

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 4<sup>th</sup> December 2006

**Present:** Cllr. C. Winter (Deputy Chair); Cllr. R. Barnwell; Cllr. R. Holland; Cllr. C Moreton; Cllr. F. Quinn; E Cawthorne (Clerk); Tim Bellamy (KBC), Peter Firth (Northants Police)

**Members of the public present:** Mr John Stevenson;

#### **12.06.1 Apologies for Absence**

Cllr R. Littler (Chairman); County Cllr. J Harker; Borough Cllr J. Hakewill; Cllr G. Somerville;

#### **12.06.2 Declaration of Interests**

Cllr. Winter declared his positions as Honorary Officer of the Mawsley Villagers Association (MVA).

#### **12.06.3 Allotted time for members of the public**

Mr John Stevenson reported that he was continuing to try to get a resolution to the lack of cycle path. Mr Stevenson asked that the subject be included on the agenda each month. The cycle path is a standing issue in matters arising so will continue to be discussed each month. Cllr. Barnwell reported that he had walked round the village with Stock Land Estates and the person who designed the Mawsley. As far as Stock Land Estates were concerned, certain things that were a condition of the village had not been done. Stock Land estates, KBC and Cllr Barnwell have not agreed to the omission of the cycle path, therefore it should be completed. Stock Land Estates was going to meet with Cath Harvey at KBC to discuss a long list of issues.

#### **12.06.6 Police Matters (moved forward)**

Peter Firth reported that there had been one crime in the last month which was a theft from a car. There had been twelve crimes to date this year. Neighbourhood watch may well be the reason for such low crime statistics and it should be encouraged.

Cllr. Barnwell asked if anything could be done about communication about the police helicopter. He felt that residents get nervous if the helicopter is hovering. If they ring to ask if the police are looking for someone dangerous or not that they are not given any information. Mr Firth said that this may be something that could be communicated to Neighbourhood Watch teams, he would find out if this was possible.

Cllr. Winter advised the police that The Centre was now in use and that he would be grateful if the police could keep an eye on the building. Peter Firth asked about the various activities that would be held at the centre and said that it would be useful to find things to attract the 14+ age group.

#### **12.06.4 Minutes of Meeting**

The minutes of the meeting held November 6<sup>th</sup> were agreed. They were proposed by Cllr. Quinn and seconded by Cllr. Barnwell.

The minutes of the special meeting held on 15<sup>th</sup> November were agreed. Cllr. Barnwell queried point SPCM3.06.3 regarding the lease not explicitly saying that it was a fully repairing one. He was also concerned that there was no statement of repair. It was agreed that this was not necessary since it was a new building. The minutes were proposed by Cllr. Quinn and seconded by Cllr. Moreton.

Cllr. Holland commented that there are a lot of user manuals/maintenance schedules relating to equipment in The Centre. It was agreed that these should not reside in The Centre in case of fire. It was also agreed that The Parish Council should keep them. Some of the manuals will be needed by centre staff. Cllr Holland agreed to review the documentation and to make copies of the relevant manuals and plans that need to be kept at The Centre. **Action 12.06.4**

**12.06.5 Matters Arising from the Minutes**

<b>Action</b>	<b>Actionee</b>	<b>Subject</b>	<b>Status</b>
03.05.14.2	Clerk	To discuss with Messer's George Wimpey the temporary provision of gritting bins within the village pending adoption of the roads	Clerk written to Wimpey to ask for bins and sent a map with locations for three. Ongoing
07.05.4.3	B. Metcalf	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Ongoing.
07.05.4.9	B. Metcalf/Chair	To provide updated street maps for use by the emergency services	Ongoing. Chair to write after several incidents in last week where houses could not be found.
07.05.4.12	B. Metcalf/clerk	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Chair spoken to Peter Harris. Improvements should be seen soon.  Clerk to find previous tree correspondence and forward to Cllr. Winter
10.05.15.2	Cllr Harker	To establish views of Highways with regard to a speed limit along the C31	A letter had been received from Cllr Harker to say that the road had been assessed and signage improvement had been identified. This was awaiting funding.
11.05.7.2	Cllr Barnwell	To review old papers and establish what provision was made by the developers for a playing field in Mawsley	Activity underway with Stock Land & Estates. Ongoing
SPCM1.06.6.6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing.
3.06.6.2	Parish Council	To consider an appropriate opportunity to request the provision of the mobile police station	Ongoing.
3.06.7.5	Cllr Harker	To establish what surveillance may be available for identified fly tipping sites along the C31.	Ongoing.

3.06.15.2	Chairman	To arrange for Bedford Pilgrims to attend a meeting of the Parish Council to discuss criteria and vetting used when allocating their properties.	This was no longer seen as being necessary. Closed.
7.06.13.3	Clerk/Parish Council	To consider preparation of plans for maintenance of the Centre at Mawsley to ensure sufficient funds are available to the Parish Council.	KBC to contact Clerk when precept dates were available.
9.06.4.1	Cllr Littler	To identify on plans of Mawsley areas of open space now deemed to be privately owned and those areas that are essential and of benefit to the Community.	Ongoing. Cllr Littler to mark map for Jan meeting
9.06.4.2	Cath Harvey	To provide information relating to restrictions on advertising signage in Mawsley.	Cath Harvey notified Parish Council that the signage is too large and that permission does not exist for them. KBC will be contacting Wimpey. Ongoing.
9.06.4.3	Cath Harvey/all	To review planning permission and establish what requirements were placed on the developer with regard to grounds and general maintenance.	Maintenance of planting has condition that anything dying within five years is replaced. Areas of concern should be marked on the map.
9.06.4.4	Cath Harvey	To establish if a process can be put in place to notify residents of planning requirements for their properties.	Ongoing.
9.06.4.5	Cath Harvey	To update information regarding the Article 4 area in Mawsley and those properties with permitted developments removed.	Ongoing.

9.06.10.2	Councillors	To provide the Clerk with any additional issues for KBC discussion with Wimpey.	Ongoing.
9.06.16.1	Cllr Barnwell	To arrange a meeting with Martin Hammond (KBC) to progress general issues relating to land transfers	ongoing
10.06.9.1	Tim Bellamy	To provide copies of invoices paid from the Community Fund to Marriot Construction	Action closed
10.06.13.1	Clerk	To review definition of "significant" in the rules relating to the Management of the Community Fund and report at the next meeting	Significant was more than a person or family. Closed
11.06.3	Tim Bellamy	Investigate having bark chippings put at play area entrance	Chippings delivered the next day. Action closed
11.06.13	R. Meredith	Produce document highlighting changes to The Centre lease	Action Closed
11.06.8	Tim Bellamy	Liase with Penny Feasey re opening of the Centre	Action closed
11.06.10	Clerk	Open new deposit account for the Community Fund	Action closed
11.06.11.1	Clerk	Reply to planning re KET/2206/0865	Action closed
11.06.11.2	Clerk	Reply to planning re KET/2206/0916	Action closed
11.06.11.3	Clerk	Reply to planning re KET/2206/0894	Action closed
11.06.11.4	Clerk	Reply to planning re KET/2206/0895	Action closed

#### **12.06.7 Messer's George Wimpey**

There were discussions relating to Wimpey.

#### **12.06.8 Mawsley interface to Kettering Borough Council**

1. Tim Bellamy reported that Cath Harvey apologised for not being able to make the meeting. She hoped to be at the January meeting. Cath was keen that The Parish Council use the map that she had left to mark on any problem areas (dead trees, lack of cycle path etc.) in the village so that she could look into them. Cllr. Littler has the map and will fill in or circulate for all to fill in. **Action 12.06.8**

2. Tim is setting up a funding and support meeting in the new year for new groups wanting advice on setting at The Centre.

3. A grant had been given by KBC towards the firework display. KBC had also provided a balloon modeller at The School Christmas Fete. The Borough was keen to support the village. The Parish Council thanked KBC for their support at these events.

4. Tim has been made the Council Representative in the Safer Community team in the St Andrews district of Kettering. He is keen also to try to be on the team which covers Mawsley.

#### **12.06.9 Accounts and Budgets**

1. The Clerk reported that three new bank accounts had been opened. A new deposit account for the Community Fund had been opened, this would link to a current account, funds would be swept into the current account whenever a cheque was raised. A deposit account had also been opened for the Parish Council balance, the original current account would hold a low balance and funds would sweep across when a cheque was raised.

The clerk had spoken to NALC about payment of expenses. NALC recommended that if all a clerks work was done at home using their own equipment then an expense payment of £500 p.a. was advised. This was agreed.

Items presented for expenditure.

TCAM	5031.35	Cheque number 78
Insurance for The Centre	1216.66	Cheque number 79
Clerks Salary	270.00	Cheque number 80
Audit	58.75	Cheque number 81
Clerk expenses Oct/Nov	60.00	Cheque number 82

Cheque number 77 had been voided

The items for expenditure were proposed by Cllr. Quinn and seconded by Cllr. Moreton.

#### **2. Precept/ Parish Council Funding**

Although it is not clear how the Parish Council will be funded next year the Parish Council does still need to go through the precept process. There needs to be some sort of risk assessment carried out on high cost items such as the boiler at The Centre. It is important however that there is not a big increase in the precept associated with The Centre. It would be worthwhile to identify a couple of projects within the village that the Parish Council could undertake for the following year. Cllr. Barnwell, Cllr. Moreton and Clerk to discuss this. All Councillors to email clerk with ideas for projects. **Action 12.06.9**

#### **12.06.10 Correspondence and Clerk's Update**

The clerk had received a consultation document on Pocket parks and Open Spaces. This needs to be completed by 31<sup>st</sup> December

A letter had been received from Cllr. Harker to say that new signage was required on the road between the two village entrances but this was awaiting funding. The letter also confirmed that the road passing Mawsley would be on the gritting schedule this winter.

The clerk had received a letter from KBC's solicitors regarding the transfer of the centre. A form SDLT 60 was included for signing. The form confirmed that no stamp duty was payable.

An email had been received from The LEA to ask about the school being able to use the playing fields. It may need to use them after it has been extended. Tim Bellamy to reply to Maureen Cobbe to clarify. **Action 12.06.10**

A letter has been received from Cllr Harker asking if any Parish Council would be able to fill the governor vacancy at Broughton School. Councillors to consider whether they would be able to do this. **Action 12.06.10.1**

**12.06.11 Planning Matters**

No planning applications had been received. Cllr. Moreton brought up the subject of Article 4 definitions being very unclear. Tim Bellamy reported that Cath Harvey would be providing updated information on this in the new year.

**12.06.12 Mawsley Community Fund**

An application had been received from the Walking Group for £75 for the purchase of OS maps and a compass. Since the amount was below the £250 minimum it was agreed that this application should be forwarded to the MVA. Clerk to forward details to The MVA. **Action 12.06.12**

**12.06.13 The Centre at Mawsley**

An email had been received from Richard Meredith, he is still awaiting a full draft of the lease, this will be circulated to The Parish Council as soon as he receives it.

**12.06.14 Items for the Mawsley Newsletter.**

No specific topics for the newsletter were identified.

**12.06.15 Any Other Business**

Cllr. Holland mentioned that he had received complaints about street lights not working. All Councillors to email clerk with details of lights not working since Wimpey are already looking into this. **Action 12.06.15**

Cllr. Winter asked that the clerk ensure that the clerk emailed the minutes of the meeting to Duncan on the village website. A discussion followed about how up to date the website was. The Parish Council pays for the site to be hosted but not for it to be updated. Councillors to consider whether they wanted to pay to keep the website up to date. **Action 12.06.15**

**12.06.16 Date of next meeting**

The next meeting will be held on **Tuesday**, 2nd January 2007, at The Centre.

There being no further business to discuss the meeting closed at 21.40.

**Signed:** .....

**Date:** .....