up to date mapping information. Ongoing
05.04.11.2	Cllr. Barnwell	To discuss with Stock Land & Estates their current view and position with regard to the Mawsley Management Company and the Community Fund.	Meeting to be held early in the New Year. Ongoing.
01.05.2.1	Clerk	To write to Messer's George Wimpey re clearance of builders debris from around the village	Improvement had been noted, continue to monitor. Action Closed.
02.05.4.1	KBC/George Wimpey	To resolve the issue of recompense for the additional 0.2 acres of land that, in principle, had been agreed to be allocated from the Playing Field to the Pub Site	For further discussion at meeting with KBC on 8 th April. Ongoing, see also Action 03.05.4.2
02.05.4.3	George Wimpey	To establish a date for application of final finish road surface to Chambers Hill	Ongoing.
02.05.4.4	George Wimpey	To investigate the possibility of supplying mapping information to the Emergency Services	Maps held by the Emergency Services are fairly comprehensive, updates will be provided as and when available. Ongoing.
03.05.4.1	Clerk	To establish whether bidders for the Pub Site were aware of plans for potential usage of the Community Centre	It had been indicated that plans were not advised to potential bidders. Action Closed.
03.05.4.2	Clerk	To progress issue 02.05.4.1 with responsible parties.	As action 02.05.4.1. Action Closed.
03.05.4.3	Clerk	To invite Bill Metcalfe of Messer's George Wimpey to attend a future meeting to discuss street lighting.	Invitation sent and will be sent to all future meetings. Action Closed.
03.05.5.1	Gill Correa	To advise Tim Bellamy (KBC) of date of the next Community Centre Steering Group meeting.	Date advised. Action Closed.
03.05.5.2	Gill Correa	To establish status of capital bids submitted on behalf of Mawsley to KBC and to provide copies of said submissions.	Ongoing
03.05.9.1	Clerk	To submit necessary applications and renewals for NALC Membership and Audit Service and update Accounts and Budgets accordingly.	Applications and renewals submitted. Action Closed.

Action	Actionee	Subject	Status
03.05.9.2	Clerk	To discuss possible location of replacement notice board with Messer's George Wimpey and obtain any required approvals.	Notice Board not yet delivered. Ongoing.
03.05.10.1	Clerk	To make necessary arrangements for Annual Parish and Annual General Meetings of the Parish Council and to arrange invitations as appropriate.	Ongoing
03.05.11.1	Clerk	To advise Planning Authorities of the Councils decision with regard to Planning Application KET/2005/0154	Decision advised. Action Closed.
03.05.11.2	Clerk	To advise Planning Authorities of the Councils decision with regard to Planning Application KET/2005/0182	Decision advised. Action Closed.
03.05.12.1	Cllr. Barnwell	To hold meeting with Stock, Land and Estates to establish what land may be available for lease as allotments.	Ongoing.
03.05.13.1	Chair	To raise with the Community Centre Steering Group the issue of power being made available to parts of the Playing Field during and after the development activity	Issue raised and being actioned. Action Closed.
03.05.13.2	Chair	To advise the Community Centre Steering Group of the need to plan for the relocation of the Under 7's play area	Matter raised and being actioned. Action Closed.
03.05.13.3	Clerk	To discuss with Messer's George Wimpey the availability of detailed site and Parish plans showing power distribution, drainage, boundaries etc. for future reference	Ongoing
03.05.14.1	Clerk	To progress issue of gritting of the C31 with NCC Cllr J Harker	Ongoing
03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Ongoing
03.05.15.1	Clerk	To progress the establishment of the footpath at the junction of Loddington Way and School Road with Messer's George Wimpey.	Footpath now laid. Action Closed.
03.05.15.2	Gill Correa	To establish what potential street names for Mawsley are held by the Borough Council	Ongoing
03.05.15.3	Cllr. Barnwell	To establish whether CPC retain a list of possible names for streets in Mawsley.	Ongoing

04.05.7 Mawsley interface to Kettering Borough Council.

In the absence of Gill Correa, no discussion took place

04.05.8 Accounts and Budgets

The accounts to March 2005 Year End were tabled, noted there were no variations from the previous review, final accounts for the financial year 2004/2005 to be prepared by the Clerk for review at the next meeting. **Action 04.05.8.1** It was noted that the date for commencing the external audit of accounts for 2004/2005 had been agreed for 13th June 2005. A claim for expenses of £21.67 from the Clerk for the period 1st December 2004 to 31st March 2005 was noted to be under budget and was **approved**. The budgets for 2005/2006 were reviewed and minor adjustments were noted with regard to the subscription to NALC Audit Service, a slightly higher than expected NALC Annual Subscription and a reduction in provision for Training for the year. Overall, the budget for 2005/2006 showed a small net credit balance at the year end. It was **agreed** that the Parish Council would not take out a subscription with Northamptonshire ACRE for the year 2005/2006.

04.05.9 Correspondence and Clerk's Update

The meeting was advised of correspondence received to date and a list of such was circulated.

Discussion of the SLCC/NALC guidance on Contracts of Employment for Clerks was deferred until such time as a full review of the provisions had been conducted by the Clerk. **Action 04.05.9.1**

The meeting was advised of the response received from Martin Hammond (KBC) with regard to licensing issues for the Community Centre, it was noted that a holding response had been sent and that issues would be discussed at a meeting between the Parish Council and the Borough Council on 8th April 2005.

A Borough Council "Spring Clean Initiative" was discussed and it was **agreed** that a response should be submitted highlighting fly tipping issues on the C31. **Action 04.05.9.2**

It was noted that correspondence had been received with regard to a change of timing for the weekly visit of the mobile library facility. No further action to be taken by the Parish Council as individual users would be advised as they attended the mobile unit.

04.05.10 Planning Matters

Application No. KET/2005/0247 – Installation of a portacabin linked to the existing Doctors Surgery for use as a Dental Surgery. After discussion MPC to respond "No Objection". **Action 04.05.10.1**

04.05.11 Allotments

In the absence of Cllr. R. Barnwell, there was no discussion on this matter.

04.05.12 Community Centre

The meeting was advised of the topics to be discussed with Martin Hammond (KBC) at the forthcoming meeting (8th April), these included: the licence for the Centre; the Playing Fields and the re-allocation of land to the pub site; and the status of the S106 Agreement.

It was noted that KBC had provided a summary of issues to be included in the paper they required on management of the Community Fund. Clerk to prepare a first draft of the paper for review and agreement at the next Parish Council meeting. **Action 04.05.12.1**

The issue of future governance of the Community Centre was discussed paying particular attention to the management and operation of the facility once the freehold had been passed to the Parish Council. It was **agreed** that the Parish Council must appear fair and impartial when seeking an organisation to operate the facility on its behalf and to this end a sub-committee comprising Cllrs Holland, Moreton and Quinn was established to undertake the preparation of an Invitation To Tender. **Action 04.05.12.2.** The Clerk was asked to investigate whether EU Procurement Rules would apply to such tendering activity. **Action 04.05.12.3.**

A paper relating to the approval of additional works within the Community Centre (Attachment 1 to these minutes) was discussed and **approved.**

04.05.13 Highways

The issue of fly tipping on the C31 was discussed and actioned under item 04.05.9. The Clerk was actioned to progress County Councillor Harker on the issue of the C31 junction with the Old Road as visibility remains an issue. **Action 04.05.13.1**

04.05.14 Village Meeting

Arrangements for the meeting to be held at the School on the 5th April 2005 were advised and it was noted that a handout would be made available to Parish Councillors in attendance to ensure they were all fully briefed on current issues.

04.05.15 Any Other Business

Cllr Holland was requested to provide a report from the School Governors at the AGM of the Parish Council (9th May). **Action 04.05.15.1**

Cllr Littler queried the level of involvement of the Parish Council in the Mawsley Village Website. It was **agreed in principle** that there should be a separate facility within the website for Parish Council information to be provided, the full extent of that information provided would be for further discussion.

The Clerk advised that at the January Parish Council meeting the provision of a second replacement notice board had been approved for the financial year 2005/2006 and budgets had been set accordingly. The meeting **confirmed** that the second order could now be placed in accordance with earlier approvals.

04.05.16 Date Of Next Meeting

Monday, May 9th 2005 Annual Parish Meeting and Annual General Meeting of the Parish Council

There being no further business to discuss the meeting closed at 9.43 pm.

Signed:

Date: