

Mawsley Parish Council

Minutes of the Annual General Meeting of the Parish Council held on 9th May 2005

Present: Cllr R. Littler (Chair); Cllr C. Winter (Deputy Chair); Cllr F. Quinn; Cllr R. Holland; Cllr C. Moreton; Cllr R. Barnwell; R. Meredith (Clerk); G. Correa (KBC).

Members of the Public Present : Ms. P Rowley.

05.05.1 Apologies for Absence

Cllr G. Somerville, business commitments.

05.05.2 Election of Chair

Cllr. Littler was nominated to stand for the position of Chair of the Parish Council by Cllr. Quinn, seconded by Cllr's Moreton and Holland. There being no other nominations, Cllr Littler was duly elected as Chair, to hold office until the next Annual General Meeting of the Mawsley Parish Council (MPC). A Declaration of Acceptance of Office was completed and duly signed.

Cllr. Winter was nominated to stand for the position of Deputy Chair of the Parish Council by Cllr. Barnwell, seconded by Cllr's Holland. There being no other nominations, Cllr Winter was duly elected as Chair, to hold office until the next Annual General Meeting of the Mawsley Parish Council (MPC).

Cllr. Barnwell proposed that the Chair be henceforth referred to within the Parish Council as Chairman, reflecting the sex of the current custodian of the office. The proposition was seconded by Cllr. Quinn and was **agreed** by the majority of Cllr's at the meeting.

05.05.3 Declaration of Interests

Cllr's Littler and Winter declared their positions as Honorary Officer of the Mawsley Villagers Association (MVA). Cllr Moreton declared his interest in Planning Application KET/2005/0375.

05.05.4 Minutes of Meeting

The minutes of the meeting of the Parish Council held on the 4th April 2005 were accepted as a true record and were signed as such.

05.05.5 Matters Arising from the Minutes

Action	Actionee	Subject	Status
04.04.6.1	Chair	To arrange visit for Cllrs. to the Police Operations Centre	A visit to be arranged towards the end of June. Ongoing
05.04.11.2	Cllr. Barnwell/ G. Correa	To discuss with Stock Land & Estates their current view and position with regard to the Mawsley Management Company and the Community Fund.	Meeting has yet to be held. It was proposed that the Borough Council should now write to Stock, Land & Estates and their solicitors to progress the matter. Ongoing.
02.05.4.1	KBC/George Wimpey	To resolve the issue of recompense for the additional 0.2 acres of land that, in principle, had been agreed to be allocated from the Playing Field to the Pub Site	To remain on hold pending further discussion with the Borough Council. Ongoing

02.05.4.3	George Wimpey/ Clerk	To establish a date for application of final finish road surface to Chambers Hill	Clerk to progress George Wimpey for a point of contact. Ongoing.
02.05.4.4	George Wimpey	To investigate the possibility of supplying mapping information to the Emergency Services	Maps held by the Emergency Services are fairly comprehensive, updates will be provided as and when available. Ongoing.
03.05.5.2	Gill Correa	To establish status of capital bids submitted on behalf of Mawsley to KBC and to provide copies of said submissions.	Noted that three bids had been submitted for Allotments; Play Area Equipment for the Over 7's and for a Water Feature. Not clear what the status of the applications is, Chairman to discuss with Borough Councillors. Ongoing
03.05.9.2	Clerk	To discuss possible location of replacement notice board with Messer's George Wimpey and obtain any required approvals.	Notice Board delivered, Clerk to progress George Wimpey for a point of contact. Ongoing.
03.05.10.1	Clerk	To make necessary arrangements for Annual Parish and Annual General Meetings of the Parish Council and to arrange invitations as appropriate.	Meetings arranged. Action Closed
03.05.12.1	Cllr. Barnwell	To hold meeting with Stock, Land and Estates to establish what land may be available for lease as allotments.	Land would not be available for use as allotments until options held over Cllr Barnwell's land expired. Cllr Barnwell to discuss the availability of other land adjacent to, or within a short distance of, Mawsley with other land owners. Ongoing.
03.05.13.3	Clerk	To discuss with Messer's George Wimpey the availability of detailed site and Parish plans showing power distribution, drainage, boundaries etc. for future reference	Clerk to progress George Wimpey for a point of contact. Ongoing
03.05.14.1	Clerk	To progress issue of gritting of the C31 with NCC Cllr J Harker	To be discussed during proposed site visit by Cllr Harker and the Highways Dept. Ongoing
03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Clerk to progress George Wimpey for a point of contact. Ongoing
03.05.15.2	Gill Correa	To establish what potential street names for Mawsley are held by the Borough Council	List provided for retention by the Clerk. Action Closed.
03.05.15.3	Cllr. Barnwell	To establish whether CPC retain a list of possible names for streets in Mawsley.	No list retained. Action Closed.

04.05.04.1	Clerk	To advise Peter Firth (PCSO) of Neighbourhood Watch contact details	Contact details provided. Action Closed.
04.05.8.1	Clerk	To prepare final accounts for 2004/2005 for review at Parish Council AGM.	Accounts prepared. Action Closed.
04.05.9.1	Clerk	To review SLCC/NALC guidance on Contracts of Employment for Clerks.	Ongoing.
04.05.9.2	Clerk	To respond to KBC Spring Clean Initiative	Response submitted. Action Closed.
04.05.10.1	Clerk	To advise Parish Councils views on Planning Application KET/2005/0247.	Views provided. Action Closed.
04.05.12.1	Clerk	To prepare first draft of paper relating to Management of the Community Fund for review at Parish Council AGM.	Paper prepared for review. Action Closed.
04.05.12.2	Cllrs Holland, Moreton & Quinn	To prepare an Invitation to Tender for the operation and management of the Community Centre.	Clerk to provide information with regard to the required Management Structure to ensure MPC remains at arms length from the operation. Ongoing.
04.05.12.3	Clerk	To review legislation relating to outsourcing of operation and management of the Community Centre.	Ongoing.
04.05.13.1	Clerk	To progress with Councillor Jim Harker the issue of visibility at the junction of the C31 and the Old Road.	To be discussed during proposed site visit by Cllr Harker and the Highways Dept. Ongoing
04.05.15.1	Cllr Holland	To provide a report from the School Governors for the Parish Council AGM	Report prepared. Action Closed.

During discussion of matters arising, concern was again expressed that the Parish Council was taking on activities that would normally be addressed at the Borough Council level and that, in many areas, there seemed to be no support within the Borough Council for the required activities. It was **agreed** that this should, in the first instance be addressed by the Chairman with the Borough Councillors for Mawsley. **Action 05.05.5.1**

05.05.6 Mawsley Villagers Association

A short report was provided by Cllr Littler with regard to the activities of the Association in the previous twelve months. It was noted that significant emphasis was now being placed on the Community Centre and its "fit out" to match the requirements of the village and the required fund raising activities to meet these requirements.

05.05.7 Mawsley Community School Governors

Cllr. Holland provided a report on the activities of the school and its Governors since its opening in September of 2004. A copy of the report is provided as an attachment to these minutes.

Cllr Littler asked if there was any assistance that could be given by the Parish Council to the school. Cllr Holland explained that concern had been expressed about the proposed additional housing that was the subject of a forthcoming Planning Inspectorate Inquiry. It was noted that the Parish Council had raised concerns over the impact additional housing may have on the school intake and that the support of the Governors at the Inquiry would be appreciated. Cllr. Barnwell offered the possibility of visits by the school to his farm.

05.05.8 Police Matters

No discussion.

05.05.9 Mawsley interface to Kettering Borough Council.

The timing of the move of the Under 7's play area was raised by Cllr. Barnwell to ensure that it was understood and documented that this would be relocated to a site adjacent to the Community Centre. It was noted that there was currently no provision on the plans for the playing field for this facility, however the Villagers Association are fully aware of the requirement and the move will be planned into the overall schedule for the Community Centre.

The question of insurance costs for the Community Centre, once complete, was raised. G. Correa was asked to investigate with the Borough Council whether there was a blanket provision under which the facility could be insured or whether it would need to be insured by the Parish Council and its appointed operator. **Action 05.05.9.1**

Many issues remained to be resolved with the Borough Council, not least of these being the timing of the transfer of the freehold in the Community Centre and ownership and maintenance of the playing fields. It was **agreed** that these issues should be raised with the Borough Councillors for Mawsley at the earliest opportunity and that the Chairman should arrange a meeting with them. **Action 05.05.9.2**

05.05.10 Accounts and Budgets

The accounts for the financial year 2004/2005 were reviewed and **approved**. The accounts will now be taken forward to an internal audit prior to the next Parish Council meeting such that the timings for the external audit can be met.

The paper (Attachment 2 to these minutes) relating to approval of expenditure from the Mawsley Community Fund prior to transfer to the Parish Council was discussed and **approved**. Clerk to advise the Borough Council of the approval. **Action 05.05.10.1**

A quotation from Allianz Cornhill for insurance for the period 1st June 2005 to 21st May 2006 was discussed and the expenditure **approved**. Increases in costs were noted from the previous year, it was understood that these relate primarily to the growth in parishioners.

05.05.11 Correspondence and Clerk's Update

The meeting was advised of correspondence received to date and a list of such was circulated.

The requirement for an Occasional Public Entertainments Licence for Mawsley School on Saturday 28th May was discussed and no objections raised.

An invitation to attend a briefing from the North Northamptonshire Joint Planning Unit on the 13th June 2005 was discussed and it was **agreed** that the Parish Council, in the guise of Cllr Quinn, should attend. Clerk to advise accordingly. **Action 05.05.11.1**

A letter from Age Concern advising of the reestablishment of their Village Contact Scheme was read to the meeting. It was **agreed** that the Clerk should contact Ms. Pat Ellis, a parishioner, to establish whether she would be willing to act as a contact point. **Action 05.05.11.2**

05.05.12 Planning Matters

Application No. KET/2005/0348 – Single storey extension at 15 Hawthorn Avenue, Mawsley. After discussion MPC to respond “No Objection”. **Action 05.05.12.1**

Cllr Moreton confirmed his interest in the next Planning Application to be discussed and left the meeting.

Application No. KET/2005/0375 – Addition of two bedrooms and one bathroom in roof space, including two dormer windows and roof lights at 43 Cransley Rise, Mawsley. After discussion MPC to respond “No Objection”. **Action 05.05.12.2**

Cllr. Moreton was invited to return to the meeting.

Application No. KET/2005/0387 – Construction of remaining infrastructure roads, Mawsley. After discussion MPC to respond “No Objection”. **Action 05.05.12.3**

The Public Inquiry with regard to Planning Application KE/04/0317 was discussed and it was **agreed** that it was essential that the Parish Council should be represented at the start of the Inquiry on 17th May 2005. All those able to attend to make arrangement to be at the Cornmarket Hall, London Road, Kettering at 10.00am on the appointed day.

It was noted that, despite further requests to the Borough Council, no further information with regard to the extent of Article 4 areas within Mawsley had been received. The Clerk was asked to progress the matter with the Borough Council. **Action 05.05.12.4**

05.05.13 Allotments

No further discussion.

05.05.14 Community Centre

Now that the Parish Council has approved the paper on release of Community Funds, it is hoped that faster progress will be made in gaining agreement and funding for proposed changes to the Community Centre. The Clerk was actioned to establish a process for approval of urgent requirements that required Parish Council decisions before the next scheduled meeting. **Action 05.05.14.1**

Recent discussion with the Community Centre Steering Group following visits to other similar facilities had highlighted the need for greater storage capability. Cllr. Barnwell advised that he had information which could be made available to the Steering Group on a practical storage solution. **Action 05.04.14.2**

The issue of ensuring the Parish Council remained at “arms length” from the day to day operation of the Community Centre and that liabilities should remain with the management company for the facility was discussed. It was **agreed** that the Parish Council should not enforce a structure but should request that bidders provide details on how they would ensure the Parish Councils requirements were met.

05.05.15 Any Other Business

Cllr Littler advised that there were a number of issues which the Borough Council should be progressing, notably completion of the Cycleway around the village and overall landscaping. These matters would be raised at the proposed meeting with Borough Councillors for Mawsley.

Cllr Winter advised of issues relating to blocked drains which were causing localised flooding on footpaths and roads. It was **agreed** that photographs of the offending areas should be taken such that there could be discussion at the next meeting. However, it was not felt appropriate that the Parish Council should take action with regard to blocked road drains as this did not fall within its sphere of activity.

04.05.16 Date Of Next Meeting

Monday, June 6th 2005.

There being no further business to discuss the meeting closed at 10.25 pm.

Signed:

Date: