

## Mawsley Parish Council

### Minutes of the Parish Council Meeting held on 9 August 2010

**Present:** Cllr Littler (Chair); Cllr Holland; Cllr. Cope; Cllr Thomas; Cllr Barnwell; Cllr Moreton; Diana MacCarthy (clerk);

**Members of the public present:** Tom Sanders; Dr Janet Redman; Mick Podd

**08.10.1 Apologies for Absence:**

None

**08.10.2 Declaration of Interests**

Cllr. Littler declared his position as a Director of Mawsley Villagers Association Ltd. (MVA) and as a Director of The Centre at Mawsley CIC, and as a member of the Allotment Association.

**08.10.3 Allotted time for members of the public**

JR raised her concerns over the zebra crossing near to the shops. The marking was not clear and the builders were parking very close by thus restricting the view.

BL asked TS to speak to TW about remarking the zebra crossing,

TS confirmed he was currently speaking with TW about this and other highways issues.

MP said he had spoken to the builders about pot holes in the road and that these had now been filled in.

**08.10.4 Minutes of the previous meeting**

The minutes of the meeting held 5 July 2010 were proposed by Cllr. Holland and seconded by Cllr. Thomas.

**08.10.5 Matters arising from the previous meeting**

<b>03.09.07.1</b>	<b>BL</b>	<b>Determine costs of path to play area</b>	On hold due to possible new houses
<b>04.09.3.3</b>	<b>Tim Bellamy</b>	<b>Produce potential agreement between KBC and MPC re eco-meadow</b>	BL to confirm to Peter Chaplin that no work save for grass cutting had been done
<b>04.09.15</b>	<b>Cllr. Cope</b>	<b>Emergency planning</b>	Ongoing

09.09.14.1	Cllr Littler/ Holland	Speak to bank regarding interest rates on accounts	Ongoing.
12.09.6.1	VC	To prepare list of properties which may have encroached on land outside their boundary	In progress
03.10.5	Councillors	Prepare letter for Trish Dewar re grant requirements	Still awaited
03.10.11	VC	Write to TW re mastic	Obtaining letter re latent defect
6.10.3.1	BL	Chase TB re consultation letter for bus stops/shelters	BL confirming wording with TB
6.10.9.1	BL	Article in newsletter re road issues	Ongoing
6.10.12.1	BH & BL	Speak to KBC re open space	Met with Jim Hakewill & planners. KBC appear willing to adopt strategic open space, other spare open space will fall to MPC. (see below)
7.10.3.1	Clerk	Write to TW re removal and replacement of trees	Councillors accepted TW response
7.10.3.2	Clerk	Speak to KBC re enforcement notice relating to pond fill	BL suggested asking Julia Beckett and JH to assist
7.10.3.3	Clerk & VC	To investigate speed laws	Ongoing
7.10.9.1	Councillors	To rearrange meeting between MPC/MVA & TCAM for September	To be arranged
7.10.10.1	Clerk	To chase VP, JH & TB re funding for hard standing	Ongoing – clerk to send chasing letter/email

The issue of residents moving boundaries was discussed under point 6.1012.1. BH & BL felt that KBC were not really interested in this as long as the land acquired was not being cultivated. RB clarified by saying that the land being acquired could not be built upon. CM was not happy with this and said that the land should remain public open space.

**08.10.6 Mawsley Interface to Kettering Borough Council**

BL and BH had previously met with the Borough Council re the future ownership of the many open spaces in the village. At that meeting the Borough Council intimated that they would take ownership of those open spaces that could be defined as strategic to the future of the village. BL bought a plan of the village to the meeting upon which the councillors discussed and marked that I and the Parish Council defined as strategic open space. RB declared his interest in a piece of land which he had asked to buy back. It was agreed that the pond area should be included as a strategic open space.

Councillors then gave BL the authority to add to the marking as he saw fit and to return the completed plan to the Borough Council.

**08.10.7 Taylor Wimpey**

Nothing to report

**08.10.8 Mawsley Community Fund**

No applications

**08.10.9 The Centre at Mawsley**

BL gave an update in TCAM and said that June and July had been good months. Figures for June had been received by the Councillors.

Tri-partite meeting – Councillors discussed a date for the meeting. BH said the meeting was originally to discuss figures and that this had now changed. BL felt that the required content had not been changed but was dismayed how 9 weeks after the meeting request the councillors had not yet been able to agree a date.

RB suggested fixing a date there and then

CM said that it was not for MVA/TCAM to ask for a precept for the centre.

BH said that the letter the Councillors had received from Chris Winter was good as it set out clearly all the requirements. The Councillors then agreed to meet on Friday 13 August 2010 to discuss the letter fully and that they would then confirm a date for the tri-partite meeting.

BL said that MPC should set the Agenda as they called the meeting.

CM disagreed as to whether MPC did actually call the meeting, but PT said it was irrelevant now and that the Agenda could be set on Friday during the aforementioned meeting.

Kitchen – BL said that prior to Christmas TCAM had asked MPC to allow them to undertake work in the kitchen and to also fund the project.

BH said that they had agreed to support the project not fund it. BL said the cost was £13k, however since speaking to environmental health they

now have a clear plan of what is required. The previous manager's budget was wrong as it had under-estimated increased staff costs. BL went on to say that Howdens had agreed to give TCAM a kitchen free of charge (worth £6/7k) and that therefore they only required assistance with installation costs (quotes for which were yet to be received).

TCAM said that they would provide a written request to MPC, detailing costs etc. shortly.

CM asked what sort of food would be served

BL said it would be simple easy to prepare foods with good quality ingredients for example children's meals such as sausage and mash. BL went on to say that TCAM had employed new staff which held hygiene certificates in preparation for this.

The councillors looked at the plans for the kitchen and RB asked whether a domestic kitchen would be sufficient as the cooker looked small.

BH added that he could not see much difference between the current and new kitchen.

VC said that the old kitchen was a domestic kitchen and that after 3 years it was starting to fall apart.

CM was further concerned about the amount of work-space, but PT added that the fish and chip van in the village serves a high volume of residents with very limited space. He added that if TCAM were happy that the cooker was up to the job that we should leave it with them.

BH asked in whose ownership would it fall, as it would be a fixture & fitting

BL said the lease would need to be amended to reflect the change.

RB added that if a tenant replaces items they will still belong to the landlord.

BL finalised the point by stating that TCAM would prepare a proposal for MPC to review.

Mezzanine storage – BL said that this refurbishment looked good and was sturdy, but enquired as to whether there should be a guardrail fitted. VC said that this was not a requirement following advice of the professional bodies he had spoken to, and that the fire service had said it would need to be removed each time that area was used due to space issues.

CM added that TCAM had a duty to protect the health & safety of its employees.

VC added that Jane was the Health & Safety person and that no other person should be using the ladder until she has shown them how.

BL said that TCAM knew of a health & safety professional and that she would be willing to assess the risk and requirements.

BL then went on to clarify the differing roles of TCAM and MVA for clarity. MVA as a charity is not permitted run a business of the size of The Centre, and anyway is certainly not permitted to run a licensed trade business. Therefore The Centre at Mawsley CIC (TCAM) was set up to run The Centre. To avoid TCAM and the MVA going separate ways and potentially causing disagreements, the directors of TCAM must come from the MVA. However the Charity Commission require that there must be more directors of the MVA who are not directors of TCAM than those are also TCAM directors. There are also tax benefits from this arrangement

BH said that he understood the legal reasons as to why MVA must lead the way, but that he could not see that MVA was having a massive influence on TCAM.

BL said that the working relationship between the two has been much closer of late.

CM asked how many members MVA had

BL said that there were no members but that you can apply to be a director.

Rent due from TCAM – The councillors agreed to discuss this at Friday's meeting

Future Funding – as above

#### **08.10.9 Items for the Newsletter**

PT agreed to write an article detailing the work of the Council for the newsletter, the Clerk is to forward meeting date detail to Emma Brown and also information relating to fire safety checks to PT

#### **08.10.10 Bus Route and Shelter**

TS said that progress was slow and that we need the support of senior members of the Council to move matters forward. It was requested that MPC write to Jim Harker and to arrange a meeting.

CM said that this was more of a County Council issue but that as the roads are not adopted they would pass the blame to TW.

BL said that we need senior people at the County Council to put pressure on.

RB asked whether it was worthwhile due to time restraints that we bullet point main issues prior to the village walk around so that we can put our issues to him direct. ACTION 8.10.10.1 Clerk to prepare bullet point list based on information received from Councillors

TS went on to say that Phase 1 of bringing the roads up to adoption standard was almost complete and that the 6 month adoption process could then start.

#### **08.10.11 Police Matters**

No police in attendance so information provided. PT said he had received some information which he would forward to clerk and other councillors.

#### **08.10.12 Villager issues**

PT raised issue of tree cutting as this had been raised to him via various residents. He said he had told them to speak to TW. Going forward it was agreed that the Clerk should forward all complaints of this nature to TW direct.

BL said he thought the Councillors should have a higher profile within the village.

RB said that we do more than most councillors and that we should refer all enquiries to VP, JH & JH, to enable them to assist more

Allotments – It was briefly discussed that the allotment rent should be raised to cover administration costs/unoccupied plots.

VC said that Steve Draycott seemed happy to increase the rent to £20 per plot.

BL said that this would be reviewed next year.

Play area – PT said that people had enquired about an older children's area.

BL said that residents had been given an opportunity to help choose the differing options for the older play area but that there had not been much interest. He went on to say that it was an MVA project at present and that we need clear specification of what is required/wanted and then we can put in grant applications, but that as a village we would need to start fundraising as approx £40k was required.

CM asked what the age range would be.

BL said approximately 10-16 year olds.

Clerk confirmed she had received information on portable skateboard park which she would email to councillors. ACTION 8.10.12.1

Litter in the village – PT asked whether a litter pick could be organised.

BH said that the Council should be dealing with this and not leaving it to the villagers to pick up. BL suggested PT speak to Jim Hakewell and ask them to arrange this. ACTION PT 8.10.12.2

#### **08.10.13 Accounts and Budgets**

Referring to the Agenda the Clerk responded as follows;

Update on internal audit – completed and now with BDO external auditors

Purchase of Good Councillors Guide – a PDF version had been received free of charge which could be sent to Councillors upon request

Increase in fidelity guarantee – done now stands at £150k as requested by internal auditor

VAT reclaim – paper work received claim underway

Risk Assessment – draft received to be completed and approved

Tax on bank account – resolved letter to be sent to bank ACTION Clerk 8.10.13.1

In respect of the income and expenditure and budget requirements it was agreed this would be detailed at the next meeting.

Finally it was confirmed that the Clerk would prepare an invoice to TCAM for insurance costs ACTION Clerk 8.10.13.2

**08.10.14 Correspondence and Clerks update**

General correspondence shown to Council

08.10.15 KET/2010/0432 - Mawsley Day Nursery; remove rear window and install new door – agreed to support.

KET/2010/0458 - 46 Long Breech; erection of 1.8m high fence: agreed to support.

**08.10.16 Items for newsletter**

As above, re meeting dates and Council update. ACTION 8.10.16.1 PT to prepare article for newsletter

**08.10.17 Any Other Business**

It was felt that the road near the pond was not marked up correctly. TS said he would speak to Glen De Boer about this issue.

VC Amber FC and the children's football club have asked whether the container can be moved.

BL said that the idea is sensible but that it would require planning permission.

RB offered his telescopic machine to help move the container if required.

VC then asked whether MVA could set up a sports council, and when the pitch would be remarked

BL said that Walgrave Amber were dealing direct with the issue of remarking the pitch.

BL said that the village website was to be updated such that the front page would be a portal to sites for village organisations, including the Parish Council. There may also be the facility to allow the Clerk to update the Minutes and Agenda direct.

RB then asked whether it can have a links from the website to the Borough Council and County Council.

**ACTION POINTS**

8.10.10.1	Clerk	Prepare list for village tour	
8.10.12.1	Clerk	Email councillors re skateboard	
8.10.12.2	PT	Speak to council re litter pick	
8.10.13.1	Clerk	Ltr to bank re tax on account	
8.10.13.2	Clerk	Invoice TCAM re insurance	
8.10.16.1	PT	Prepare article on role of Council	

**The meeting ended at 11.00**

**Signed:** .....

**Date:** .....