

Mawsley Parish Council

Minutes of the Parish Council Meeting held on 12th June 2007

Present: Cllr. Littler (chair); Cllr. R. Holland; Cllr. C. Moreton; E Cawthorne (Clerk); Tim Bellamy (KBC)

Members of the public present: John Hazel; Vic Cope; Steve King; Tony Horne; John Barraclough; Maggie Denham; Mark Hilliard

6.07.1 Apologies for Absence: Cllr. R. Barnwell; Jim Hakewill

6.07.2 Declaration of Interests

Cllr. Littler declared his position as an Honorary Officer of the Mawsley Villagers Association (MVA) and a director of The Centre at Mawsley CIC.

6.07.3 Allotted time for members of the public

All members of the public were present to talk about allotments or co-option

6.07.4 Co-option of new councillors

Cllr Littler explained that there were four people who had expressed an interest in being co-opted on to the parish council. Tim Bellamy confirmed that the residency restrictions for councillors did not apply for co-option. One of the applicants Mr Scott Adams was unable to make the meeting. The other three candidates Mr Vic Cope, Mr John Hazel and Mr Steve King were invited to talk for a few minutes about themselves and why they wanted to join the parish council. Cllr Littler thanked people for attending and explained that the parish council would meet with Mr Adams at a later date and then make a decision.

6.07.6 Minutes of meeting

The minutes of the meeting held April 30th were agreed. They were proposed by Cllr. Holland and seconded by Cllr. Moreton.

6.07.7 Matters Arising from the Minutes

Action	Actionee	Subject	Status
07.05.4.3	B. Metcalf	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	John Stevenson met with Mark Harvey at KBC and is continuing to progress with this. Still trying to locate master village plan with map of cycle path
07.05.4.12	Tim Bellamy	To ensure landscaping contractors are completing work appropriately and replacing	Tim Bellamy to talk to KBC about landscaping and mowing issues

		dead trees	
11.05.7.2	Cllr Barnwell	To review old papers and establish what provision was made by the developers for a playing field in Mawsley	Activity underway with Stock Land & Estates. Bidwells now appointed to liase with Stock Land & Estates. Ongoing
SPCM1.06.6.6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing, Cllr Holland to get the rest of the manuals from Penny.
9.06.4.1	Cllr Littler	To identify on plans of Mawsley areas of open space now deemed to be privately owned and those areas that are essential and of benefit to the Community.	Ongoing. Cllr Littler has marked map. This needs to be discussed with Cath Harvey. Clerk to write to Cath Harvey. Matter closed since passed to Peter Chaplin
9.06.4.2	Cath Harvey	To provide information relating to restrictions on advertising signage in Mawsley.	signage is too large and that permission does not exist for them. KBC will be contacting Wimpey. Ongoing.
9.06.4.3	Cath Harvey	To review planning permission and establish what requirements were placed on the developer with regard to grounds and general maintenance.	Maintenance of planting has condition that anything dying within five years is replaced. Areas of concern should be marked on the map.
9.06.4.4	Cath Harvey	To establish if a process can be put in place to notify residents of planning requirements for their properties.	Ongoing.
9.06.4.5	Cath Harvey	To update information regarding the Article 4 area in Mawsley and those properties with permitted developments removed.	Ongoing.
12.06.15	All Councillors	Email clerk with details of broken street lights	Ongoing.
1.07.6.1	Cllr. Quinn	Write risk assessment document for highways re speeds on C31	Almost complete. Cllr Quinn clarified which area of the C31 to be included. It was decided that the area between the Old turning and the second village entrance. Clerk to send to police
1.07.10.1.1	Clerk	Inform Police of parking outside cottages and ask for help	The fire service wrote an article for the newsletter, if there is no improvement then clerk to contact them again. Carry forward until May and

			then review
1.07.10.1.3	Clerk	Ask Wimpey for directional signs around village	Clerk to contact Wimpey again
3.07.4	Clerk	Write to developers to get agreement that dog fouling not allowed	Awaiting a map from Wimpey showing which developers are responsible for which areas. Clerk to chase Wimpey
3.07.4.1	Clerk	Write to developers to get permission to put bins on their land	As above
3.07.15.4	Allotment association	Get realistic estimate of amount of land required	Ongoing
4.07.3	Clerk	Reply to Planning dept	Matter closed
4.07.15.1	Clerk	Write to KBC for advice re allotments	Cllr Littler met with KBC legal, see allotment section
4.07.18	Clerk	Report Old Poors Gorse Badger Fence to Street Doctor	The fence has been reported but highways see it as no safety problem
5.07.4.1	Peter Chaplin	Check if Wimpey has planning permission for signs	
5.07.4.2	Peter Chaplin	Review situation with landscaping, have the plans been adhered to, who will be responsible for the maintenance after the roads are adopted.	
5.07.4.3.	Peter Chaplin	Investigate how house owners can be informed about building restrictions attached to their property	
5.07.4.4.	Peter Chaplin	See if any reference to adoption of amenity land in Section 106	
5.07.4.5	Peter Chaplin	Appoint team to investigate which land will be adopted.	
5.07.4.6	Peter Chaplin	Find out whom is responsible for ensuring that the land opposite the school is brought up to a suitable standard and handed over to KBC.	
5.07.15.1	Cllr. Littler	Ensure gates to playing fields are locked at night	Matter closed
5.07.15.2	Clerk	Speak to Wimpey about getting gate at access point to playing	Wimpey were going to put an obstruction there that could be

		field in Hawthorn Way	moved by contractors who need to re-seed the pitch. Clerk to chase
5.07.16	Clerk	Write article for the newsletter	Carry forward

6.07.8 Police matters

The clerk read out the crime figures for May. Three crimes occurred, one criminal damage and two theft/handling.

6.07.9 Messer's George Wimpey

Nothing new to report, clerk to chase up Wimpey on the gate to the playing fields, street signs near The Centre and Maps.

6.07.10 Accounts and Budgets.

Expenditure to be agreed

Clerk salary and expenses	£310
Northamptonshire ACRE membership	£33

Income

none

The clerk reported that the bank had phoned about her letter and had agreed to refund the interest owing on the money that they had failed to transfer into the reserve accounts. The clerk was due to visit the bank during the following week to check that this was being done.

The accounts were proposed by Cllr. Moreton and seconded by Cllr. Holland.

Audit

The internal NALC auditor had checked the council accounts. The clerk distributed copies of the income and expenditure for the year together with the Audit form for the council to approve. Section 1 and 2 of the audit were proposed for acceptance by Cllr. Holland and seconded by Cllr. Moreton.

The clerk read the letter send by the auditor that listed things that the council will need to discuss in the coming year.

- Financial Regulations
- Clerk's contract
- Freedom of Information Act
- Race Discrimination Act
- Disability Act

(NALC can assist with all the above)

- Risk Assessment Policy

- Village Hall deeds – where are they?
- Fidelity Guarantee Insurance needs to be increased

The clerk will provide details on these for the next meeting **ACTION 6.7.10**

6.07.11 Correspondence and clerks update

1. North Northamptonshire Joint Planning Unit had sent two letters about developments included in the core spatial strategy. One of the sites proposed was Mawsley. Clerk distributed the web site to Councillors and will take a copy of the letter to Cllr. Barnwell.
2. KBC forward plan was – clerk to circulate
3. SLCC training course information – clerk to circulate
4. Village viewpoint – clerk to circulate.

6.07.12 Planning matters

KET/2007/0353 Small single story electricity sub station for the employment site

The council supports this application

KET/2007/0403 29 2 and 2.5 story dwellings.

There was concern that it was not known whether the density of development was within the limits set for the village. Clerk to investigate. If the density were within the limit then the council would have no objection **ACTION 6.07.12**

6.07.13 Mawsley Community Fund

No applications have been received

6.07.14 The Centre at Mawsley

Chris Winter was still having discussions with the VAT people about whether the building should be a VAT building.

There had been an attempted break-in at The Centre and TCAM team were looking at quotes for CCTV equipment, further community fund money may be needed to finance the CCTV.

The bar rules had been altered so that under 14's must leave the bar by 9pm but 15-17 year olds are allowed after 9pm but must be supervised.

Cllr Moreton mentioned that it may be a good idea to apply for a more lenient licence and then have TCAM set the rules, if that was done then the rules could be altered on special occasions e.g. for private parties/new year without reapplying for a different licence.

6.07.15 Allotments.

The allotment association said that they had the view that there were no barriers preventing the provision of allotments.

Cllr Littler stated that he had met with KBC for legal guidance. The parish council has a statutory duty to provide allotments but that must be viewed within the wider context of all the duties that the council has. Provision must be based

on a quantified estimate of demand since the council did not want to be left with areas of land which they could not rent out but were paying for.

Cllr Littler asked that the allotment association members sign up to say how much land they would like to rent and to indicate that they are aware of the costs which could be as high as £50 per full plot. Clerk to write to allotment association ACTION 6.07.15.1.

It was understood that the land opposite the entrance may only be available for three to four years and that the parish council would have to look into other options should it become unavailable.

6.07.5 Mawsley interface to KBC

Nothing extra to report

6.07.16 Items for the newsletter

This can be discussed at the next meeting since there is no copy date before

6.07.17 Any other business

Cllr. Holland asked if councillors were to report expenditure within a set number of days of the election. Clerk to investigate

6.07.18 Date of next meeting

The next meeting will be held on Monday, 2nd July 2007, at The Centre.

There being no further business to discuss the meeting closed at 21.20.

Signed:

Date: