

Mawsley Parish Council

Minutes of the Parish Council Meeting held on 5th November 2007

Present: Cllr. Littler (chair); Cllr. C. Moreton; Cllr. V Cope; Cllr. S King; Cllr. J Hazel; E Cawthorne (Clerk); Tim Bellamy (KBC);

Members of the public present: Clare Farthing, Mary Findlay, Mark Thurlow

11.07.1 Apologies for Absence: Cllr. R. Barnwell ; Cllr. R. Holland; Jim Harker;

11.07.2 Declaration of Interests

Cllr. Littler declared his position as an Honorary Officer of the Mawsley Villagers Association (MVA) and a director of The Centre at Mawsley CIC.

11.07.12 Mawsley Community Fund

Clare Farthing and Mary Findlay requested a grant for the setting up the scout group in Mawsley. Scouting relies very much on outdoor activities and the group would want to join in with regional activities. In order to join in, they would require equipment such as mess tents, Jamboree tents, etc. The Mawsley scout team had spoken to local scout groups so see what equipment they used and to source the best prices.

The wish list that the scouts had came to £5769, they were asking for 75% of this amount, which came to £4326.

Cllr Hazell asked how the group would find the other 25% of the amount required. A £1,000 grant from another organisation had already been received and two other fundraising events had raised £540.

Mary Findlay said that during the first year costs would be in the region of £3500- £4000 for the scout groups (including Beavers and Cubs). A capitation fee of £37 per child and leader was required each year, which amounted to over £3000. Cllr Moreton said that the grant was not intended for ongoing costs. Mary Findlay said that the subs that the children paid would cover these costs but was not sufficient to buy equipment as well.

The Parish Council voted unanimously to award the grant.

Clerk to write formal offer letter and to ask for quotes for the equipment.

ACTION 11.07.12. Clerk also to produce statement of account for community fund to say what has been allocated and what remains. ACTION 11.07.12.1

11.07.3 Allotted time for members of the public

none

11.07.4 Minutes of the previous meeting.

The minutes of the meeting held on October 1st had been circulated. These minutes were proposed by Cllr. King and seconded by Cllr. Cope.

11.07.5 Matters arising from the minutes

07.05.4.3	B. Metcalf	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Clerk to chase JS to find out what is happening re cyclepath. John Stevenson still trying to get answers for Martin Hammond
07.05.4.12	Tim Bellamy	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Tim Bellamy to talk to KBC about landscaping and mowing issues. Still chasing
SPCM1.06.6 .6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing, Cllr Holland to get the rest of the manuals from Cllr Littler.
9.06.4.2	Cath Harvey	To provide information relating to restrictions on advertising signage in Mawsley.	signage is too large and that permission does not exist for them. KBC will be contacting Wimpey. Ongoing.
9.06.4.3	Cath Harvey	To review planning permission and establish what requirements were placed on the developer with regard to grounds and general maintenance.	Maintenance of planting has condition that anything dying within five years is replaced. Areas of concern should be marked on the map.
9.06.4.4	Cath Harvey	To establish if a process can be put in place to notify residents of planning requirements for their properties.	Ongoing.
9.06.4.5	Cath Harvey	To update information regarding the Article 4 area in Mawsley and those properties with permitted developments removed.	Ongoing.
12.06.15	Clerk	Write to developers about broken street lights.	David Wilson and BPHA have replied. Keep to track if lights mended.
1.07.10.1.1	Clerk	Inform Police of parking outside cottages and ask for help	Clerk to written to Wimpey to suggest reducing the size of The Green to allow access to emergency vehicles. Awaiting reply
1.07.10.1.3	Clerk	Ask Wimpey for directional signs around village	Clerk to contact Wimpey again
3.07.4	Clerk	Write to developers to get agreement that dog fouling not	Replies passed to KBC. Keep to track

		allowed	
3.07.4.1	Clerk	Write to developers to get permission to put bins on their land	Clerk received positive replies from Taylor Wimpey and David Wilson. Clerk to chase Barratt . replies passed to KBC.
5.07.4.1	Peter Chaplin	Check if Wimpey has planning permission for signs	
5.07.4.2	Peter Chaplin	Review situation with landscaping, have the plans been adhered to, who will be responsible for the maintenance after the roads are adopted.	
5.07.4.3.	Peter Chaplin	Investigate how house owners can be informed about building restrictions attached to their property	
5.07.4.4.	Peter Chaplin	See if any reference to adoption of amenity land in Section 106	
5.07.4.5	Peter Chaplin	Appoint team to investigate which land will be adopted.	
5.07.4.6	Peter Chaplin	Find out who is responsible for ensuring that the land opposite the school is brought up to a suitable standard and handed over to KBC.	
5.07.15.2	Clerk	Speak to Wimpey about getting gate at access point to playing field in Hawthorn Way	Wimpey were going to put an obstruction there that could be moved by contractors who need to re-seed the pitch. Clerk to chase
7.07.1	Clerk	Put contact details of new councillors on notice boards and in newsletter. Produce flyer with different responsibilities of pc, borough and county councillors	Contact sheet complete, carry forward flyer with responsibilities. Carry forward
7.07.17	Clerk	Write article for newsletter with Parish council contact details	Carry forward
8.07.9	Clerk	Check whether audit price related to income or balances held	Price relates to highest balance held or highest payment whichever is greater. Matter closed
8.07.12.2	Clerk	Set up meeting with Martin	Carry forward

		Hammond, Cllr Litter and Chris Winter to finalise playing field management	
8.07.13.1	Clerk	Write to Jim Harker about benches and cycle racks	Reply received that costings are needed. Clerk to follow up
8.07.18	Cllr Holland	Check maintenance manuals for information about treating external wood at TCAM	Carry forward
9.07.14.1	Clerk	Chase NALC for allotment information	Matter closed
9.07.14.2	Tim Bellamy	Find out if land opposite the school to be open space or public open space	Carry forward
9.07.6	Tim Bellamy	Check play area insured	The area is insured. Matter closed
9.07.9	Clerk	Find out precept timetable	We will be emailed with further info in November. Clerk to add precept to November agenda. Matter closed.
9.07.13	Clerk	Check TCAM lease to see if formal review required	TCAM to be inspected annually from start of lease. Next due April 2008
10.07.7.1	Sergeant Hopkins	Write article for newsletter	Done, matter closed
10.07.7.2	Clerk	Contact Newsletter to give Sergeant Hopkins details and ask for him to be included on distribution	Done, matter closed
10.07.14	Clerk	Check price of allotment land with Berry Bros	Matter closed, see section 14
10.07.6	Cllr Holland	Meet with Aidan re youth equipment	Carry forward
10.07.10	Clerk	Reply to KBC re street name	Done, matter closed
10.07.12	Clerk	Contact scouts re community fund application	Done, matter closed
10.07.15	Clerk	Newsletter articles on community fund and contacts	Carry forward

11.07.6 Mawsley interface to KBC

Cllr Littler reported that the parish Council and MVA were still trying to get a date for the agreed meeting between them and Martin Hammond and Julia Beckett of KBC.

Tim Bellamy reported that funding was to continue for him to work with the Village for the foreseeable future.

11.07.7 Police Matters

Cllr Littler reported that an incident had occurred during the previous week when an air rifle pellet or metal ball bearing was shot through a car window in the doctor's surgery car park. The police were looking into this.

11.07.8 Messer's George Wimpey

Clerk to re chase Wimpey on all of the outstanding issues.

The clerk had received a reply from Duncan Law from KBC that Wimpey are aware of the area of land between Colseed Road, Symmonds Way and Cowslip Hill and that they had cleared it once but that it had had non-building material dumped on it. Wimpey were hoping to get it cleared and planted for the new growing season in March.

11.07.9 Accounts and Budgets.

Expenditure to be agreed

Clerk salary and expenses	£310
Audit fees	£1051.63

The audit fee was so high because the bank balance rose to over £200,000 during the year. Cllr. Littler proposed that the audit fee be paid partially using community funds since the Parish Council had agreed that the community fund should be self-supporting. £126 to be taken from the Parish Council account, the remaining £925.63 will be paid for from the community fund account. This was proposed by Cllr King and seconded by Cllr. Cope. The finances were proposed by Cllr King and seconded by Cllr Moreton.

11.07.10 Correspondence and clerks update

1. KBC had sent a survey regarding rubbish. This was to be circulated. Cllr King agreed to collate comments and return to KBC. ACTION 11.07.10.1

11.07.11 Planning matters

1. KET/2007/0874 Phase 6D. The Parish Council supports this application
2. KET/2007/0933 Application for extension of Sunday opening hours for retail convenience store. This application had taken into account the view of the Parish Council from the previous application. The Parish Council supports this application.

11.07.13 TCAM

Nothing really to report. Bar profits were up, the Centre was managing to break even on a month by month basis but had not regained the losses sustained at the start of the year. The financial situation was far better than had been envisaged in the business plan.

11.07.14 Allotments

Berry Brothers had written to say that the price of the allotment and would be £550 per annum. Water would be included in that. The landowners had asked that sheds be limited to one per plot and that dogs were not taken to the site. The clerk had discussed these with Tony Horne and he did not envisage a problem.

It was proposed that the Parish Council proceed with renting this land for use by the allotment association. This was proposed by Cllr Hazell and seconded by Cllr King. Clerk to find costs associated with the lease ACTION 11.07.14.1.

Clerk had spoken to the National Association of Allotment and leisure gardeners who were going to send a model lease for the Parish Council to use as a framework to draw up the lease with the Allotment Association. Cllr Littler asked if the Parish Council should seek legal advice. ACTION 11.07.14.2 Tim Bellamy to check whether KBC Legal department would check the lease for the Parish Council.

11.07.15 Items for the newsletter

Clerk to write article inviting people to apply to the community fund. Clerk also to send in the contact sheet. ACTION 10.07.15

11.07.16 Any other business

Cllr Cope had attended a planning workshop at KBC and thought that the handouts should be circulated. Clerk to circulate. ACTION 11.07.16.

Clerk suggested that the village be divided into sectors so that each councillor was responsible for an area that they could walk each month to check for defective street lights and other problems. Clerk to divide up the village ACTION 11.07.16.1

11.07.17 Date of next meeting

The next meeting will be held on Monday, 2nd December, at The Centre.

There being no further business to discuss the meeting closed at 21.30.

Signed:

Date:

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11.07.12	Clerk	Write offer letter to the scouts	
11.07.12.1	Clerk	Produce statement of account for community fund	
11.07.10.1	Cllr King	Return KBC rubbish survey	
11.07.14	Clerk	Check costs of lease with Mr and Mrs Cordes	
11.07.14.1	Tim Bellamy	Check if KBC legal department would check lease for allotments before the Parish Council sign	
11.07.16	Clerk	Circulate planning info	
11.07.16.1	Clerk	Divide village into sectors and allocate to councillors	