

Mawsley Parish Council

Minutes of the Parish Council Meeting held on 6th February 2006

Present: Cllr R. Littler (Chairman); Cllr C. Winter (Deputy Chair); Cllr R. Holland; Cllr F. Quinn; Cllr G. Somerville; Cllr. R. Barnwell; Cllr. C. Moreton; Tim Bellamy (KBC); Sgt. K. Burton (Northants Police); Borough Cllr. Jim Hakewill (part time); Richard Meredith (Clerk).

Members of the Public Present: Mr. J. Stevenson.

2.06.1 Apologies for Absence

County Cllr. Jim Harker, County Council meetings.

2.06.2 Allotted time for members of the public.

No requests received.

2.06.6 Police Matters (brought forward by agreement)

Sgt. Kevin Burton was welcomed to the meeting and he advised that since 31st October 2005 he had been responsible for Community Policing in the Kettering Rural Area. He noted that there had recently been two domestic burglaries in Mawsley and aired his concerns that the village may become a target for criminal gangs. To combat this he indicated that CCTV at the entrances to the village may be something for the Parish Council to consider.

Kettering wide he advised that there has been a recent growth in the theft of satellite navigation systems from vehicles – the marking of all valuable items with post codes was recommended. A mobile police station is available to visit the village, to dispense crime prevention information and advice, at dates to be agreed in the future should this be deemed worthwhile. The Parish Council undertook to consider this offer. **Action 2.06.6.1.**

2.06.3 Declaration of Interests

Cllrs Littler and Winter declared their positions as Honorary Officers of the Mawsley Villagers Association (MVA).

2.06.4 Minutes of Meeting

The minutes of the meetings of the Parish Council held on the 9th January 2006, and the Special Parish Council meeting held on 16th January 2006, were accepted as true records of those meetings and were signed as such.

2.06.5 Matters Arising from the Minutes

Action	Actionee	Subject	Status
03.05.5.2	Cllr Hakewill	To establish status of capital bids submitted on behalf of Mawsley to KBC and to provide copies of said submissions.	Initial reports are that funds for the Water Feature; Allotments and the Over 7's play facility had not reached the priority list. The status of this capital approval for the water feature to be checked again by Cllr Hakewill together with clarification on whether a capital submission had been made for moving the Under 7's Play Area or for Over 7's Play Equipment. The timing of the move of the Under 7's play area to the Community Centre is dependent upon the transfer of that facility. Ongoing.
03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Clerk to progress. Ongoing
04.05.9.1	Clerk	To review SLCC/NALC guidance on Contracts of Employment for Clerks.	Draft to be circulated for consideration. Ongoing.
07.05.4.1	C. Williams	To provide drainage map of playing fields for future reference	Ongoing.
07.05.4.3	C. Williams	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Ongoing.
07.05.4.9	C. Williams	To provide updated street maps for use by the emergency services	Maps are being updated. Ongoing.
07.05.4.12	C. Williams	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Noted that an area adjacent to farm buildings to the north of the village is not planted as required. KBC have informally advised that action on all landscaping, including remedial works, will be required from Wimpey very shortly. Ongoing.
08.05.2.2	Tim Bellamy	To raise with Peter Chaplin the issue of completion of the cycle path and any planning issues that may arise with regard to wrongly positioned houses.	House in Malaslea identified as being incorrectly sited although this does not impact the advised route for the cycle path. Overall route of the cycle path to be identified to ensure continuity around the village. Ongoing.

08.05.10.3	Clerk	To write to KBC over concerns relating to the possible sale of "open" land in Mawsley by developers to residents	Council advised, see action 08.05.10.4. Action Closed.
08.05.10.4	Clerk	To investigate what processes or procedures are in place within KBC to identify sales of "open" land within Mawsley	Maps of open space identified in 2004 circulated. Clerk to contact Peter Harris of KBC to arrange site meeting to identify areas of concern. Ongoing.
09.05.14.1	Clerk	To discuss the construction of a wooden outbuilding in Hares Run with KBC Planning Dept.	KBC advised and progressed on 6 th February 2006. Ongoing.
10.05.6.2	Cllr Holland	To prepare an article for the newsletter on damage to trees in Mawsley	Item included in newsletter. Action Closed.
10.05.15.1	Clerk	To establish what gritting will take place on the C31	Pressure to be maintained. Clerk to write to County Council again and also to bus companies and the emergency services about the issue. Clerk to write to Daventry Council to establish who is responsible for repairing the fence damaged in a recent accident at Old Poor's Gorse. Cllr Hakewill to write to NCC CE. Ongoing.
10.05.15.2	Cllr Harker	To establish views of Highways with regard to a speed limit along the C31	Ongoing.
11.05.7.2	Cllr Barnwell	To review old papers and establish what provision was made by the developers for a playing field in Mawsley	Ongoing.
12.05.7.2	Clerk	To seek specific details of street lighting and footpath issues from Neighbourhood Watch	Initial advice passed to Wimpey. Clerk to review plans and establish if lighting installation conforms to these. Ongoing.
12.05.13.2	Clerk	To advise Wimpey sales office of admissions position at the Mawsley Community School following completion of action 12.05.13.1	Pending LEA opinion. Ongoing.
1.06.4.1	Cllr Somerville	To discuss with Peter Firth (PCSO) as to what action could possibly be taken with regard to the vehicle that parks partially on the pavement by the Surgery.	No further action. Action Closed.

1.06.7.1	Clerk	To contact Messer's George Wimpey again in an attempt to get a written status of actions as a minimum for each meeting.	Wimpey contacted on several occasions. Ongoing.
1.06.10.1	Clerk	To copy Sgt. K Burton on minutes and agendas for the Parish Council.	Included in circulation. Action Closed.
1.06.12.1	Clerk	To put in place the necessary formalities to enable such a Special Meeting of the Council on January 16 th .	Meeting held. Action Closed.
1.06.14.1	Clerk	To arrange payment of the approved Community Fund Grant to the WI through the Borough Council and to advise the restriction placed on the payment.	Payment arranged through the Borough Council. Action Closed.
1.06.16.1	Clerk	To include discussion of the draft Heads of Terms for a Lease in the agenda for the Special Meeting on 16 th January.	Agenda item included. Action Closed.
1.06.17.1	Clerk	To contact Messer's George Wimpey to advise of concerns with regard to the pavement in Scholars Row	Some activity has taken place, further concerns to be addressed. Ongoing.
1.06.17.2	Tim Bellamy	To establish whether a second dog waste bin could be made available and placed adjacent to the cycle path at the woodland area and to contact the Dog Warden to establish a visit to the school.	No bins are currently available, Mawsley is on the waiting list. School has been contacted with regard to a visit by the Dog Warden. Action Closed.
SPCM1.06.5.1	Clerk	To advise Borough Council of the level of precept	Agenda item 10 for this meeting. Action Closed.
SPCM1.06.5.2	Chairman	To prepare an article on the precept for the Mawsley Newsletter	Article included in the newsletter. Action Closed.
SPCM1.06.6.1	Clerk	To discuss rent review options with the Parish Councils Solicitor to ensure mutual agreement is allowed without reference to "market rates"	Initial discussion has been held, Clerk to revert to Solicitor once initial reaction has been received from the MVA. Ongoing.
SPCM1.06.6.2	Cllr Holland	To complete a list of contents, fixtures and fittings for insurance purposes.	Ongoing
SPCM1.06.6.3	Clerk	To incorporate appropriate conditions of use from the MVA Usage Policy into the draft Heads of Terms.	Usage Policy issues included in latest draft. Action Closed.

SPCM1.06.6.4	Clerk	To progress the issue of freehold conditions that may be imposed by the developer, or Borough, with the Borough Council.	Ongoing.
SPCM1.06.6.5	Clerk	To progress the issue of access rights required over leased land with the Borough Council.	The possibility of separate access at the opposite end of the playing field to the Community Centre, through an existing gap in the hedge, to be addressed with the Borough Council. Ongoing.
SPCM1.06.6.6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing.
SPCM1.06.6.7	Clerk	To provide a further draft of the Heads of Terms for review prior to submission to the Villagers Association.	Draft circulated for comment. Action Closed.

2.06.7 Northamptonshire County Council

In the absence of County Cllr. J. Harker there was no discussion.

2.06.8 Messer's George Wimpey

In the absence of a representative of the company, there was no discussion.

2.06.9 Mawsley interface to Kettering Borough Council

Tim Bellamy requested that the practice of directing emails to the relevant department and/or officers of the Borough Council, with a copy to him, be continued. Tim Bellamy was requested to chase issues relating to the proposed amendments to the S106 Agreement necessary to allow a transfer of the Community Centre free of Stamp Duty and Land Tax. **Action 2.06.9.1.** He was also asked to progress the Finance Department for the statement of the funds available in the Mawsley Community Fund that had been promised for this meeting. **Action 2.06.9.2.**

2.06.10 Accounts and Budgets

The meeting was presented with accounts to the end of January which showed the Council to be on budget for the financial year. It was noted that the credit for "On-Line" filing of annual tax returns of £250 had been received in the last few days and that expenditure for the month had only been on Clerks salary and a quarterly tax payment.

A revised budget for the forthcoming financial year (2006/2007) was presented showing an additional expenditure line for meeting room hire. It was also noted that part of the credit owed by NALC for training had now been used for a training course for the Chairman. The revised budget was unanimously **agreed** by the Councillors present. A copy of the revised and approved budget is appended as Attachment 1 to these minutes.

The Chairman advised the meeting that, having resolved to set a precept at the Special Meeting held on 16th January 2006 at an average Band D rate of £24.71, the Borough Council had advised that it can only precept at a fixed total sum for the Parish. The Chairman advised that the precept had been designed to raise a precept of approximately £15,000 and that a new resolution would be required to set the precept at that amount. A resolution was moved that the Parish Council raise a precept on the billing authority to the sum of £15,000. The resolution was unanimously **agreed** and the Clerk was requested to advise the Borough Council accordingly. **Action 2.06.10.1.**

2.06.11 Correspondence and Clerk's Update

The Clerk advised that a notification had been received that the Mayor and Mayoress would be in attendance at the Parish Council meeting on 3rd April. The Clerk was requested to complete and return the Mayoral Engagement form to confirm arrangements.

Action 02.06.11.1

As a result of the Mayors visit to the meeting of 3rd April it was deemed appropriate to hold the Annual Parish Meeting and the Annual General Meeting of the Parish Council on May 8th 2006. Clerk was requested to put in place the necessary arrangement for the meeting. **Action 02.06.11.2**

Recent consultation documents from Northants County Council (budget cuts) and the Two Shires Ambulance Trust (re-organisation) were discussed. The Clerk was requested to submit a response based upon comments received from Cllrs Littler and Holland.

Action 02.06.11.3

2.06.12 Mawsley Community Fund

No further applications received.

2.06.13 Planning Matters

KET/2006/0043 – development of 45 houses and associated infrastructure in area 4C, Mawsley. After discussion it was agreed that the Parish Council should respond on a “No Objection” basis subject to certain conditions and amendments. Matters to be raised were identified as:

A lack of provision for open space in the area to be developed which seemed to go against one of the original design concepts of the village. The lack of open space being further compounded by the fact that the majority of properties are close to the street with front gardens, where provided, being very small;

A perception that there was inadequate off street parking provision and, that where it was provided, it was not adjacent to property therefore encouraging on street parking; and

No provision for continuation of the cycle path on the submitted plans making access to the playing field and other community facilities subject to use of roads and footpaths.

As a general matter, and in responding to this application, the Clerk was requested to ask that on planning applications areas designated as “Public Open Space” be clearly designated to avoid potential conflict and confusion in the future. **Action 2.06.13.1.**

Tim Bellamy was asked to establish who at the Borough Council was in charge of allocating street names and to advise the Clerk accordingly. **Action 2.06.13.2**

2.06.14 The Centre at Mawsley

The meeting was advised that there had been no further progress on transfer of the Centre to the Parish Council. The Community Centre Steering Group had recently held a meeting to discuss potential usage of the building and had highlighted that the main hall would be almost in constant use, particularly during weekday daytimes. They were therefore going to be circulating the village shortly to try and identify all potential users and to start allocating time slots for use. It was noted that decisions were being taken on furniture and also the fitting out of the bar area.

The licensing application for the Community Centre submitted by the MVA was discussed. Cllrs Littler and Winter, declaring their interest in the subject, summarised the application and answered questions from other Councillors present. There were no comments or objections from the Councillors and the Clerk was requested to advise the Licensing Authority accordingly. **Action 2.06.14.1**

The status of a footpath to the Community Centre was discussed and plans submitted at the time of planning approval were reviewed. It was confirmed that a path was clearly indicated on the plans although it had not actually been put in place during development of the Centre. The Clerk was actioned to write to the Planning Department of the Borough requesting that action be taken to ensure a footpath was available by the time of transfer of the facility to the Parish Council. **Action 2.06.14.2.**

A brief discussion of the latest draft of the Heads of Terms for the Lease took place, issues raised were:

Security – the requirement for the tenant to “secure” the playing field to be clarified as that are would not be transferred to the Parish Council;

Improvements – to ensure that the requirement was worded in such a way that once the Parish Council had agreed to an improvement to the fabric of the building it could not subsequently ask for the building to be re-instated to the condition at commencement of the lease. After discussion it was felt that the provisions in the Heads of Terms should remain unaltered.

Management of the Centre – it was felt that clarity was needed around who would be tenant and who could operate the Centre. Provisions had been added to the draft to ensure that it was clear that the MVA was tenant and could only operate the facility through its Community Interest Company.

The Clerk requested that any further comments be sent to him by Wednesday 8th February such that a final version of the Heads of Terms could be sent to the MVA by the 10th February. **Action 2.06.14.3**

2.06.15 Any Other Business

Time Bellamy provided a number of letters that had been received from the Mawsley Community School with suggestions on what schoolchildren would like to see in the village. Clerk to circulate to Councillors. **Action 2.06.15.1**

2.06.16 Date of next meeting

Next meeting – Monday, 6th March 2006 commencing at 7.30pm

There being no further business to discuss the meeting closed at 9.45 pm.

Signed:

Date: