

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 3<sup>rd</sup> March 2008

**Present:** Cllr. Littler (chair); Cllr. V Cope; Cllr. J Hazel; Cllr. R. Holland; Cllr. R. Barnwell ; Cllr. S King; E Cawthorne (Clerk); PCSO Paul Miller

**Members of the public present:** Tony Horne, Maggie Denham, Mark Thurlow, Steve Draycott

**03.08.1 Apologies for Absence;** Jim Harker; Cllr. C. Moreton; Tim Bellamy (KBC), Victoria Perry

**03.08.2 Declaration of Interests**

Cllr. Littler declared his position as Director of Mawsley Villagers Association Ltd. (MVA) and a director of The Centre at Mawsley CIC.

**03.08.7 Police Matters (brought forward by agreement)**

PCSO Miller reported that there had been one crime in January and one in February, both crimes were in the 'other' category and were possibly domestics. The percentage was 0.1% of crimes in the county which was a very good figure. All PCSO's were patrolling the area regularly following the outcome from the priority setting exercise. All PCSO's plan their routes so they can drive through Mawsley whenever possible. Cllr Barnwell asked if this high visibility approach could be responsible for the low crime figures. PCSO Miller said that that could be the reason although he expected the new shop to change the dynamics of the area.

Cllr Barnwell asked when the next priority setting meeting was – it is to be held on 16<sup>th</sup> April.

Cllr Littler said that an email had been sent to Sgt Hopkins about some children, as young as eight, playing on the building site at the weekend. PCSO Miller said that people should report such incidents to the call centre so that they appear on the statistics. An incident like that would be a grade 1 on grounds of health and safety.

Steve Draycott said that the site did seem to be well fenced off but if people want to find a way in then they will. He also asked about parking near islands. PCSO Miller said that the police could not issue tickets, as the roads are not adopted. Cars that are regularly parked inconsiderately can be reported on the incident line 08453 700700, if the person reporting asks for the message to be passed to the Rural West Safer Community Team. Clerk to put details of this in the newsletter. ACTION 03.08.7

**03.08.6 Open Space opposite the school (brought forward by agreement)**

Steve Draycott was invited to talk to the parish council about his thoughts about the open space opposite the school. He began by thanking the parish council and Borough councillors for the improvements that have taken place in the village over the past month.

Mr Draycott reported that the Gardening club is continuing its programme of bulb planting across the village, the winter bulbs have been planted and the summer ones would be planted in a few weeks. The club was interested in planting up some large planters at the village entrance and wanted to know the parish councils view on this. Cllr Littler said that personally he thought that it was a good idea but permission would be needed from Wimpey who owned the land.

Cllr Barnwell said that he had at least one, possibly two, concrete cattle feeding troughs that had originally been used on the Mawsley site, the gardening club were welcome to use them if they thought that they were appropriate.

Cllr Holland said that they would need to be well fastened down or they would be in danger of being stolen.

Cllr Littler reported that certain things had come out of the meeting with Julia Beckett, Jim Hakewill and Victoria Perry. The land opposite the school should have been handed over more than a year ago. The parish council believed that some landscaping needed to be done and the cycle path needed to be put thought it. Julia Beckett met with Wimpey who said that there was nothing in the section 106 about landscaping the area. Since the land will eventually belong to KBC, they are encouraging an eco meadow, as that will require little maintenance.

Cllr Littler said that there were other possibilities for that land, a remembrance area had been suggested as there was no cemetery in the village. There was also the potential to have part of the area used as a pocket park, Cllr Littler had met a representative of Northamptonshire County Council to discuss the possibility of a grant for this. He was told that a grant would be available. Bird Hides could also be positioned at the far end of the plot.

Cllr Littler had met with the school council to discuss the play area. One of the outcomes of this meeting was that the school wanted to become more involved in the community. If an activity, such as helping with the pocket park or using the bird hides, was seen as educational then further grants are available.

Cllr Littler said that since it was a fairly large area, a plan could be devised that could incorporate all of those elements into an eco meadow. The pocket park could use some of the area but not all of it.

Cllr Holland asked if it had been established that Wimpey did not have a landscaping responsibility. Cllr Littler said that there was no mention of landscaping in the copy of the 106 that he had. Cllr Holland asked if Wimpey had an obligation to clear the site, this was no known.

Cllr Barnwell asked if there was a way that the cycle track could go one side of the pocket park and the pocket park be fenced in order to keep it as more of a quiet area.

Cllr King suggested that the remembrance area could be situated in the woodland area near the second village entrance.

Cllr Littler asked if the cllrs were happy for him to continue talking to the school and the pocket park people. The cllrs were happy for him to continue this.

Cllr Barnwell asked who the land would belong to. The land would belong to KBC and a licence would be required for the village to have a pocket park on the site.

Cllr Barnwell suggested a community orchard, they are popular in Cambridgeshire.

Steve Draycott asked if the gardening bank needed a bank account if they were going to ask for a grant for the community fund. He was told that they would need to provide evidence of 25% of the grant amount, this should be held in a club bank account.

**03.08.17 Allotments (moved forward by agreement)**

All councillors had received a letter from the allotment association which asked where the council was with agreeing the lease with the landowners and providing one for the allotment association to sign.

The clerk had circulated the lease that had been sent by Berry's. The councillors had a few minor comments but were happy to then sign the lease. This was proposed by Cllr Cope and seconded by Cllr King.

Cllr Cope said that he estimated that 34 posts were needed for the fence around the allotment site, Cllr Barnwell said that he would order the posts. ACTION 03.08.14.1. This was proposed by Cllr King and seconded by Cllr Cope.

Cllr Barnwell said that the site should be split up into equal size plots for ease in calculating the rent. Tony Horne said that this would be possible in the main but there were a number of plots which would have to be smaller because of a hedge.

Tony Horne said that the allotment association would be happy to peg out the ground.

Cllr Barnwell distributed copies of a draft lease between the Parish Council and Mawsley Allotment Association. Cllr Barnwell arranged to meet with the allotment association to agree the terms of this lease. Tony Horne thought that the 'no livestock' clause may be an issue, Cllr Barnwell said that livestock was not popular on allotments because there would be food if there were chickens and that would lead to rats.

The Parish Council delegated authority to Cllr Barnwell to agree the terms of the lease.

**03.08.4 Minutes of Previous meeting**

The minutes of the previous meeting had been distributed. The minutes were proposed by Cllr Holland and seconded by Cllr Cope.

**03.08.5 Matters arising**

Cllr Littler had received an update from Victoria Perry about her meeting with Julia Beckett. This update is attached to the end of these minutes.

SPCM1.06.6 .6	Cllr Holland	To review detailed Community Centre documents to establish	Ongoing, Cllr Holland to get the rest of the manuals from
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		access points for services.	Cllr Littler.
12.06.15	Clerk	Write to developers about broken street lights.	Some have been mended. Cllrs to walk their sector each month and report new faults
1.07.10.1.3	Clerk	Ask Wimpey for traffic signs around village	Clerk to contact Wimpey again
3.07.4	Clerk	Write to developers to get agreement that dog fouling not allowed	Replies passed to KBC. Chris Stopford from environmental health will now be able to get officers to patrol the village and will sort some dog bins out. Keep to track.
5.07.15.2	Clerk	Speak to Wimpey about getting gate at access point to playing field in Hawthorn Way	clerk to Chase.
8.07.13.1	Clerk	Write to Jim Harker about benches and cycle racks	The parish council has been awarded £400 for a bench from Jim Harker. Clerk to put something in the newsletter for a suggested location
8.07.18	Cllr Holland	Check maintenance manuals for information about treating external wood at TCAM	Carry forward
11.07.14.1	Tim Bellamy	Check if KBC legal department would check lease for allotments before the Parish Council sign	The lease is a standard tenancy, the Parish Council had no issues for KBC to check. Matter closed
12.07.5	Cllr Barnwell	Investigate detail of £5m infrastructure bond	Carry forward. Matter closed
12.07.14	Cllr Barnwell, Cllr King, Cllr Cope, Clerk	Discuss content of lease between Parish Council and allotment association	See allotment section. Matter closed
01.08.7	Clerk	Look up correspondence with Old Parish Council about Badger Fence along C31	Old Charities do not see it as their responsibility. Matter closed
01.08.12	Clerk	Write offer letter to the Cricket club	Matter closed
01.08.14.1	Cllr Barnwell	Produce draft lease for allotment rental	Matter closed
01.08.14.2	Clerk	Arrange meeting with Parish Council, allotment association and landowner	Matter closed

02.08.8.1	Clerk	Talk to Brenda Quinn about NHW coordinator	Done matter closed.
02.08.8.1.1.	Clerk	Circulate NHW letter for next meeting	Done matter closed
02.08.13	Clerk	Write letter of offer to the under 5 group	Done matter closed
02.08.14	Clerk	Contact Cllr Barnwell re allotment site	Done matter closed

### **02.08.7 Youth Club**

Cllr Littler gave the Parish Council an update. The MVA has a youth club which has always been run by Aidan Piper. They meet every Wednesday. They had an outstanding bill to TCAM for £1150 because subs were not paid. The MVA has paid this bill. Cllr Littler met with Aidan who has been running this for approximately 5 years with no help. He is going to retire from the Youth Group because of work commitments.

Without Aidan, the whole youth group will collapse. The MVA have proposed that they set up a youth club where subs are collected and activities are organised. They propose employing a professional youth worker. Cllr Littler has spoken to Northamptonshire County Council about a grant to pay for the youth worker and the room hire. The MVA will have to put in some money but will be eligible for a £5000 grant. The Cllrs thought that this was a good idea. Cllr Holland asked if the young people had been asked about this. Cllr Littler was due to talk to them in two days time.

### **02.08.8 Play area**

Cllr Littler gave another update from the MVA regarding the play area. This is essentially a KBC project that the MVA are trying to influence and possibly put additional money into. The benefit of it being a KBC project is that they will then be responsible for safety checks and maintenance. Cllr Littler and Tim Bellamy had met with the school. The school had discussed the subject in each class and the school council had met with Cllr Littler and Tim. The feedback was that there was not enough equipment for the over 9's. The school also said that they were keen to get involved in more community activities.

An MVA group was going to meet to discuss possible grant applications and to start a new project for an older childrens play area.

Cllr Barnwell asked if the play area would be lit to prevent it from being misused at night.

Cllr Barnwell also said that he was happy for the other play area to stay by the village entrance. Cllr Littler said that it was being moved to the new area.

### **02.08.10 Interface with Kettering Borough Council**

See the update from Julia Becket at the end of the minutes

**02.08.11 Messer's George Wimoey**

None

**02.08.12 Accounts and Budgets**

Income received since the last meeting £400 grant for the bench

Expenditure £310 Clerks salary and expenses

The accounts were proposed by Cllr Hazell and seconded by Cllr King

**02.08.13 Correspondence and Clerks update**

1. Cllr Harker wanted to visit Mawsley with some County Councillors. He had suggested the 18<sup>th</sup> or the 21<sup>st</sup> April. It was agreed that the 21<sup>st</sup> April at 4pm was the most convenient date/time.
2. A letter had been received from the audit commission appointing BDO Stoy Hayward as the auditors this year.
3. Notification of the next Police Rural Community Panel had been received. The meeting is to be held on the 16<sup>th</sup> April. Cllr Cope to attend.
4. A letter had been received from the local community first responders asking for a donation. Victoria Perry is looking in to setting up a group. Clerk to reply. ACTION 03.08.13.4

**03.08.14 Planning**

1. KET/ 2008/0066 Full application of 2 metal storage units behind the village hall with wooden fence screen. The council supports this application
2. KET/2008/0152 Full application installation of ATM machine, 1 Barnwell Court. The council OBJECTS to this application because of the highways implications of there being no lay by to pull in and the disturbance to the neighbours. In principle the council is in favour of an ATM but for it to be inside Barnwell Court so users are likely to pull in to the parking bays rather than stop along Main Street.

Cllr Barnwell asked why there was a door opening from the back of Barnwell Court facing on to the TCAM car park. Cllr Barnwell asked if there should be a fenced boundary and added that there should be a gate over the footpath so that it could be closed if necessary. Clerk to write to Diamond Estates. ACTION 03.08.14.

Cllr Littler added that the 'pocket park' on the plan was in fact an open space.

**03.08.15 Mawsley Community Fund**

There were no applications to the community fund this month

**03.08.16 TCAM**

Cllr Littler reported that bar sales in February had been £12,000.

**03.08.18      Items for the newsletter**

Articles for the newsletters have been discussed earlier, location of bench and inconsiderate parking.

**03.08.19      Any other business**

Cllr Holland reported that he had been talking to the enforcement officer at KBC about the lighting on the One Stop Shop. Planning permission was needed for illuminated signs. Cllr Holland added that Barnwell Court was not on the map of councillor sectors, he said that he would incorporate it into his sector.

**03.08.20      Date of next meeting**

The next meeting will be held on Monday, 31st March 2008, at The Centre.

There being no further business to discuss the meeting closed at 10:15.

**Signed:** .....

**Date:** .....

### ACTION POINTS

SPCM1.06.6 .6	Cllr Holland	To review detailed Community Centre documents to establish access points for services.	Ongoing, Cllr Holland to get the rest of the manuals from Cllr Littler.
12.06.15	Clerk	Write to developers about broken street lights.	Some have been mended. Cllrs to walk their sector each month and report new faults
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8.07.18	Cllr Holland	Check maintenance manuals for information about treating external wood at TCAM	Carry forward
03.08.7	Clerk	Put article in the newsletter re inconsiderate parking	
03.08.14.1	Cllr Barnwell	Purchase posts for allotment fencing	
03.08.13.4	Clerk	Reply to community first responder letter	
03.08.14	Clerk	Write to Diamond Estates about fence and gate between TCAM and Barnwell Court	



**MAWSLEY VILLAGE ACTION PLAN**

**Draft 1 29 February 2008**

	<b>ISSUE</b>	<b>DETAIL</b>	<b>TARGET DATE</b>	<b>UPDATE</b>	<b>WHO</b>
1	<b>Playing Fields Transfer</b>	<ul style="list-style-type: none"> <li>• Transfer of land from Wimpey to KBC</li> <li>• 25 year license for MVA to manage land</li> <li>• Service Level Agreement between KBC/MVA</li> <li>• Play area, storage and youth shelter to be permitted on land</li> <li>• Drainage work to be completed</li> <li>• Water supply to be connected</li> <li>• Access issues to be clarified</li> <li>• Maintenance of land to be agreed and scheduled</li>   <li>• Buffer Planting to be completed</li> <li>• Loddington Cricket Club to maintain pitch</li> </ul>	May 2008	<p>Meeting with Wimpy 060208.                      Agreed as priority for May 08 start of season.</p> <ul style="list-style-type: none"> <li>◆ Clarity re commutable sum needed</li> <li>◆ Legal Agreement / conveyance preparation</li> <li>◆ Sort out drainage</li> <li>◆ Sort out water supply – can it be connected to centre without separate meter?</li> </ul> <p>Maintenance Schedule Specification received from turftrak                      Prepare SLA / License</p> <p>Wimpey</p> <p>MPC to arrange</p>	<p>JB</p> <p>JE</p> <p>BM BM/TB</p> <p>TB/JE</p> <p>BM</p>

					MPC
2	<b>Open Space opposite School</b>	<ul style="list-style-type: none"> <li>• Landscape plan required from Wimpey</li> <li>• Site to be cleared</li> <li>• Site to be designated as open space</li> </ul>	July 2008	In hand and due by end of March. Discussed on going regarding the space becoming an eco meadow with some other provision: quiet / memorial planting area, bird hides, pocket park etc.	BM/ PC/TB
3	<b>Other open space and landscape issues</b>	<ul style="list-style-type: none"> <li>• Audit of original agreed plans required re what has been planted and where</li> <li>• Missing / dead shrubs/trees to be replaced</li>   <li>• Open spaces require protection to prevent further sale to individual residents</li>   <li>• Pond and the green require adoption</li> </ul>		<p>BM has completed an audit of missing hedges / trees and a replacement planting plan is being prepared and will be planted at appropriate point in season.</p> <p>Bill has requested that the MPC provide a marked up map to highlight the open space which is at risk. I am awaiting a site plan to enable this to happen. He is unaware and concerned if builders are 'selling off' areas such as 'the round' etc. I am discussing again next week.</p> <p>I will raise with NCC and PC</p>	
4	<b>Highways adoption</b>	<ul style="list-style-type: none"> <li>• Street lighting/ raised ironworks issues require immediate action on health and safety grounds</li> </ul>		BM conducts a inspection of street lighting every Wednesday to report outages. However, he is aware that some are currently not connected and he will pursue these with relevant builder.	

		<ul style="list-style-type: none"> <li>NCC need to consider adoption and timescales required</li> </ul>		<p>Section 38 Agreements are now virtually completed and signed by all parties.</p> <p>Roads are due to be 'topped up' during 2008/9 which should resolve some of the ironwork issues in preparation for adoption.</p> <p>I have agreed to contact NCC to begin negotiations re adoption and transfers of land and roads. I have been given the name Ghurial Dhonsi as a key contact. <b>We made need some political pressure to assist in this.</b></p>	
5	<b>Cycle Way</b>	<ul style="list-style-type: none"> <li>Temporary solution to be found through residential street</li> <li>Long term solution to be determined and implemented once 3 year restriction period expired</li> <li>Provision to be made incase further land sales for land happen in intervening period</li> </ul>		<p>Will be updated on Monday 3<sup>rd</sup> March. I think BM has a proposal for the temporary solution but I need to clarify</p>	
6	<b>Householders permitted development</b>	<ul style="list-style-type: none"> <li>Clear guidance for householders to be prepared and widely circulated re Article 4 restrictions</li> </ul>	April 2008	<p>Peter Chaplin has prepared the guidance. I will check on 3<sup>rd</sup> March re distribution</p>	
7	<b>Planning Enforcement of conditions</b>	<ul style="list-style-type: none"> <li>Needs to be more proactive</li> <li>Named officer required for MPC to contact</li> </ul>	ongoing	<p>Peter Chaplin to discuss further with JB on Monday 3<sup>rd</sup> March</p>	

8	<b>Project Team</b>	Julia Beckett (JB) Peter Chaplin (PC) Tim Bellamy (TB) Bill Metcalf (BM) Kevin Pearson (KP)		Who should be on the team from MPC?	
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