

## Mawsley Parish Council

### Minutes of the Annual General Meeting of the Parish Council held on 22<sup>nd</sup> May 2006

**Present:** Cllr R. Littler (Chairman); Cllr C. Winter (Deputy Chair); Cllr R. Holland; Cllr F Quinn; Cllr G. Somerville; Cllr C. Moreton; Cllr R. Barnwell; Ward Cllr J. Hakewill; Tim Bellamy (KBC); Richard Meredith (Clerk).

**Members of the public present:** Mr. G. Leah

#### 5.06.1 Apologies for Absence

County Cllr J. Harker, County Council Meetings.

#### 5.06.2 Election of Chairman

Cllr Littler was nominated to stand for the position of Chairman of the Parish Council by Cllr Barnwell, seconded by Cllr Winter. There being no other nominations, Cllr Littler was duly elected as Chairman, to hold office until the next Annual General Meeting of the Mawsley Parish Council. A Declaration of Acceptance of Office was completed and duly signed.

Cllr Winter was nominated to stand for the position of Deputy Chairman of the Parish Council by Cllr Moreton, seconded by Cllr Holland. There being no other nominations, Cllr Winter was duly elected as Deputy Chairman, to hold office until the next Annual General Meeting of the Mawsley Parish Council.

#### 5.06.3 Declaration of Interests

Cllrs Littler and Winter declared their positions as Honorary Officers of the Mawsley Villagers Association (MVA).

#### 4.06.5 Minutes of Meeting

The minutes of the meeting of the Parish Council held on the 3<sup>rd</sup> April 2006 were accepted as a true record of that meeting and were signed as such.

#### 4.06.6 Matters Arising from the Minutes

In the interests of time the Matters Arising were not discussed in detail. Updates were provided to the meeting with regard to the visit to Mawsley by representatives of the Highways Department of the County Council and the situation with regard to expansion of the Mawsley Community School where it was noted that funding issues for the LEA were currently being discussed.

Action	Actionee	Subject	Status
03.05.5.2	T. Bellamy	To establish status of capital bids submitted on behalf of Mawsley to KBC and to provide copies of said submissions.	It was confirmed that funds for the Water Feature; Allotments and the Over 7's play facility had not reached the priority list. Clarification to be sought on whether a capital submission had been made for moving the Under 7's Play Area or for Over 7's Play Equipment. Ongoing.

03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Clerk to progress. Ongoing
04.05.9.1	Clerk	To review SLCC/NALC guidance on Contracts of Employment for Clerks.	Draft to be circulated for consideration. Ongoing.
07.05.4.1	C. Williams	To provide drainage map of playing fields for future reference	Ongoing.
07.05.4.3	C. Williams	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Ongoing.
07.05.4.9	C. Williams	To provide updated street maps for use by the emergency services	Maps are being updated. Ongoing.
07.05.4.12	C. Williams	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Noted that an area adjacent to farm buildings to the north of the village is not planted as required. KBC have informally advised that action on all landscaping, including remedial works, will be required from Wimpey very shortly. Ongoing.
10.05.15.2	Cllr Harker	To establish views of Highways with regard to a speed limit along the C31	A site visit is being arranged to discuss this issue. Ongoing.
11.05.7.2	Cllr Barnwell	To review old papers and establish what provision was made by the developers for a playing field in Mawsley	Ongoing.
12.05.13.2	Clerk	To advise Wimpey sales office of admissions position at the Mawsley Community School following completion of action 12.05.13.1	Pending LEA opinion – noted that there was likely to be a large influx in the next year and a temporary provision of portakabins was being considered. Ongoing.
1.06.7.1	Clerk	To contact Messer's George Wimpey again in an attempt to get a written status of actions as a minimum for each meeting.	Wimpey contacted on several occasions. Ongoing.
SPCM1.06.6.1	Clerk	To discuss rent review options with the Parish Councils Solicitor to ensure mutual agreement is allowed without reference to "market rates"	Initial discussion has been held, Clerk to revert to Solicitor once initial reaction has been received from the MVA. Ongoing.

SPCM1.06.6.2	Cllr Holland	To complete a list of contents, fixtures and fittings for insurance purposes.	Ongoing
SPCM1.06.6.4	Clerk	To progress the issue of freehold conditions that may be imposed by the developer, or Borough, with the Borough Council.	Awaiting transfer documents from Wimpey. Ongoing.
SPCM1.06.6.5	Clerk	To progress the issue of access rights required over leased land with the Borough Council.	The possibility of separate access at the opposite end of the playing field to the Community Centre, through an existing gap in the hedge, to be addressed with the Borough Council. Held pending transfer documents from Wimpey and KBC. Ongoing.
SPCM1.06.6.6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing.
2.06.9.1	Tim Bellamy	To progress amendments to the S106 Agreement required to enable transfer of the Community Centre.	KBC have appointed an outside adviser to act on this matter. Ongoing
2.06.11.2	Clerk	To put in place arrangements for the Annual Parish Meeting and the AGM of the Parish Council on 8 <sup>th</sup> May.	Ongoing.
3.06.5.1	Clerk	To respond to KBC with regard to statement of account for the Mawsley Community Fund	Response now received together with a more detailed breakdown of account information. Clerk to review and respond as appropriate to KBC. Ongoing
3.06.6.2	Parish Council	To consider an appropriate opportunity to request the provision of the mobile police station	Ongoing.
3.06.7.1	Clerk	To write to bus operators and establish their views on gritting of the C31	Ongoing.
3.06.7.2	Cllr Harker	To provide a copy of the response received from Highways with regard to visibility at the Old turn on the C31	Site visit being arranged to discuss this issue. Ongoing.
3.06.7.3	Clerk	To write to Highways Dept. to establish their views on how speed could be better controlled on the C31.	Site visit being arranged to discuss this issue. Ongoing.
3.06.7.5	Cllr Harker	To establish what surveillance may be available for identified fly tipping sites along the C31.	Ongoing.

3.06.11.1	Clerk	To contact PPI Forums to establish content and purpose of their requested presentation	PPI Forums have responded identifying the purpose of their presentation. Decided that the Parish Council is not the right forum for such a presentation. Clerk to advise accordingly. Ongoing.
3.06.14.1	Clerk	To discuss and agree Heads of Terms with the MVA CCSG	Ongoing.
3.06.15.2	Chairman	To arrange for Bedford Pilgrims to attend a meeting of the Parish Council to discuss criteria and vetting used when allocating their properties.	Ongoing.
4.06.10.1	Clerk	To amend budgets for 2006/2007 to reflect correct membership fees for NALC and Northants ACRE Village Hall Forum	
4.06.13.1	Clerk	To provide KBC with Parish Councils view on planning application KET/2006/251	

**5.06.10 The Centre at Mawsley** (brought forward by agreement).

The Chairman and Deputy Chairman left the meeting, Cllr Barnwell acted as Chairman for the ensuing discussion.

Graham Leah gave a short introduction to the basis of an application for a grant from the Mawsley Community Fund to the sum of £63,750 to assist the MVA in the fit out and initial operation of The Centre. Councillors raised various issues with regard to the application to determine the extent to which sums included within the requested overall sum had been given due consideration by the MVA. It was pointed out to Councillors that the basis of figures were those that had been seen by the Parish Council in November when the overall business case for operation of The Centre was presented.

It was noted that the money would not be required until the building had been transferred and access to the MVA granted but that an approval in principle would allow the MVA to progress to a point where orders could be placed immediately the building was available. The MVA were asked to consider the total sum required again to ensure they were adequately funded and Graham Leah undertook to advise the Clerk of any changes as soon as possible. It was agreed that a Special Meeting of the Parish Council was to be arranged to discuss the application further and make approvals or otherwise at that meeting. The Clerk was actioned to put in place the necessary arrangements. **Action 5.06.10.1.** Cllr Holland requested that the Parish Council consider whether a maximum limit should be placed on any grants from the Community Fund, it was **agreed** that this would be discussed at the Special Meeting.

The Chairman and Deputy Chairman returned to the meeting and updated Cllrs on actions underway to transfer the building to the Parish Council. Cllr Barnwell emphasised the need to ensure that the footprint of the transferring land and building be understood and agreed at the earliest opportunity. The Chairman emphasised that this, and other issues with regard to the building, were not being forgotten in any rush to get title to the building.

**5.06.6 Mawsley interface to Kettering Borough Council**

Tim Bellamy updated the meeting on activities that were being put in place at the School for half term and that play schemes were being arranged for the summer.

**5.06.7 Accounts and Budgets**

The meeting considered the renewal of the Parish Councils Insurance for the year from 1<sup>st</sup> June 2006 and **approved** renewal through Allianz Cornhill at the cost of £350.88. The Clerk was actioned to renew the insurance policy. **Action 5.06.7.1**

**5.06.8 Correspondence and Clerk's Update**

No discussion

**5.06.9 Planning Matters**

There were no planning matters to discuss.

**5.06.11 Any Other Business**

Cllr Somerville raised the issue of grass cutting in the village as it appeared large areas were going uncut and were now becoming unsightly. The Chairman advised that the matter had already been raised with the Borough Council and that they were pursuing the developers for action.

Cllr Winter raised the issue of the number of dead trees that there were around the village. The Chairman again advised that, during a visit to the village by Peter Harris of the Borough Council, that this issue had been identified and was being actioned.

Cllr Moreton raised the issue of lay-bys on Cransley Rise. He was advised that an answer from the Borough Council had been given at the meeting in April at which they had said that no such provision had been made. Whilst there appeared to be lay-bys marked on a landscaping drawing these were not part of the final approved plans for the area.

Cllr Moreton questioned the adequacy of play facilities for older children. The Chairman advised that plans for the final layout of the playing field were still awaited from the developers but that provision was being made to cater for all ages.

Cllr Quinn raised the issue of speeding vehicles in the village and was asked to forward details of identified cars to the Clerk for onward delivery to the police. **Action 5.06.11.1**

**5.06.12 Date of next meeting**

The Special Meeting of the Parish Council will be held on Monday, 29<sup>th</sup> May 2006 and the next full meeting of the Parish Council would be held on Monday, 5<sup>th</sup> June 2006. Time and venue of both meetings to be advised.

There being no further business to discuss the meeting closed at 10.27 pm.

**Signed:** ..... **Date:** .....