

## **Mawsley Parish Council**

### **Minutes of the Parish Council Meeting held on 7th January 2008**

**Present:** Cllr. Littler (chair); Cllr. C. Moreton; Cllr. V Cope; Cllr. S King; Cllr. J Hazel; Cllr. R. Barnwell ; Cllr. R. Holland; PCSO Jason Parish; E Cawthorne (Clerk); Tim Bellamy (KBC); Jim Hakewill, Victoria Perry

**Members of the public present:** Chris Winter, Stuart and Wendy Andrews, Kirst Holt, Steve Draycott, Mark Thurlow

**01.08.1 Apologies for Absence;** Jim Harker;

**01.08.2 Declaration of Interests**

Cllr. Littler declared his position as an Honorary Officer of the Mawsley Villagers Association (MVA) and a director of The Centre at Mawsley CIC.

**01.08.7 Police Matters (brought forward by agreement)**

PCSO Parish distributed the crime figures which showed two crimes in the other crimes' category. PCSO Parish said that statistics for Mawsley were very encouraging.

The police had set priorities for areas after consultation with Parish Councillors. Mawsley had been given a priority relating to anti-social behaviour, as a result there would be a higher presence of police in the village over the next few months.

Cllr Littler asked why anti-social behaviour was being targeted as he was not aware that this was a particular problem. Cllrs Barnwell and Cope had been at the priority setting meeting and had said that since Mawsley had not shown up in any of the police statistics, they had picked a category that was a problem in nearby villages to focus on as a way of getting a higher police presence to deter crime.

PCSO Parish reported that Sgt Hopkins had been involved with a couple of issues on the Mawsley Forum and that they were now resolved. Cllr Littler said it was good that Sgt Hopkins used the forum.

Cllr King said that it should be applauded that the crime figures were so low.

Cllr Littler thanked PCSO Parish for attending.

PCSO Parish left the meeting at this point.

**01.08.03 Allotted time for members of the public**

Steve Draycott said that he still had health and safety concerns around the village. These concerns included holes in the path where a streetlight had been moved as well as a metre long trench outside TCAM.

Cllr Littler said that the Parish council had a whole list of issues. Unfortunately the Parish Council has no leverage or authority on these matters and they wanted to get the Borough Councillors involved. He went on to say that the Parish Council and Borough Councillors Hakewill and Perry were meeting with Julia Beckett from KBC later in the week. Cllr Littler advised Mr Draycott to talk to Cllr Perry about the issues. Cllr Perry said that Wimpey should address these issues, as she is aware of one person who has successfully sued them after they tripped on a hole while running in the dark.

Cllr Hakewill said that he had sent pictures to the Health and Safety Executive before on this matter and was happy to be involved with it again.

Mr Draycott brought up the issue of parking, with reference to an incident where emergency vehicles were unable to get access. Cllr Littler said that he had spoken to the police who had said that the emergency vehicles were slowed down by the weather. Cllr Hakewill said that he had spoke to the fire service who had said that if a life was in danger they would get through even if it meant driving into a parked car to move it.

Cllr Moreton asked if the whole village was technically part of a building site since the roads were not adopted. If that was the case then Wimpey should be made to make the area safe before proceeding with further building.

Cllr King thanked Mr Draycott for attending the meeting and recommended that he pursue this through the Borough Councillors. Mr Draycott agreed to contact them and to send photos of the problem areas.

Mr and Mrs Andrews had come to talk about a planning application (KET/2007/1168). Previous planning permission had been granted on this piece of land for one house and garage. This application was for a four-bedroom house, a three-bedroom house and a double garage. The new application is for a two-storey house to be right outside the Andrews' back door. The new house would take light from Mr and Mrs Andrews' house and over look them. Cllr Littler thanked Mr and Mrs Andrews for coming to the meeting. This planning application would be discussed later in the meeting.

#### **01.08.4 Minutes of Previous meeting**

Cllr. Moreton said that his question about the TCAM licensing had been omitted from the minutes. Clerk to add "Cllr Moreton asked Cllr Littler why despite the overwhelming opinion at the village meeting in March 2007, that no action had been taken by TCAM to change the licence to allow families with their children and young adults access to the community centre lounge area at all times. It has now been eight months since this meeting. Cllr Littler apologised for the delay.

The amended minutes were proposed by Cllr Barnwell and seconded by Cllr Hazell.

#### **Cllr Hakewill**

Cllr Hakewill needed to leave the meeting at this point but wanted to say that he would be attending the meeting with Julia Beckett from KBC on Thursday. Cllr Hakewill is now the leader of the council and wants to make things happen. Cllr Barnwell said that time was of the essence to make sure that all issues were resolved while Wimpey are still on site.

Cllr Hakewill left the meeting at 8pm

**01.08.13 TCAM (moved forward by agreement)**

Cllr Barnwell took over as chair of the meeting.

Chris Winter started by asking that when the Parish Council discusses precepts, they consider precepting for £15,000 to build up a contingency fund for any potential repairs to TCAM. He emphasised that the TCAM directors were not asking for any additional funding to run TCAM but felt that it was important to continue to build up a reserve fund in case of heavy maintenance bills.

Chris then gave a report on the progress of TCAM.

Chris reported that the VAT office had decided that the building should be partially exempt from VAT, this would mean that VAT would not be charged on bookings and could not be claimed on furniture from rooms that are booked out. They eventually agreed that the whole building was liable for VAT.

Wimpey had been very generous in donating £2670 towards kitting out the children's room and also in fixing the safety lights, which had not been wired in when the building was built. Northamptonshire County Council had also given £990; this had been ring fenced to spend on storage.

The profit on bar sales was 52%, which was about right for the industry.

One of the main changes over the year was the switch from volunteers to paid staff.

Chris reported that cash flow had been a huge problem. If they had started with a bank balance of £0 then they would have required a £15,000 overdraft. The cash flow projection showed that they could end 2008 with £11,000 in the bank.

Cllr Barnwell thanked Chris for his talk and thanked the TCAM Directors and staff for the huge amount of work that they had put in to make TCAM a success and to ensure that the losses in the first year were far less than expected.

Cllr Holland asked for confirmation that £25,000 of the second grant that TCAM had received had been ring fenced for salaries, Chris Winter confirmed this.

**01.08.12 Mawsley Community Fund**

Ruth Connolly, Karl Sanders and Ian Halliday were representing Loddington and Mawsley cricket club who had applied for £15,000 from the community fund.

Ruth Connolly gave a background that there had been a group of people in Mawsley who had been playing cricket and wanted to form a cricket club. They had originally wanted a Mawsley club but realised that additional expertise was needed. They were approached by Loddington club, which is a well-established successful club. Loddington currently have two teams in the league, they could have three but have nowhere to play.

Karl explained that they wanted a third team but needed more players and a pitch. Merging the two clubs would solve this. Loddington have coached at the school and have seen that there is an interest within the youth of the village to have a cricket club. Loddington have a number of Mawsley children currently attending their training sessions.

The club has looked at the equipment that would be necessary to start a cricket club up in the village, they have experience because they did the same in Loddington ten years ago, the Loddington Ground received a top grade last year in the league.

Ian explained that the grant application looks at the minimum required to start the club up. There are many grants available for things like coaching, but it is very difficult to get funding for equipment since the emphasis on grants is usually on participation.

Ruth added that they had approached KBC for some funding but they had been directed towards the Community Fund. Cllr Moreton said that just because the village had this fund that did not mean that KBC could not contribute as well.

Tim Bellamy to talk to Mike Cowland at KBC. ACTION 01.08.12.1

Cllr Barnwell asked if Loddington Club would be continuing. They will be continuing under the title of Loddington and Mawsley Cricket club.

Karl asked about storage or mowing equipment. Cllr Littler explained that it had been discussed at the meeting with Martin Hammond at KBC. The playing fields would be owned by KBC but managed by the MVA. KBC would maintain the pitch to a basic level, the cricket square would be left to the cricket club. A Service Level agreement will be drawn up with KBC; this would initially be for a term of 25years, which should give security of tenure to any clubs who wished to be based at TCAM. Storage should not be an issue because TCAM was applying for permission to put storage containers on the land.

Cllr Barnwell asked if the SLA should be with TCAM in case something happens to TCAM, a situation could arise where TCAM did not run the Centre but had the agreement with KBC for the playing fields.

Cllr Moreton asked where the cricket nets would go. Karl said that there were two options, there is a net area but it is sloped and tends to collect water so the club would prefer to use an area at the top of the slope. Cllr Moreton asked if the nets could double up for any other use, they could not. Cllr Moreton asked if there was any risk to nearby houses, Karl did not think that there would be.

Cllr Littler explained that if the Parish Council were to award a grant, it would only be for 75% of the required amount. The cricket club would need to show evidence that they had the remaining 25%.

Cllr King asked how much money was left in the community fund. The clerk reported that there was £77,000 of unallocated funds. Cllr King said that he felt that any grant awarded could only be a one off amount to ensure that there was money available to other groups that might apply.

Cllr Barnwell said that he thought that the club was an excellent idea but that he wanted some reassurance that the equipment would stay in the village. Ruth Connolly said that the club would have no issue with having that clause since there was a great deal of interest within the village. Karl added that the 75% rule was not a problem, the club was only asking for 43% of what they needed.

Cllr Hazell asked how many people were involved with the club. He was concerned that there were only a few Mawsley residents involved. Ruth said that there would be three league teams and several social teams as well as a youth side. It would be mainly Mawsley resident in the youth training, if more Mawsley

people wanted to get involved then they could simply set up another team. The big benefit of having many teams is that people of all standards can get involved.

Cllr Barnwell proposed that the grant of £15,000 be awarded with the proviso that an inventory be made of the equipment purchased. Cllr Holland was concerned and said that the equipment must stay in the village. This was seconded by Cllr Cope and unanimously agreed.

Cllr Barnwell concluded by thanking the cricket club for attending the meeting, he regretted having to ask all the questions but that the Parish Council has a responsibility to the community to ensure that the money is spend appropriately.

Clerk to write offer letter. ACTION 01.08.12

Cllr Perry left the meeting at this point.

#### **01.08.4 Matters arising from the minutes**

Many of the issues on matters arising were discussed at the meeting with KBC on 17<sup>th</sup> December. A further meeting is to be held on Thursday January 10<sup>th</sup> with Julia Beckett and Cllrs. Perry and Hakewill.

07.05.4.3	B. Metcalf	To establish what was planned with regard to the cycle path to ensure compliance with original plans and, in particular, the missing sections around Warren End	Discussed 17 <sup>th</sup> De. It is not possible to fill gap as that would use Cllr Barnwell's land. KBC will extend as far as they can. This will be reassessed when the options on the land expire. Keep to track KBC progress
07.05.4.12	Tim Bellamy	To ensure landscaping contractors are completing work appropriately and replacing dead trees	Peter Chaplin to produce action plan for dealing with the landscaping issues
SPCM1.06.6 .6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing, Cllr Holland to get the rest of the manuals from Cllr Littler.
9.06.4.2	Cath Harvey	To provide information relating to restrictions on advertising signage in Mawsley.	signage is too large and that permission does not exist for them. KBC will be contacting Wimpey. Ongoing.
9.06.4.3	Cath Harvey	To review planning permission and establish what requirements were placed on the developer with regard to grounds and general maintenance.	Maintenance of planting has condition that anything dying within five years is replaced. Areas of concern should be marked on the map.
9.06.4.4	Cath Harvey	To establish if a process can be put in place to notify residents of planning requirements for their properties.	Ongoing.

9.06.4.5	Cath Harvey	To update information regarding the Article 4 area in Mawsley and those properties with permitted developments removed.	Ongoing.
12.06.15	Clerk	Write to developers about broken street lights.	Some have been mended. Cllrs to walk their sector each month and report new faults
1.07.10.1.3	Clerk	Ask Wimpey for directional signs around village	Clerk to contact Wimpey again
3.07.4	Clerk	Write to developers to get agreement that dog fouling not allowed	Replies passed to KBC. Chris Stopford from environmental health will now be able to get officers to patrol the village and will sort some dog bins out. Keep to track.
5.07.4.1	Peter Chaplin	Check if Wimpey has planning permission for signs	
5.07.4.2	Peter Chaplin	Review situation with landscaping, have the plans been adhered to, who will be responsible for the maintenance after the roads are adopted.	
5.07.4.3.	Peter Chaplin	Investigate how house owners can be informed about building restrictions attached to their property	
5.07.4.4.	Peter Chaplin	See if any reference to adoption of amenity land in Section 106	
5.07.4.5	Peter Chaplin	Appoint team to investigate which land will be adopted.	
5.07.4.6	Peter Chaplin	Find out who is responsible for ensuring that the land opposite the school is brought up to a suitable standard and handed over to KBC.	
5.07.15.2	Clerk	Speak to Wimpey about getting gate at access point to playing field in Hawthorn Way	Cllr Perry had spoken to Bill Metcalf about this, clerk to speak to Cllr Perry.
8.07.13.1	Clerk	Write to Jim Harker about benches and cycle racks	Reply received that costings are needed. Clerk to follow up. Carry forward
8.07.18	Cllr Holland	Check maintenance manuals for information about treating	Carry forward

		external wood at TCAM	
9.07.14.2	Tim Bellamy	Find out if land opposite the school to be open space or public open space	The land is open space. Matter closed
10.07.6	Cllr Holland, Cllr Barnwell, Cllr King	Meet with Aidan re youth equipment	Cllrs Holland, Barnwell and King to meet to discuss youth equipment.
11.07.12.1	Clerk	Produce statement of account for community fund	Done. Matter closed
11.07.10.1	Cllr King	Return KBC rubbish survey	Matter closed
11.07.14	Clerk	Check costs of lease with Mr and Mrs Cordes	Matter closed
11.07.14.1	Tim Bellamy	Check if KBC legal department would check lease for allotments before the Parish Council sign	Clerk to forward copy of the lease to KBC. The lease has not been finalised, carry forward
11.07.16.1	Clerk	Divide village into sectors and allocate to councillors	Done. Clerk to do copies of the map and circulate
12.07.7	Sgt Hopkins	Investigate about slow police response time to violent attack	Matter closed
12.07.5	Cllr Barnwell	Investigate detail of £5m infrastructure bond	Carry forward
12.07.5.1	Clerk	Set up meeting with borough councillors and parish councillors	Done. Matter closed
12.07.5.2	Clerk	Email borough councillors to send report to Parish Council meeting if they cannot attend	Done. Matter closed
12.07.9.1	Cllr Littler	Write precept article for newsletter	Done. Matter closed
12.07.9.2	All	Consider potential precept projects	Done. Matter closed
12.07.14	Cllr Barnwell, Cllr King, Cllr Cope, Clerk	Discuss content of lease between Parish Council and allotment association	Meeting held in December. A meeting will be held with the allotment association on January 7 <sup>th</sup> . Cllr Barnwell to draft lease between Allotment association and Parish Council
12.07.14.1	Clerk	Arrange meeting with allotment association	Done. Matter closed

**01.08.6 Mawsley interface to KBC**

Tim Bellamy had nothing further to report.

**01.08.7 Messer's George Wimpey**

Cllr Barnwell said that the badger Fence at Old Poors Gorse still had no been repaired. The erection of this fence was part of the S106 agreement. The clerk had said that that she had been in correspondence with Old Parish Council about this. Clerk to look up correspondence for next meeting. ACTION 01.08.7

**12.07.9 Accounts and Budgets.**

**Expenditure to be agreed**

Clerk salary and expenses	£310
TCAM room hire for Jan – June	£60

The finances were proposed by Cllr King and seconded by Cllr Holland.

The clerk gave an up to date report on the state of the finances. The figures are attached to these minutes.

Precept. It was proposed that the precept remains unchanged i.e. £15,000 as a 'buffer' for TCAM maintenance and £2,000 towards village projects e.g. benches. This was proposed by Cllr Holland and seconded by Cllr Hazell.

**01.08.10 Correspondence and clerks update**

1. The Clerk newsletter received

**01.08.11 Planning matters**

1. KET/2007/1168 Full application 2 no. two storey dwellings Link Lane.

After discuss it was agreed that the Parish Council objects to this application on the grounds of its overshadowing the neighbouring property. The increase of density caused by changing the application to be for two houses is out of keeping with the surrounding area.

2. KET/2007/1169 Full application 2 no. two storey dwellings Scholars Row. The Council had the same objections for this as for the previous property. A further object is that this is on the site that was originally going to be a shop, the Parish Council felt that this site should be used for a village amenity.
3. KET/2007/0974 Phase 4c Landscaping

The Council had no comment on this application but would expect that the Borough Council would enforce it. Clerk also to as if residents would have the right to challenge any discrepancies in the plan as it related to man properties which were already occupied.

**01.08.14 Allotments**

A meeting had been held with the clerk, Cllr Barnwell, Cllr Littler and Cllr Kboing to discuss the content of the leases with the Landowner and with



Allotment Association. Cllr Barnwell was working on the wording of the lease between the Parish Council and the allotment association.

Cllr Barnwell had visited the site subsequently with Cllr Littler and the clerk.

Cllr Barnwell had assumed that the land had been cleared but there are areas of willow trees and areas of hardcore. Three sides of the area will need fencing. Cllr Barnwell was concerned as who would do the work necessary to get the site to a position where it could be leased to the allotment Association.

The clerk reported that the allotment association were happy to do some preparation work but that they do not want to be fobbed off with a piece of land that is in no state to grow things on.

Cllr Littler said that the Parish Council should facilitate a meeting between themselves and the allotment association to find out what work they can feasibly do and to see what the owner is willing to do. ACTION 01.08.14.2

**01.08.15 Items for the newsletter**

Cllr Littler is writing an article about the Precept for the newsletter

Cllr Barnwell said that since the police priority setting meeting was to be held every three months, the Parish Council should find out from residents what their priority is. Cllr Cope to write something about the meeting to put into a future newsletter. ACTION 01.08.15

**01.08.16 Any other business**

Cllr Cope mentioned the appalling state that the roads had been left in by Wimpey over the Christmas break. The roads had been left covered with mud.

**01.08.17 Date of next meeting**

The next meeting will be held on Monday, 4th February 2008, at The Centre.

There being no further business to discuss the meeting closed at 22.20.

**Signed:** .....

**Date:** .....

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11.07.16.1	Clerk	Divide village into sectors and allocate to councillors	Done. Clerk to do copies of the map and circulate
12.07.5	Cllr Barnwell	Investigate detail of £5m infrastructure bond	Carry forward
12.07.14	Cllr	Discuss content of lease	Meeting held in December. A

	Barnwell, Cllr King, Cllr Cope, Clerk	between Parish Council and allotment association	meeting will be held with the allotment association on January 7 <sup>th</sup> . Cllr Barnwell to draft lease between Allotment association and Parish Council
01.08.12.1	Tim Bellamy	Talk to Mike Cowland about cricket club grant	
01.08.7	Clerk	Look up correspondence with Old Parish Council about Badger Fence along C31	
01.08.12	Clerk	Write offer letter to the Cricket club	
01.08.14.1	Cllr Barnwell	Produce draft lease for allotment rental	
01.08.14.2	Clerk	Arrange meeting with Parish Council, allotment association and landowner	
01.08.15	Cllr Cope	Write about the police priority setting meeting to ask residents what their priorities are	

