

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 2<sup>nd</sup> October 2006

**Present:** Cllr R. Littler (Chairman); Cllr C. Winter (Deputy Chair); Cllr R Barnwell; Cllr F. Quinn; Cllr. R. Holland (Part Time) R, Meredith (Clerk); Tim Bellamy (KBC).

**Members of the public present:** Mr John Stevenson; Mr Steve Draycott

#### 10.06.1 Apologies for Absence

County Cllr. J Harker, Council Meetings; Borough Cllr J. Hakewill, Standards Committee; Cllr G. Somerville, abroad; Cllr C. Moreton, business.

#### 10.06.2 Declaration of Interests

Cllrs Littler and Winter declared their positions as Honorary Officers of the Mawsley Villagers Association (MVA).

#### 10.06.3 Allotted time for members of the public.

Mr John Stevenson raised the issue of comments that had been heard with regard to Wimpey planning to build on open spaces within Mawsley. The Chairman advised that this was not the case and that the Parish Council, in conjunction with the Borough Council Planning Department was looking to protect all such space within the Parish.

Mr John Stevenson stated that he had requested information from Wimpey about the top surfacing of roads in areas that were completely built and, in particular, Cowslip Hill. He advised the meeting that information received was that Cowslip Hill would not be "top surfaced" until completion of the build of the entire village due to the fact that it followed the line of a main sewer. The Parish Council was asked if it could establish when roads would be complete but the meeting was advised that this is an issue for the Borough Council to resolve in conjunction with the developer and, in relation to sewer lines, Anglian Water. The meeting noted that Cllr Barnwell was currently in discussion with Anglian Water with regard to drainage issues over land surrounding Mawsley and within Cransley Parish. The Clerk was requested to establish whether the Parish Council is in possession of plans relating to drainage within Mawsley. **Action 10.06.3.1**

#### 10.06.4 Health and Safety Matters

Mr Steve Draycott, as a concerned resident with detailed knowledge of the matter, presented a number of examples of breaches of Health and Safety regulations with regard to developer's sites and vehicles around Mawsley that he considered to be of major concern and a danger to residents. After discussion it was agreed that the Clerk should write to Wimpey with regard to these matters and copy the Borough Council into the correspondence. **Action 10.06.4.1.** Due to the serious nature of the hazards identified the Chairman undertook to call Mr B Metcalf of Wimpey at the earliest opportunity. **Action 10.06.4.2.** Mr Draycott undertook to email copies of the evidential photographs to the Clerk together with a summary of the issues highlighted. **Action 10.06.4.3.** If no action taken by Wimpey within seven days of the date of the letter then copies of all correspondence to be forwarded to the HSE in Northampton. **Action 10.06.4.4.**

#### 10.06.5 Minutes of Meeting

The minutes of the Parish Council meeting held on the 11<sup>th</sup> September 2006 were accepted as a true record of that meeting and were signed as such.

**10.06.6 Matters Arising from the Minutes**

<b>Action</b>	<b>Actionee</b>	<b>Subject</b>	<b>Status</b>
03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Wimpey are considering the provision. Ongoing
04.05.9.1	Clerk	To review SLCC/NALC guidance on Contracts of Employment for Clerks.	Clerk to discuss with incoming new Clerk. Ongoing
07.05.4.3	B. Metcalf	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Ongoing.
07.05.4.9	B. Metcalf	To provide updated street maps for use by the emergency services	Ongoing.
07.05.4.12	B. Metcalf	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Issues with contractors being dealt with, improvements should be seen shortly. Ongoing.
10.05.15.2	Cllr Harker	To establish views of Highways with regard to a speed limit along the C31	Site visit undertaken, response awaited. Ongoing.
11.05.7.2	Cllr Barnwell	To review old papers and establish what provision was made by the developers for a playing field in Mawsley	Activity underway with Stock Land & Estates. Ongoing
12.05.13.2	Clerk	To advise Wimpey sales office of admissions position at the Mawsley Community School following completion of action 12.05.13.1	The immediate problem was being actioned by the provision of funding to build new classrooms at the school, due for completion for the start of the Autumn Term 2007. No further action for the Parish Council. Action Closed.
SPCM1.06.6.6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	This would be completed by 13 <sup>th</sup> October. Ongoing.
3.06.6.2	Parish Council	To consider an appropriate opportunity to request the provision of the mobile police station	Ongoing.
3.06.7.5	Cllr Harker	To establish what surveillance may be available for identified fly tipping sites along the C31.	Ongoing.

3.06.15.2	Chairman	To arrange for Bedford Pilgrims to attend a meeting of the Parish Council to discuss criteria and vetting used when allocating their properties.	Ongoing.
7.06.6.1	Clerk	To provide a central repository for agreements reached by the Council.	Document circulated for consideration. Action Closed.
7.06.13.3	Parish Council	To consider preparation of plans for maintenance of the Centre at Mawsley to ensure sufficient funds are available to the Parish Council.	On hold pending transfer.
8.06.11.2	Councillors	To consider what small projects may benefit from a grant from the County Council and advise Clerk before the end of August 2006.	No suggestions received, Clerk to advise Cllr Harker that any money available would be used as a contribution towards a hard surface for the Community Centre Car Park. <b>Action 10.06.6.1.</b> This Action Closed.
9.06.4.1	Cllr Littler	To identify on plans of Mawsley areas of open space now deemed to be privately owned and those areas that are essential and of benefit to the Community.	To be completed by 20 <sup>th</sup> October. Ongoing.
9.06.4.2	Cath Harvey	To provide information relating to restrictions on advertising signage in Mawsley.	Ongoing.
9.06.4.3	Cath Harvey	To review planning permission and establish what requirements were placed on the developer with regard to grounds and general maintenance.	Ongoing.
9.06.4.4	Cath Harvey	To establish if a process can be put in place to notify residents of planning requirements for their properties.	Ongoing.
9.06.4.5	Cath Harvey	To update information regarding the Article 4 area in Mawsley and those properties with permitted developments removed.	Ongoing.
9.06.5.6	Clerk	To advise Planning Department of the Councils views with regard to application KET/2006/0651.	Submission made. Action Closed.
9.06.5.7	Clerk	To advise Planning Department of the Councils views with regard to application KET/2006/0831.	Submission made. Action Closed.
9.06.5.1	Clerk	To arrange a meeting for the Councillors with Elaine Cawthorne.	Meeting held. Action Closed.

9.06.10.1	Tim Bellamy	To ensure a request for payment of the final tranche of the Community Fund be raised as soon as possible.	Noted that 598 houses were registered for Council Tax, 34 more required for next tranche to be paid. Action Closed.
9.06.10.2	Councillors	To provide the Clerk with any additional issues for KBC discussion with Wimpey.	Ongoing.
9.06.13.1	Clerk	To update the procedures for Management and Operation of the community Fund as agreed and to circulate to all Councillors.	Update circulated. Action Closed.
9.06.14.1	Clerk	To establish exact position of boundary of the Community Centre at the vehicle access to the premises.	Issue resolved with KBC Solicitors. Action Closed.
9.06.14.2	Clerk	To ensure clarity of what rights of way may be being established with regard to use of the Employment area car parking facilities.	Issue being discussed with Diamond Estates. Ongoing.
9.06.15.1	Councillors	To provide any changes/proposals with regard to the draft Standing Orders to the Clerk by c.o.b. 15 <sup>th</sup> September.	None received. Action Closed.
9.06.15.2	Clerk	To update Standing Orders based on comments received and to circulate to Councillors for discussion and agreement at the next meeting.	Update circulated. Action Closed.
9.06.16.1	Cllr Barnwell	To arrange a meeting with Martin Hammond (KBC) to progress general issues relating to land transfers.	Ongoing.
9.06.18.1	Clerk	To establish ownership, and clearance schedule, of plot of land in Colseed Road being used as a dumping ground for road materials.	Issue part of general discussion on HSE matters. Action Closed.

**10.06.7 Police Matters** (brought forward by agreement)

In the absence of a representative of the Police there was no discussion.

**10.06.8 Messer's George Wimpey**

In the absence of a representative from George Wimpey there was no discussion.

**10.06.9 Mawsley interface to Kettering Borough Council**

Tim Bellamy provided an updated statement of funds available in the Community Fund, this amounted to a figure of £142,047.47 which includes quarterly interest added at 30<sup>th</sup> September 2006. Cllr Winter requested that Tim Bellamy provide copies of invoices for sums paid to Marriott Construction from the Community Fund as soon as possible in order that completion of associated work can be verified. **Action 10.06.9.1**

**10.06.10 Accounts and Budgets**

Accounts and budgets were presented to the meeting and the Clerk highlighted changes since the previous meeting. The Clerk also advised the meeting of correspondence that had been received with regard to the external audit of the 2005/2006 accounts which had been resolved since the last meeting.

**10.06.11 Correspondence and Clerk's Update**

There was no discussion.

**10.06.12 Planning Matters**

The Chairman declared an interest in the application to be discussed and left the meeting, Cllr Winter chaired this section of the meeting.

KET/2006/0845, construction of a bay window and addition of a small window to the east elevation of an existing property at 8 Loddington Way. After discussion it was **agreed** that the Parish Council had no objection. The Clerk was requested to advise the Borough Planning Department accordingly. **Action 10.06.12.1**

Cllr Littler returned to the meeting.

Cllr Littler advised the meeting that in recent conversations with the Planning Department he had been advised that no plans had been received with regard to the building of a pub within Mawsley. Noted that the change of use for the land transferred from the playing field to the pub had a three year time limit on development. Clerk to establish when this expires. **Action 10.06.12.2.**

**10.06.13 Mawsley Community Fund**

There were no applications for consideration.

Cllr Barnwell queried the definition of "significant" given in the rules for Management and Operation of the Fund. Clerk to review and report at the next meeting. **Action 10.06.13.1**

**10.06.14 The Centre at Mawsley**

The Clerk updated the meeting in discussion to date with regard to transfer of the building from the Borough to the Parish Council. Cllr Littler advised that the MVA had appointed a manager to operate, initially on a part time basis, the Centre for the Community Interest Company. It was **agreed** that a snagging list for the Centre should be completed at the earliest opportunity for submission to Wimpey prior to transfer. Cllrs Littler and Quinn agreed to complete such a list. **Action 10.06.14.1**

**10.06.15 Standing Orders**

An updated version was submitted for consideration by the Councillors. Any further changes to be advised to the Clerk by 15<sup>th</sup> October for inclusion in the next version and for agreement at the next meeting. **Action 10.06.15.1**

**10.06.16 Village Pond**

Cllr Winter advised of interest within the MVA to restore the pond to its former glory. The Parish Council **agreed** that it was supportive of such action but that it did not own the land in question. The Clerk was requested to write to Wimpey to establish if they would be willing for the activity to take place on their land. **Action 10.06.16.1** Cllr Quinn advised that he may be able to provide the necessary puddle clay to line the pond correctly.

**10.06.17 Items for the Mawsley Newsletter.**

Noted that items with regard to the Pond, The Centre at Mawsley and the Employment Area would be prepared for the next edition. Cllr Barnwell requested that a note be included with regard to the fact that surrounding fields had recently been drilled and that people should stick to designated paths whilst crops became established and thereafter. Clerk to advise the newsletter accordingly. **Action 10.06.17.1**

**10.06.18 Any Other Business**

The meeting discussed the possibility of providing a more substantial surface at the entrance to the Under 7's Play Area. After discussion it was felt that if bark chips could be used this would be the most suitable option considering that the land would eventually be returned to farm use. Cllr Quinn to establish what may be available from resources available to him. **Action 10.06.18.1**

The Chairman took the opportunity to thank the Clerk on behalf of the Parish Council for his work in establishing and supporting the Parish Council since its creation in 2004.

**10.06.19 Date of next meeting**

The next meeting will be held on Monday, 6<sup>th</sup> November 2006, at a venue to be agreed.

There being no further business to discuss the meeting closed at 21.23.

**Signed:** ..... **Date:** .....